

# BEAUMONT LIBRARY DISTRICT

## BOARD OF TRUSTEES MEETING

6:30 p.m. at the Library Annex – March 24, 2026  
232 West Sixth Street, Beaumont, CA. 92223

### MINUTES

**CALL TO ORDER** – President Coleman called the meeting to order at 6:30 p.m.

**ROLL CALL** – M. Coleman, C. Carr, M. Garcia, S. Aguilar-Martinez, S. Mitchell, K. Van Valkenburg, L. Dickinson  
**GUESTS** – D. Roppelt

**REPORT OF POSTING OF AGENDA** – Agenda was posted 72 hours in advance.

#### **1. CONSENT ITEMS**

Approval of Minutes of the previous meeting.

**MOTION:** (Carr/Mitchell) to approve the Minutes as amended. (5-0-0)

#### **2. FRIENDS OF THE LIBRARY REPORT**

Friends President Debra Roppelt said the Friends now have 160 members, most of them from Beaumont Nights. At their meeting earlier this evening, the Friends approved a resolution to transfer funds to pay for the previously approved purchase of shelving for the Bookstore in the new building. They will once again be providing a \$1,000 Marilyn and Milton Cook scholarship for a Beaumont High School senior and will work on producing a variety of "I Love Reading" buttons with the Library to use as giveaways at community events. Four Friends members will be attending the Serving with a Purpose Conference.

#### **3. DIRECTOR'S REPORT**

The air conditioning unit for the second floor of the Carnegie building was out of order for a few days. It is suspected that the unit was accidentally damaged by a subcontractor who will be asked to pay the \$5,800 cost of repair. Two patrons got into a disagreement in the computer area. One said he was threatened with a "shank" by the other individual who then left the building and supposedly damaged another patron's car. There were no witnesses to either incident, but the police were given a report, and the threatening patron has been banned for 30 days. There was a lengthy discussion about the length of the ban, library policy for such issues, and the need for surveillance cameras. The Director will pursue the matter further.

**A. General Ledger Report** – Payments to various subcontractors were highlighted, as well as the transfer of county funds into our Wells Fargo account and then into

our CLASS accounts to earn a better rate of interest. It was also pointed out that we received a second impact fees check last month, this one more than \$9,000.

- B. Activity Summary Report** – Bookmobile checkouts are higher, as is the usage of e-materials and databases. New card registrations and updates are higher, which reflects more interactions with the Library. Public computer use, website visits, and library visits have all increased since the same month last year.

#### **4. OLD BUSINESS**

##### **A. GRANT & CONSTRUCTION UPDATES**

The Director Emeritus gave a PowerPoint presentation on progress with the building expansion. He noted that he had given the same presentation earlier in the day to the Riverside County group overseeing ARPA-funded project and received compliments on his visual presentations as well as the monthly written reports that he submits. In response to a question at last month's Library Board meeting, he explained why our architect chose to limit the "crenellation" of the parapet around the new south entrance so that it would have a more modern look and not be a complete copy of the 1914 façade. The exterior of the building is now completely enclosed and insulated, and ductwork has been installed in the interior. The roof of the expansion has been covered with PVC material that should reflect sunlight and keep the building cooler. There will be a site visit on March 25 to discuss the placement of a Peace Pole being donated by the local Rotary Club. That group will be touring the job site on April 8. BUSD's Career Technical Education class will be taking a tour on March 26.

**i. Bids for New Scope of Work**

Bids have been solicited for re-roofing the 1965 addition, which was not in the original contract. Bids have also been sought for acoustical "tree" panels in the Children's area and additional tile work for some of the new restrooms. The bid opening will take place on March 27.

**ii. Bids for Wall Mural Wrap**

Four bids were received to fabricate and install the two murals that will go in the new building. The low bid of \$10,731.42 from Precision Sign & Graphics had a 15-20 business day turnover, so the bid from AVI Wraps, a local company that has done a significant amount of business with the Library and the School District, was favored at the slightly higher price of \$12,609.50 because of both known quality and faster turnaround.

**MOTION:** (Carr, Garcia) to approve AVI Wrap's bid of \$12,609.50 to fabricate and install the wall mural wraps. (5-0-0)

##### **B. LIBRARY ORGANIZATIONAL EXPANSION UPDATE**

The internal recruitment for a full-time Library Associate has been completed, and two applications have been received. Interviews will be conducted on Monday, April 6. The Librarian I (Outreach) position was posted on March 2 and closes on April 3. So far, five qualified applications have been received.

**C. 2026 ELECTION OF WESTERN REGION REPRESENTATIVE FOR LAFCO**

Of the seven original candidates, Daniel Slawson of the Beaumont-Cherry Valley Water District has withdrawn his name, leaving six remaining candidates. follow:

**MOTION:** (Carr, Aguilar-Martinez) to rank the candidates, as follows: 1) John Flores, Beaumont-Cherry Valley Recreation & Park District; 2) Larry Smith, San Gorgonio Pass Water Agency; 3) Leslie Altamirano, Rubidoux Community Services District; 4) Steve Pastor, Lake Hemet Municipal Water District; 5) Steve Corona, Eastern Municipal Water District; and 6) Robert Griffith, Mission Springs Water District. (5-0-0)

**5. NEW BUSINESS**

**A. REBRANDING TIMELINE**

A timeline for the use of our new logo has been established. Staff will be working to create a brand storyline and to update the current "Growing with You!" tagline. A "Brand Manager" on the staff will ensure that brand guidelines are followed consistently across all formats and platforms. It is expected that our rebranding will be fully launched with the public in the July to August timeframe to coincide with the opening of the Phase I expansion.

**B. STAFF WORKSTATIONS PURCHASE APPROVAL**

The Director stated that several staff computers needed to be replaced. Additional equipment is also required for new positions being filled. Two laptop docking stations, not in the \$10,862.65 written quote from ISN Global included in the Board packet, raised the total to \$11,389.43.

**MOTION:** (Mitchell, Carr) to approve the purchase of staff workstations through ISN Global in an amount not to exceed \$12,000. (5-0-0)

**ADDED STARTERS AND COMMUNICATIONS**

Ms. Van Valkenburg distributed the annual Form 700s to be signed by everyone.

Mr. Dickinson announced that he will be attending an "invitation only" conference, limited to 150 librarians from across the country, April 14-16 in Phoenix, AZ, with all costs underwritten by the Institute for Museum and Library Services. Ways in which libraries can celebrate the 250<sup>th</sup> anniversary of the USA will be the forum's focus.

**TRUSTEE COMMENTS AND REQUESTS**

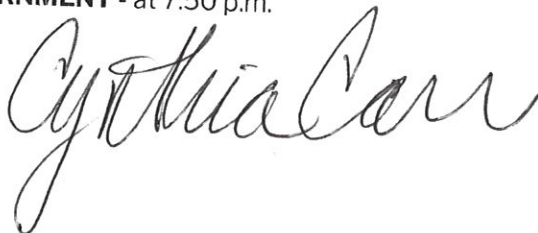
There was a brief discussion of libraries as cooling centers. Ms. Aguilar-Martinez thanked members of the Board and Staff who attended last week's BEST event. She reported that \$30,500 had been raised for the non-profit organization.

**PUBLIC COMMENTS**

None

**ADJOURNMENT** - at 7:50 p.m.

APPROVED:



DATE:

4/30/24

