

# BEAUMONT LIBRARY DISTRICT

## BOARD OF TRUSTEES MEETING

6:30 p.m. at the Library Annex – March 27, 2025

232 West Sixth Street, Beaumont, CA

### MINUTES

CALL TO ORDER – Library Board President Coleman called the meeting to order at 6:30 p.m.

ROLL CALL – M. Coleman, C. Carr, B. Mahoney, M. Lillard-Geiser, S. Aguilar-Martinez, K. Van Valkenburg, L. Dickinson

GUESTS – B. Kealy

REPORT OF POSTING OF AGENDA – Agenda was posted 72 hours in advance.

#### 1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Mahoney/Lillard-Geiser) to approve the Minutes as amended. (5-0-0)

#### 2. DIRECTOR'S REPORT

General Ledger Report – Noted expenses were Best Quality Movers for emptying half of the 1965 addition and relocating lesser used materials to the Annex, payments to C.W. Driver, and the first bond payment to U.S. Bank.

Activity Summary Report – Due to the seven-day closure in February, reduced hours, and limited capacity, Library operations have decreased. However, offsite programming has been well attended.

All Staff received frontline training on the Beanstack Reading Challenge platform as it will be used during the Summer Reading Program. Additionally, Staff learned the procedures to follow when First Amendment Auditors, emergencies and incidents occurred. Outreach team and bookmobile attended the BUSD Literacy Fair, TK/Kindergarten Information Rally, Career Day at Anna Haus and the Spring Fling at Noble Creek.

Several preconstruction meetings with C.W. Driver took place in March and a rebranding discussion has begun with Steven Brown Designs.

Change in Status of District Employees - Part-time Librarian I, Sean Parks, separated employment as of 3/10/25.

### 3. OLD BUSINESS

#### A. GRANT & CONSTRUCTION UPDATES

Mr. Dickinson attended an ARPA zoom meeting with County Officials on February 26. He and Director Van Valkenburg attended a meeting at City Hall on February 27 to voice concerns about delays in the city permitting process. As a result, Phase I will not be completed until December 2025, and Phase II will not be finished until June 2026.

Mr. Dickinson displayed a chart showing a time table of all the permits that will be due and the fees associated with each. The interior and exterior demo permits have been approved, while still waiting on building and grading permits. He explained the four funds covering the \$8 million that U.S. Bank regulates for the expansion project.

The Director, Director Emeritus and Board President met with the Morongo Tribal Council on March 11, to present an overview of the Library's expansion project, including its history. On March 19, we were informed that Morongo will be donating \$250,000 to the Library toward our efforts. The contribution would be acknowledged.

#### B. DIRECTOR & DIRECTOR EMERITUS EVALUATION

The Director is asking the Board to consider offering her an annual contract to begin in August 2025 on her employment anniversary date.

### CLOSED SESSION

#### A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code section 54957

#### B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to Government code section 54956.9(d)(3): One potential case related to California Public Records Act

MOTION: (Mahoney/Coleman) to go into closed session at 7:06 p.m. (5-0-0)

The Library Board returned to open session at 7:44.

MOTION: (Mahoney/Coleman) to approve engagement of Best & Krieger LLP for legal services. (5-0-0)

### 4. NEW BUSINESS

#### A. 30-YEAR EMPLOYEE RECOGNITION

Laura Cook will be commended for 30 years of service at the Staff Appreciation Breakfast on April 10, 2025.

MOTION: (Mahoney/Aguilar-Martinez) to approve a \$750 bonus to Ms. Cook. (5-0-0)

B. FURNITURE, FIXTURES & EQUIPMENT QUOTE

Rob Durfos from Tule Peak Timber visited the Library recently and presented samples of his woodworks. Board members gave their recommendations. Furniture and equipment selections and color schemes for our project from Interior Designer Diane Lam were presented along with itemized lists of costs from supplier Yamada Enterprises at \$431,920.01.

MOTION: (Mahoney/Coleman) to approve purchase of furniture and equipment not to exceed \$450,000. (5-0-0)

C. COMPUTER & PRINT MANAGEMENT SERVICE

Ms. Van Valkenburg asked for approval to purchase a public copier and printer with scanning capabilities, PC Management software for the public computers, and a self-pay kiosk through Visual Edge IT. The items are already in this year's budget.

MOTION: (Coleman/Carr) to approve purchase of software, copier, and self-pay kiosk not to exceed \$35,000. (5-0-0)

ADDED STARTERS AND COMMUNICATIONS

None

TRUSTEE COMMENTS AND REQUESTS

Ms. Carr expressed her appreciation that Staff members Julia, Hailey and Indira attended Anna Haus' Career Day on March 26, 2025. Inquiries about the Library's plans for the Cherry Festival were brought up. The Library will have its own space using the Bookmobile as the highlight of our booth.

PUBLIC COMMENTS

None

ADJOURNMENT - at 8:15 p.m.

APPROVED:



DATE:

