BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING
6:30 p.m. at the Library – June 20, 2024
125 East Eighth St., Beaumont, CA

MINUTES

CALL TO ORDER – President Coleman called the meeting to order at 6:32 p.m.

ROLL CALL – M. Coleman, B. Mahoney, M. Lillard-Geiser, S. Perry, L. Dickinson
ABSENT – C. Carr (excused)
GUESTS – K. Van Valkenburg

REPORT OF POSTING OF AGENDA - Agenda was posted 72 hours in advance.

1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Perry/Lillard-Geiser) to approve the Minutes as presented. (4-0-1)

2. DIRECTOR'S REPORT

General Ledger Report – The Director noted expenses related to postage for mailing welcome postcards to new residents, survey work by BKF Engineers, and architectural design through C. W. Driver. Mr. Dickinson also reported that an additional $500,000 from the ACO Fund and $200,000 from the General Fund have been transferred into their respective CLASS subaccounts. Funds in the Bookmobile subaccount were sent to our Wells Fargo account to complete payment to the manufacturer. That leaves a balance of about $6 million in CLASS, made up of $4.1 million for the Building Forward grant, $1.2 million in ACO funds, and $750,000 in General Fund monies.

Activity Summary Report – The Friends of the Library scholarship, in honor of the Cook family, was presented to Library Page Mia Medina at BUSD's senior awards night on May 30. The Cherry Festival booth, in partnership with the historical society, was well attended through June 2. The Assistant Director reviewed the impressive numbers from June 10, the first day of summer reading, that included over 900 visitors and over 1,000 checkouts, as well as hundreds of summer reading registrants and participants in the various activities that took place that day. Mr. Dickinson shared slides from the visit he and Julia Schumacher took to inspect our new Matthews Specialty Vehicles Bookmobile at their facility in North Carolina.

Not counting renewals, usage was up 7.4% over last May and 4.8% YTD. Monthly and YTD numbers are still lower than in the pre-Covid periods.

Changes in Status of District Employees – Alicia Barber and Isaac Munguia began work May 29 as Library Interns through the "Lunch at the Library" grant at $16.00 per hour. Emmalynn Manayan was promoted from part-time Library Page at $16.00 per hour to Library Associate I at $19.00 per hour on June 6.

3. OLD BUSINESS

A. GRANT UPDATES

Most of the state budget cuts for FY25 will remain as reported, but $3 million has been restored for the statewide "Lunch at the Library" grant program. The 50% reduction in funding for regional library systems remains in place. The Inland Library System will be holding an emergency meeting in early July to make the necessary budget adjustments.

B. BUILDING PROJECT UPDATE

The finalization of design work for the renovation/expansion is moving forward quickly. We have received two large documents for review. One includes nearly 500 pages of specifications that will establish requirements for contractors bidding on the project. The other, of nearly 200 pages, details the layout of the building with interior and exterior views and includes information on the foundation, the roof, plumbing, electrical, fire suppression systems, lighting, etc. A meeting has been set up for early next week to discuss the documents and ask questions before everything is finalized.

4. NEW BUSINESS

A. EXTEND WEDNESDAY HOURS DURING SUMMER READING

Because many families are arriving early during summer reading, expecting the library to be opening at 10 a.m. on Wednesdays, the request is being made that opening for that day of the week be changed from 1 p.m. to 10 a.m. through July 24.

MOTION: (Perry/Lillard-Geiser) to approve opening on Wednesdays at 10 a.m., instead of 1 p.m., through July 24. (4-0-1)

B. DEVELOPMENT IMPACT FEE STUDY

Once again, no action was taken at City Council's second DIF public hearing on June 18. During the public comment section, the Director spoke forcefully on Beaumont Library's need for impact fees. He pointed out that, unlike every other agency and municipality in the area, the Library has never received a single dollar from impact fees. Most of those making comments were representing developers who did not want to see fees increased so rapidly. Council members also expressed concern that the city would not be able to raise the funds required to match the fees collected. The consensus seemed to be that the levels of funds expected should be reduced and that the timeline for the study be

changed from 16 years to 25 years. The City Manager stated that it would take more than two months to make the revisions so the next review will likely take place in the fall.

C. 11-MO. FY24 FINANCIAL REPORT & FY25 BUDGET, 3RD REVIEW

The Director reported that our tax revenue through May is up 6.5% compared to FY23. The CPI for the past twelve months rose to 4.0% in Riverside-San Bernardino. The salary budget has been cushioned to handle a 4% cost-of-living increment for all staff with 2% average merit increases. The budget includes the potential of construction bonds being issued in the amount of $7 million for the construction project. Isom Advisors suggests beginning the bond process toward the end of the year. Our construction cost schedule and bond options will be discussed in the coming months.

The Assistant Director covered a variety of details in the FY25 budget related to new expenditures. There are a few projects built into this year's budget including migrating to a new server, adding a public copier that includes a payment station and replacing our print management software.

MOTION: (Mahoney/Coleman) to approve the FY25 budget as presented with a 4% cost-of-living increment for all staff. (4-0-1)

ADDED STARTERS AND COMMUNICATIONS

Mr. Dickinson noted that the next meeting will be held on July 18, instead of the originally scheduled July 25 date to allow for maximum trustee attendance.

TRUSTEE COMMENTS AND REQUESTS

Ms. Lillard-Geiser said she was very happy with library programs and everything that we have been doing. She recommended a new book entitled, The Anxious Generation, by Jonathan Haidt.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT - at 7:32 p.m.

APPROVED: DATE: