

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING
6:30 p.m. at the Library - February 23, 2023
125 East Eighth St., Beaumont, CA

MINUTES

CALL TO ORDER – President Coleman called the meeting to order at 6:36 p.m.

ROLL CALL – M. Coleman, C. Carr, M. Lillard-Geiser (via Zoom), S. Perry (via Zoom),
L. Dickinson
GUESTS: M. Cook, A. Ramsey (both via Zoom)
ABSENT: B. Mahoney

REPORT OF POSTING OF AGENDA - Agenda was posted 72 hours in advance.

1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Carr/Coleman) to approve the Minutes as presented. (3-0-2)

2. DIRECTOR'S REPORT

General Ledger Report – The January expenses highlighted were the annual subscription for website maintenance by Civic Plus and Eide Bailly's CPA expenses. The Director also reported a \$5,000 invoice just paid for a voter survey, approved by the Board on January 22, 2019, that was to be at no charge if our ballot issue was successful. Originally set for November 2019, the election was then intended for March 2020, but ended up not being held until November 2022. On the plus side, our annual E-rate rebate check in the amount of \$13,312.74 was received in January.

Activity Summary Report – A meeting with the new District 5 County Supervisor Yxstian Gutierrez and two of his staff members took place at the Library early in the month. They also had a full tour of our facility and indicated that they would look for funding sources for our renovation/expansion project. Circulation for the month was up 34% over January 2022 and up 26% compared YTD. The monthly numbers were 9% below 2020, and the YTD numbers were 13% lower.

Changes in Status of District Employees – There will no changes in personnel this month.

3. OLD BUSINESS

A. DESIGN DISCUSSION WITH ARCHITECT

Engberg Anderson architect Alex Ramsey gave a PowerPoint presentation documenting the work done on building design last year with the Board, Staff, and community-based Steering Committee. She noted that the proposed 31,000 square foot facility was estimated to cost \$21.5 million. Because the price of construction rose steeply from the time our Building Forward grant application was submitted and because we were only awarded \$4.8 million, the most we can now afford for the project is just \$12.4 million. That reduces the size of the project by 40%. She demonstrated that costs could be contained by keeping the 1965 addition, instead of demolishing it, and building a two-story addition to the east. Should supplemental funding be obtained, that addition could be further extended to the east. Also, it would be possible in the future to remove the 1965 building and place a third two-story addition there, as well. A timeline for our project includes two visits by Ms. Ramsey. She will meet with staff on April 17 to refine the layout and with design-build firms in July/August as part of the bidding process. Construction would likely begin by November 2024 and all grant expenses must be incurred by March 31, 2026.

B. BUILDING FORWARD, ROUND 2 GRANT PROCESS

[Ms. Lillard-Geiser arrived at 6:59 p.m. just as this agenda item was beginning to be discussed.] The State Library says the Round 2 grant application process is “on track” to take place in the first quarter of 2023, but no information has yet been made available.

4. NEW BUSINESS

A. CONFLICT OF INTEREST FORM 700 & LAFCO ELECTIONS

The forms were prepared for signatures and all have been completed except for Ms. Lillard-Geiser who will have to come to the Library to sign hers. Material from LAFCO regarding election of trustees from special district members was received today and is due before the Library Board meets again in March. The process being used is ranking rather than voting. Mr. Dickinson gave his recommendations for ranking the candidates by proximity to Beaumont.

MOTION: (Coleman/Carr) to approve the recommended rankings as presented by the Director. (4-0-1)

B. RESOLUTION TO TRANSFER TO ACO

Resolution No. 103 was presented requesting the transfer of \$250,000 from the Library’s General Fund to its Accumulated Capital Outlay Fund.

MOTION: (Carr/Coleman) to approve Resolution No. 103 as presented. (4-0-1)

ADDED STARTERS AND COMMUNICATIONS

The Director distributed a list of Bilingual Programs and Collections offered by the Library as requested during the last meeting. He noted that he had attended the February 10 Beaumont Chamber meeting with guest speaker Mickey Valdivia and plans to attend the March 10 meeting with City Manager Elizabeth Gibbs. On February 11, he took part in the Beaumont Woman's Club 115th Anniversary Book Character Tea where he took first prize, the latest book by Ken Burns, which will go in the library collection. He invited Board members to purchase tickets or donate toward the Rotary Club's Casino Night on April 14 and announced that they are welcome to attend the Library's "Literacy Celebration Luncheon" on April 29. Mr. Dickinson also reported that he has registered for the "Serving with a Purpose" conference on May 23. He distributed bookmarks and postcards from the Woman's Club event, a new Beaumont Library book bag, a book-shaped "squeezeable" with library hours, and the spring program guide.

TRUSTEE COMMENTS AND REQUESTS

There were no Trustee comments

PUBLIC COMMENTS

Mr. Cook reported that the Friends Board will meet again in March. He commented on the lack of off hours access to Friends bookstore in the rough building design presented by the architect. New members are starting to help do the work that he and his wife can no longer do by sorting donations and keeping the Saturday sales going.

CLOSED SESSION

MOTION: (Carr/Lillard-Geiser) to go into closed session to discuss the Director's annual review at 7:23 p.m. (4-0-1)

No actions were taken during the closed session and the meeting returned to open session at 7:33 p.m., after which the Director returned to the meeting.

ADJOURNMENT - at 7:35 p.m.

APPROVED:

DATE: