

# BEAUMONT LIBRARY DISTRICT

**BOARD OF TRUSTEES MEETING**  
6:30 p.m. at the Library Annex - June 12, 2025  
232 West Sixth Street, Beaumont, CA

## MINUTES

CALL TO ORDER – Library Board President Coleman called the meeting to order at 6:30 p.m.

ROLL CALL – M. Coleman, C. Carr, S. Aguilar-Martinez, K. Van Valkenburg, B. Mahoney, L. Dickinson

ABSENT – M. Lillard-Geiser

GUESTS – B. Kealy

REPORT OF POSTING OF AGENDA – Agenda was posted 72 hours in advance.

### 1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Carr/Mahoney) to approve the Minutes as amended. (4-0-1)

### 2. DIRECTOR'S REPORT

The 2025 Summer Reading Club is due to kick-off June 13 at the Chatigny Center. Originally thought to be scaled back, instead Outreach & Youth Services have a full schedule of events planned, all offsite. The Bookmobile and most of the Staff manned the Library's booth at the Cherry Festival. Ms. Van Valkenburg is preparing a job analysis in a Google form, meeting with potential IT Service providers, gathering bids for other services, and working with the legal team.

General Ledger Report – Noted expenses included a deposit to Tule Peak Timber towards the custom oak furniture for the new building, and the remaining building permit fee to the City of Beaumont. ARPA deposits have been fully reimbursed and have been moved to the CLASS ACO account.

Activity Summary Report – The Library's reduced hours and lack of onsite programming has decreased library visits, program attendance and circulation.

Staff updates – Literacy Librarian Estephania Ortiz-Oedekerker received her MLIS from San Jose State University. Part time Librarian Jenifer Perez has returned from maternity leave.

### 3. OLD BUSINESS

#### A. FY25 11-MONTH FINANCIAL REPORTS & FY26 BUDGET 3<sup>RD</sup> REVIEW

Director Emeritus Dickinson presented the construction update, stating that all costs and reimbursements (from ARPA) have been paid up to February 2025. Significant interest has been incurred from four accounts. Property taxes received increased 12.5% from May 2024.

Looking back on 2024-2025, salaries and benefits were under budget while insurance was over budget. After expenses, \$250,000 has been transferred to the ACO account.

A cost-of-living increase of 2.5% is built into the FY25-26 budget, reflective of the Consumer Price Index for Riverside County.

MOTION: (Carr/Mahoney) to approve Fiscal Year 2025/26 budget. (4-0-1)

MOTION: (Mahoney/Coleman) to approve Resolution 107, Riverside County Special District's Debt Service Budget for fiscal year 2025/26. (4-0-1)

#### CLOSED SESSION:

MOTION: (Mahoney/Coleman) to go into closed session at 6:47 p.m. (4-0-1)

#### A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

Significant exposure to litigation pursuant to Government code section 54956.9(d)(3):  
One potential case related to the AIA Standard Form of Agreement Between Owner and Design Builder

#### B. PUBLIC EMPLOYEE EVALUATION

Government Code section 54957; Title: Director

MOTION: (Coleman/Mahoney) to return to open session at 7:32. (4-0-1)

There was nothing to report out of Closed Session.

### 4. NEW BUSINESS

#### A. APPROVAL OF CONTRACT MODIFICATION FOR LIBRARY PROJECT AND DELEGATION AUTHORITY TO FINALIZE CONTRACT DOCUMENTS – BBK

MOTION: (Carr/Coleman) to approve contract modification for Library project and delegate authority to the authorized signers of the District to finalize contract documents. (3-0-2)

- B. LIBRARY DIRECTOR CONTRACT REVIEW- Proposed contract for review so changes can be made to prepare for July approval for an effective date August 1, 2025.

Proposed Contract reviewed, no changes made.

- C. CONTRACT FOR AUDIT SERVICES FY25-27

Two bids were received. A third audit service declined upon learning of the Library's current auditor, Nigro & Nigro, would be bidding.

MOTION: (Carr/Aguilar-Martinez) to retain the services of Nigro & Nigro. (4-0-1)

#### ADDED STARTERS AND COMMUNICATIONS

The Director reminded the Board that she would be on vacation between July 1 to July 14, 2025.

#### TRUSTEE COMMENTS AND REQUESTS

Board President Coleman mentioned the public's complimentary response to the ZipBook program and the friendliness of the Library's staff.

Board Member Mahoney announced his resignation, and his last meeting will be on July 31, 2025.

#### PUBLIC COMMENTS

None

ADJOURNMENT - at 7:50 p.m.

APPROVED:



DATE:

7/31/25