

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

6:30 p.m. at the Library Annex – April 30, 2026
232 West Sixth Street, Beaumont, CA. 92223

MINUTES

CALL TO ORDER – President Coleman called the meeting to order at 6:30 p.m.

ROLL CALL – M. Coleman, C. Carr, M. Garcia, K. Van Valkenburg, L. Dickinson
ABSENT – S. Aguilar-Martinez, S. Mitchell
GUESTS – None

REPORT OF POSTING OF AGENDA – Agenda was posted 72 hours in advance.

1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Carr/Garcia) to approve the Minutes as presented. (3-0-2)

2. FRIENDS OF THE LIBRARY REPORT

None

3. DIRECTOR'S REPORT

In addition to her monthly report, the Director noted two building issues, including a potential problem with the sewer lines for the public and staff restrooms, as well as a pipe leak causing a mold problem in the elevator room and the old storage room. Both are being addressed and should be resolved soon.

A. Library Organizational Expansion Update – The recruitment process is going well with Annyah McNealy being promoted from part-time to full-time Library Associate II, effective July 1. Interviews for the new Librarian I (Outreach) position have ended up with two excellent finalists. Mr. Dickinson complimented the Director on the way she has handled library reorganization by keeping everyone informed.

B. General Ledger Report – A variety of payments to various subcontractors were highlighted, as well as the transfer of \$500,000 from our General Fund account with the county into our Wells Fargo account and then into our General Fund CLASS account to earn a better rate of interest. It was also pointed out that we received another impact fees check for more than \$10,000.

C. Activity Summary Report – Checkouts were slightly lower in March compared to the same month last year, but the usage of e-materials like Hoopla and Overdrive continue to be significantly higher.

4. OLD BUSINESS

A. GRANT & CONSTRUCTION UPDATES

The Director Emeritus gave a PowerPoint presentation on progress with the building expansion. Highlighted were site visits by representatives of the local Rotary Club on March 25 to discuss the placement of a Peace Pole being donated by the club; by BUSD's Career Technical Education class on March 26; and by the entire Rotary Club on April 8. He also noted his attendance at the "America 250" Conference sponsored by the Institute for Museum and Library Services (IMLS) in Phoenix in mid-April and the annual Staff Recognition Breakfast on April 24. He reported that the Phase I addition is really taking shape with the roofing finished, plastering of the exterior well underway, and interior painting in progress. Earlier in the evening, he had attended a CTE committee meeting at Beaumont High School where our C. W. Driver Project Manager made a \$1,000 donation toward the career pathway program stating that similar classes he had attended as a high school student were instrumental in helping him make his way into the construction industry.

i. Bids for New Scope of Work

Ms. Van Valkenburg presented the bid totaling \$35,484.86 from ISN Global, our IT service company, to purchase and install needed data equipment for the new building.

MOTION: (Carr/Coleman) to approve the bid from ISN Global to purchase and install the various pieces of needed data equipment for the new building, not to exceed \$36,000. (3-0-2)

ii. Construction Schedule and Library Hours

Tentative plans call for the Library to close on July 3 to begin vacating current operational space in preparation for the Phase II renovation. It is hoped that a grand re-opening will be held by September 1, if not earlier, with new hours of 9 a.m. to 6 p.m., Monday through Saturday, and 1 to 5 p.m. on Sunday. The dates and hours are subject to change depending upon Phase I completion, the length of time taken to move into the addition, and necessary approvals by the Board.

B. QUARTERLY GOALS REPORT

The Director presented her quarterly goals report which showed good progress. She hopes to present a revamped and more effective report in the near future.

CLOSED SESSION

MOTION: (Carr/Coleman) to go into closed session at 7:23. (3-0-2)

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code section 54957; Title: Director Emeritus

The Director and Director Emeritus left the building during this portion of the closed session.

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(3): One potential case related to Southern California Edison v. California State Board of Equalization, et al.

The Director and Director Emeritus returned to the building at 7:30 during this portion of the closed session. The meeting returned to open session at 7:32 with no action taken.

5. NEW BUSINESS

A. FY26 3RD QUARTER FINANCIAL & FY27 BUDGET 1ST REVIEW

Mr. Dickinson reviewed the revenue report and explained that pace of growth so far this fiscal year is lower than in past years but is still up 6.5% over FY25. Expenses overall are within expectations—around or below the 75% level, except in the case of one-time annual payments for insurance, etc. County charges are significantly higher than budgeted because we are now accounting for county tax collection charges, as well as accounting and payroll charges. The Director said that the current income projection is very conservative and will be increased for the second review of the budget next month. We are now working with a new CPA from Eide Bailly but hope to reduce the level of their services over time.

ADDED STARTERS AND COMMUNICATIONS

Ms. Van Valkenburg announced that someone from the Eastern Municipal Water District was elected as the Western Region Representative for LAFCO. She also invited the Trustees to attend the Cherry Jubilee event, sponsored by the Rotary Club, on May 15. In addition, she mentioned that several members of the Friends, Library Board, and Staff would be attending the Serving with a Purpose Conference in Ontario on May 14

Mr. Dickinson announced that the Beaumont Library is being awarded a \$1,000 stipend as a result of his attendance at IMLS's "America 250" Conference in Phoenix. The funds can be used to celebrate the 250th anniversary of the USA, so he hopes to purchase an America 250 flag and America 250 t-shirts for staff.

TRUSTEE COMMENTS AND REQUESTS

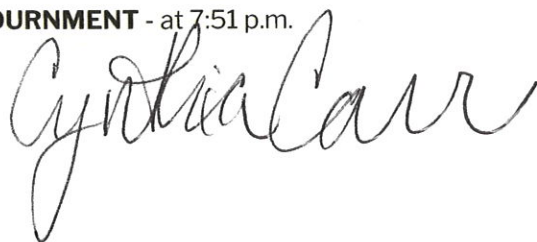
Ms. Carr asked what eight languages will be used for the Peace Pole from the Rotary Club. The Director will find out and get back to her.

PUBLIC COMMENTS

None

ADJOURNMENT - at 7:51 p.m.

APPROVED:



DATE:

