

BEAUMONT LIBRARY DISTRICT

**BOARD OF TRUSTEES MEETING
6:30 p.m. at the Library – May 25, 2023
125 East Eighth St., Beaumont, CA**

AGENDA

CALL TO ORDER

ROLL CALL

REPORT OF POSTING OF AGENDA

Public comments on items not on the agenda and/or jurisdiction items – 3-minute limit

1. CONSENT ITEMS

Approval of Minutes of the previous meeting

2. DIRECTOR'S REPORT

General Ledger Report
Activity Summary Report
Changes in Status of District Employees

3. OLD BUSINESS

- A. GRANT UPDATES
- B. ROUND 2 GRANT APPLICATION UPDATE

4. NEW BUSINESS

- A. 10-MONTH FY23 REVENUE REPORT
- B. 10-MONTH FY23 FINANCIAL REPORT & PROPOSED FY24 BUDGET, 2ND REVIEW

ADDED STARTERS AND COMMUNICATIONS

TRUSTEE COMMENTS AND REQUESTS

PUBLIC COMMENTS – 3-minute limit

ADJOURNMENT

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING
6:30 p.m. at the Library – April 27, 2023
125 East Eighth St., Beaumont, CA

MINUTES

CALL TO ORDER – President Coleman called the meeting to order at 6:30 p.m.

ROLL CALL – M. Coleman, C. Carr, B. Mahoney, L. Dickinson
ABSENT: M. Lillard-Geiser, S. Perry

REPORT OF POSTING OF AGENDA - Agenda was posted 72 hours in advance.

1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Mahoney/Carr) to approve the Minutes as presented. (3-0-2)

2. DIRECTOR'S REPORT

General Ledger Report – There were no unusual expenses in March. The Director reported that rather than investing excess library funds in a dozen banks and credit unions, he has opened an account with California CLASS (Cooperative Liquid Assets Securities System). It is an investment pool for public agencies in California and offers a much better return than banks. Sub-accounts have been established for Round 1 grant funds, Bookmobile grant funds, Accumulated Capital Outlay funds, and Endowment funds. He also noted that Riverside County has followed through with the \$250,000 transfer from the General Fund to the ACO Fund.

Activity Summary Report – Mr. Dickinson said that he attended the local federal infrastructure grant program hosted by U.S. Rep. Ruiz in Hemet on April 4. Beaumont Library would be eligible for only a few grants and their application processes would not begin until early in 2024. Library circulation is up in the 20% range month over month and year to date. Figures for March 2023 were only 3% less than the pre-Covid numbers in March 2019. Beaumont's 2021-22 numbers do not compare that well statewide, but our per capita circulation is three times Banning's and five times higher overall.

Changes in Status of District Employees – Part-time IT/Network Technician, Morgan Baxter, worked his last day April 2 because he has a full-time position closer to home. We plan to outsource the work to Visual Edge IT at a savings of about \$750 per month. On April 3, Nadia Jawaid returned to the Library Page position and Hailey Hernandez moved to the Library Associate I position. We interviewed candidates for Part-time/On-call Reference Librarian and plan to add two of them in May.

3. OLD BUSINESS

A. GRANT UPDATES

For the 2023-2024 fiscal year, Beaumont Library has been awarded \$24,700 for Adult Literacy Services and \$12,892 for Family Literacy Services. Combined, this amounts to an increase of more than \$2,000 over FY23. We have applied for \$18,000 in ESL funds (an increase over the current \$16,000), but those awards have not been announced. Due to a significant increase in the cost for a "temporary" fix of the moisture problem with the Carnegie entrance steps, it makes more sense to permanently fix it. However, we have no policy covering construction bids. The Director presented a resolution for adopting the California Uniform Public Construction Cost Accounting Act, which most counties and cities, as well as many special districts, have done. It allows for informal bidding for projects costing less than \$200,000, which would be the case for the stairway repairs.

MOTION: (Carr/Mahoney) to approve the resolution adopting California's Uniform Public Construction Cost Accounting Act. (3-0-2)

B. REVISED JOB DESCRIPTIONS

The revised job descriptions had been presented last month, but the Board had asked for more time to review them. The new organizational chart and Assistant Director job description were approved in March. The basic changes are in a few job titles and the rest is mostly wordsmithing to make sure the language is uniform throughout.

MOTION: (Mahoney/Coleman) to approve the job descriptions as presented. (3-0-2)

4. NEW BUSINESS

A. GOALS QUARTERLY PROGRESS REPORT

Most of the goals this quarter were premature due to building project delays. The bid process and interviewing of design-build firms will not take place until the first quarter of FY24. The goal for renewal of the Director's contract was accomplished last month.

B. 3RD QUARTER FY23 REPORT & FY24 BUDGET, 1ST REVIEW

Revenue is 15% ahead of last year. Inflation is running at 5%, so the FY24 budget was prepared with salary increases in that range plus 2% for merit raises. Most YTD expenses are in the expected range. One exception is Public Relations, which is at 168% due to unanticipated Measure M costs. Audit expenses will remain the same in FY24 and our

CPA firm has assured us their billings should be significantly less. There are questions about how architect fees and construction design costs will be timed and CalPERS expenses seem too low. These and other line items should be updated by next month.

C. ROUND 2 BUILDING FORWARD GRANT APPLICATION

The deadline for Round 2 Building Forward grant applications is May 18. Our request can be for no more than \$10 million minus what we were awarded in Round 1, so we will be asking for \$5,151,250.

MOTION: (Mahoney/Coleman) to authorize the Director to submit a Round 2 Building Forward grant application requesting \$5,151,250. (3-0-2)

ADDED STARTERS AND COMMUNICATIONS

The Director shared the latest floor plan design for the library expansion. He also showed a copy of a new artistic rendition of the proposed structure which will be used for a half-page ad in the Cherry Festival brochure. The winning entries in the Cherry Festival's first ever Junior Art Show & Contest will be displayed at the Library. We will once again be partnering with the San Geronio Pass Historical Society by sharing booth space at the festival. The Literacy Celebration Luncheon will be held on Saturday.

TRUSTEE COMMENTS AND REQUESTS

Mr. Mahoney and some associates plan to market an online career path assessment tool. They would like to offer free access to 15,000 military veterans. Mr. Dickinson will check to see if the State Library would be interested in making the resources available.

PUBLIC COMMENTS

None.

CLOSED SESSION

MOTION: (Carr/Mahoney) to go into closed session at 7:42 p.m. to discuss extension of the Director's contract. (3-0-2)

No actions were taken during the closed session and the meeting returned to open session at 7:45 p.m., after which the Director returned to the meeting.

MOTION: (Coleman/Carr) to approve extending the Director's contract from July 1, 2024 through December 2024. (3-0-2)

ADJOURNMENT - at 7:47 p.m.

APPROVED:

DATE:



BEAUMONT LIBRARY DISTRICT

Director's Report May 25, 2023

Activity Summary

Staff promotions were announced and updated job descriptions were distributed to all library employees on April 28 prior to the transition at the beginning of the month, which went very smoothly. Most of early May involved consulting with our architect in preparation for our Building Forward Round 2 grant application. The plan we submitted notes that the major critical maintenance and life safety issues will be dealt with using the funds awarded in Round 1. Our Round 2 proposal, however, emphasizes that our biggest need is for more space, for which additional funding is very much needed. The application was submitted ahead of the State Library's May 18 deadline. Mayor Julio Martinez has informed us that he has been appointed as the Library Liaison for the City of Beaumont. He will be trying to coordinate a joint City/Library meeting, hosted at the Library and including a tour of our facility. Plans for the Cherry Festival are moving forward with our San Geronio Pass Historical Society partners. Setup of our joint booth is scheduled for Wednesday morning, May 31 at Stewart Park. The Festival runs from the evening of June 1 through June 4.

Personnel Changes

Kelly Van Valkenburg was promoted to Assistant Director and Julia Schumacher was promoted to Supervising Librarian for Outreach & Youth Services, both on May 4. Part-time On-call Librarian, Daphne McKinney, started work on May 13.

Meetings & Activities

- May 3 Collaborative Agencies Committee meeting, BUSD
- May 9 Conference call with Architect Alex Ramsey
- May 11 Inland Library System Administrative Council, Hemet
- May 12 Library presentation for Presbyterian Church group
- May 14-9 Vacation to attend granddaughter's high school graduation
- May 23 Serving with a Purpose conference, Ontario
- May 29 Memorial Day holiday, Library closed

Beaumont Library District
General Ledger
As of April 30, 2023

05/06/23

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
1000 · Cash in County Treasury						
1000.01 · Cash in County Treasury - GF						
General Journal	04/14/2023	lc 5/6/23		Federal Tax P...	5100.01 · Salar...	-7,112.31
General Journal	04/14/2023	lc 5/6/23		State Tax PP...	5100.01 · Salar...	-1,556.53
General Journal	04/14/2023	lc 5/6/23		Net Pay PPE ...	5100.01 · Salar...	-25,764.64
General Journal	04/14/2023	lc 5/6/23		SS & Medicar...	5100.01 · Salar...	-2,882.21
General Journal	04/28/2023	lc 5/6/23		Federal Tax P...	5100.01 · Salar...	-7,227.72
General Journal	04/28/2023	lc 5/6/23		State Tax PP...	5100.01 · Salar...	-1,584.84
General Journal	04/28/2023	lc 5/6/23		Net Pay PPE ...	5100.01 · Salar...	-26,252.47
General Journal	04/28/2023	lc 5/6/23		SS & Medicar...	5100.01 · Salar...	-2,912.99
Total 1000.01 · Cash in County Treasury - GF						-75,293.71
1000.02 · Cash in County Treasury - ACO						
Total 1000.02 · Cash in County Treasury - ACO						
1000.03 · Cash in County Treasury - Endow						
Total 1000.03 · Cash in County Treasury - Endow						
1000 · Cash in County Treasury - Other						
Total 1000 · Cash in County Treasury - Other						
Total 1000 · Cash in County Treasury						-75,293.71
101100 · Wells Fargo Checking						
Bill Pmt -Check	04/03/2023	5243	Tom Lara	March 2023	2000 · Account...	-480.00
Check	04/03/2023		BCVWD		5295.03 · Wat...	-165.01
Check	04/03/2023		TASC		515080 · Healt...	-834.00
Check	04/05/2023		CALPERS		515080 · Healt...	-8,373.56
Check	04/05/2023		City of Beaumont		5295.03 · Wat...	-94.42
Check	04/05/2023		City of Beaumont		5295.03 · Wat...	-151.26
Check	04/06/2023		Frontier		5295.01 · Phon...	-264.53
Deposit	04/11/2023			Deposit	732120 · Librar...	23.00
Check	04/12/2023		Merchant Fee		5245.07 · Cred...	-23.85
Bill Pmt -Check	04/13/2023	5246	Kaylee Daugherty		2000 · Account...	-150.00
Bill Pmt -Check	04/13/2023	5245	Coldren's Cleaning ...		2000 · Account...	-930.00
General Journal	04/14/2023	lc 5/6/23	CALPERS	CalPERS Cla...	513000 · Retir...	-1,656.77
General Journal	04/14/2023	lc 5/6/23	CALPERS	CalPERS PE...	513000 · Retir...	-3,375.96
General Journal	04/14/2023	lc 5/6/23	CALPERS	CalPERS 457...	513000 · Retir...	-1,640.00
Bill Pmt -Check	04/15/2023	5247	Susan Turley		2000 · Account...	-350.00
Check	04/17/2023		TASC		515080 · Healt...	-90.00
Check	04/17/2023		Edison		5295.02 · Elect...	-1,360.42
Check	04/17/2023		Wells Fargo Busines...		-SPLIT-	-3,403.37
Check	04/18/2023		Wex Fleet Card		5245.02 · Book...	-114.38
Check	04/18/2023		Waste Management		5295.05 · Tras...	-167.94
Deposit	04/20/2023		Clover App	Deposit	781360 · Other...	14.52
Check	04/21/2023		So Cal Gas		5295.03 · Wat...	-397.73
Bill Pmt -Check	04/24/2023	5248	Amazon Capital Ser...		2000 · Account...	-1,240.97
Bill Pmt -Check	04/24/2023	5249	Amigos Library Servi...		2000 · Account...	-35.00
Bill Pmt -Check	04/24/2023	5250	Baker & Taylor		2000 · Account...	-52.31
Bill Pmt -Check	04/24/2023	5251	BluKanu Speech Se...		2000 · Account...	-75.00
Bill Pmt -Check	04/24/2023	5252	Coldren's Cleaning ...	April 2023	2000 · Account...	-465.00
Bill Pmt -Check	04/24/2023	5253	Department of Indus...		2000 · Account...	-225.00
Bill Pmt -Check	04/24/2023	5254	Devon Kimler		2000 · Account...	-1,318.64
Bill Pmt -Check	04/24/2023	5256	Ingram Library Servi...		2000 · Account...	-6,579.73
Bill Pmt -Check	04/24/2023	5257	Julia Schumacher		2000 · Account...	-1,163.71
Bill Pmt -Check	04/24/2023	5258	Midwest Tape		2000 · Account...	-1,298.59
Bill Pmt -Check	04/24/2023	5259	Nate Fakes		2000 · Account...	-250.00
Bill Pmt -Check	04/24/2023	5260	New Reader's Press		2000 · Account...	-182.12
Bill Pmt -Check	04/24/2023	5261	Overdrive		2000 · Account...	-270.99
Bill Pmt -Check	04/24/2023	5262	SDRMA	May 2023	2000 · Account...	-149.73
Bill Pmt -Check	04/24/2023	5263	Tech Logic	May 2023-Apr...	2000 · Account...	-10,417.28
Bill Pmt -Check	04/24/2023	5264	Thyssenkrupp Eleva...	April to June ...	2000 · Account...	-264.60
Deposit	04/24/2023			Deposit	-SPLIT-	3,964.55
Bill Pmt -Check	04/24/2023	5255	Eide Bailly LLP		2000 · Account...	-2,838.62
General Journal	04/28/2023	lc 5/6/23	CALPERS	CalPERS Cla...	513000 · Retir...	-1,660.44
General Journal	04/28/2023	lc 5/6/23	CALPERS	CalPERS PE...	513000 · Retir...	-3,391.69
General Journal	04/28/2023	lc 5/6/23	CALPERS	CalPERS 457...	513000 · Retir...	-1,640.00
Deposit	04/28/2023			Deposit	740020 · Intere...	204.55
Total 101100 · Wells Fargo Checking						-53,336.00
101110 · Wells Fargo Savings						
Total 101110 · Wells Fargo Savings						
1053 · FMV - Cash in County Treasury						
1053.01 · FMV - Cash in County - GF						

Beaumont Library District Activity Report

April 2023

	Month	YTD	Prior Yr. Mo.	Prior YTD	Registration Activity	Month	YTD	Prior Yr. Mo.	Prior YTD	
Circulation Activity										
Items Checked Out	7748	73666	6859	60055	CS Added	0	0	0	0	
Items Checked In	8523	78613	7181	63875	JP Added	20	210	32	208	
Items Renewed	2343	23086	2179	18537	LT Added	0	3	0	0	
Circulation Totals	18614	175365	16219	142467	OBR Added	85	827	74	197	
					PT Added	57	311	25	607	
Hold Activity					YP Added	10	92	13	111	
Holds Added	653	6423	591	5848	CS Deleted	0	10	0	0	
Holds Arrived	865	9185	878	8800	JP Deleted	0	1196	0	5	
Holds Canceled	85	547	30	601	LT Deleted	0	10	0	4	
Holds Checked Out	525	5763	554	5353	OBR Deleted	1	62	0	639	
Holds Totals	2128	21918	2053	20602	PT Deleted	0	5237	0	26	
					YP Deleted	0	1255	2	11	
Overdue Notices					CS Updated	0	0	0	0	
First Notices	880	10074	965	7248	JP Updated	27	228	31	249	
Second Notices	364	4608	433	3091	LT Updated	0	3	3	4	
Third Notices	0	2492	245	1903	OBR Updated	6	60	10	14	
Courtesy Notices	5351	50354	4290	37301	PT Updated	363	3265	263	1949	
Total Notices	6595	67528	5933	49543	YP Updated	11	341	11	213	
					Registration Totals	580	13110	464	4237	
Fines Paid & Waived					CS=No computer use	JP=0 to 9	LT=Outreach	OBR=Online	PT=Age 18+	YP=10-17
Fines Paid	\$ 126.40	\$ 3,184.55	\$ 679.55	\$ 5,417.30						
Fines Waived	\$ 521.40	\$ 13,902.72	\$ 1,743.45	\$ 11,226.15						
Fines Balance	\$ (395.00)	\$ (10,718.17)	\$ (1,063.90)	\$ (5,808.85)						
E-Material Usage					Collection Growth					
Hoopla	88	670	47	448	Titles Added	591	5118	565	5174	
Overdrive	667	6035	525	5092	Titles Deleted	209	4161	491	8352	
eMagazines	0	90	1	110	Titles Change	382	957	74	-3178	
					Items Added	657	5955	603	5679	
Database Usage					Items Deleted	245	5561	624	9858	
Ancestry	168	2177	169	3445	Items Change	412	394	-21	-4179	
GreenFILE	0	32	1	8	Public Computer Use	309	2967	303	2357	
HeritageQuest	1	4	0	14	Reference Interaction	1445	11531	966	13500	
Learning Express	3	41	0	167	Website Visits	3995	34605	3856	21001	
Novelist	52	339	2	57						
ProQ-K-12	0	26	1	9						

Mobile Libraries Grant Timeline

Kelly Van Valkenburg

Wed 5/10/2023 12:25 PM

To: Sojoyner, Shana@CSL <shana.sojoyner@library.ca.gov>; Karen Bosch Cobb <kcobb@blackgold.org>

Cc: Luren Dickinson <luren.dickinson@bld.lib.ca.us>

Shana and Karen,

As we discussed in our recent Zoom meeting, the Beaumont Library has run into an issue with the updated production timeline provided to me from our vehicle supplier, Matthews Specialty Vehicles, which now states the vehicle will not be ready until sometime Q2 of 2024. Here is a recap of correspondence:

4/28/22: the proposal acceptance was signed with the vendor

5/23/22: Zoom meeting was held with team at Matthews to discuss specs and our timeline. It was stated they could be completed by end of Summer 2023.

6/20/22: a 50% deposit was made

10/4/22: Sales Rep, Caitlyn Brauns sent an update regarding the vehicle order that states that their procurement team verified with their vendors that they can expect the chassis to arrive at their location around end of quarter one in 2023. This should align well with the engineering timeline and then slot for production and completion by then end of 2023, which coincides with our funding deadline.

1/3/23: Project manager emails that our "project is currently in a part of our process where you will experience a lull in communication from our team. Behind the scenes, your project is either in the queue for or in the midst of being engineered, parts/materials procurement/ receiving, or production slotting.

3/6/23: I emailed the project manager requesting a project update.

3/8/23: Her response says that we are in queue for detailed prints and is requesting more information from her internal team.

3/13/23: Project manager reports that our vehicle has received a VIN and that "At this time, the chassis vendor is anticipating the unit coming off the line and going through inspections toward the end of the month (March 2023). Then the unit will go to have the body mounted, and from there it will arrive at our facility in Greensboro, NC. I have inquired about the timeline for the engineered prints and overall conversion timeline. While I gather those details reach out if I can be of any assistance.

4/17/23: I sent a request to Jaclyne requesting a follow-up for the engineered prints and overall conversion timeline.

4/25/23: After no response, I sent my request again and stated I needed a response prior to meeting with my grant monitors.

4/26/23: the project manager then casually states, "At this time the production scheduling team is tracking the unit to be underway with the conversion within the second quarter of 2024. Once the up-fit is complete, final inspection and delivery will follow. I will keep you updated as we achieve milestones

along the way, once the unit is in the production phase I will be sending weekly updates and photos to allow you to really see the unit come together. Between updates, reach out if I can be of any assistance."

4/27/23: The Library Director responds asking if the year is a typo, as we were due to receive it in 2023.

5/8/23: The Project Manager finally responds with, "Unfortunately, that is the correct timeline given by the production scheduling team. The conversion within the second quarter of 2024. Once the up-fit is complete, final inspection and delivery will follow. If at all possible, our team will expedite the process when we see opportunities arise. In the past, we have sent final invoicing to allow funds to be exhausted. Doing so would allow you to receive MSO documents as tangible proof of the mobile unit. Let me know if this is something you would like to proceed with.

5/8/23: I responded "We signed the proposal acceptance on April 28th, 2022 which has now been over a year ago. Caitlyn's email to me on October 4, 2022 stated that your "procurement team verified with our vendors that we can expect the body and chassis to arrive at our location around the end of quarter one in 2023. This should align well with the engineering timeline and then slot for production and completion by the end of 2023. Which coincides with your funding deadline". Furthermore, she also stated that "if the chassis and body are delayed into Q2 it may be difficult to meet the end of 2023 timeline. If we start to see anything that would alert us to this being an issue, we will certainly let you know."

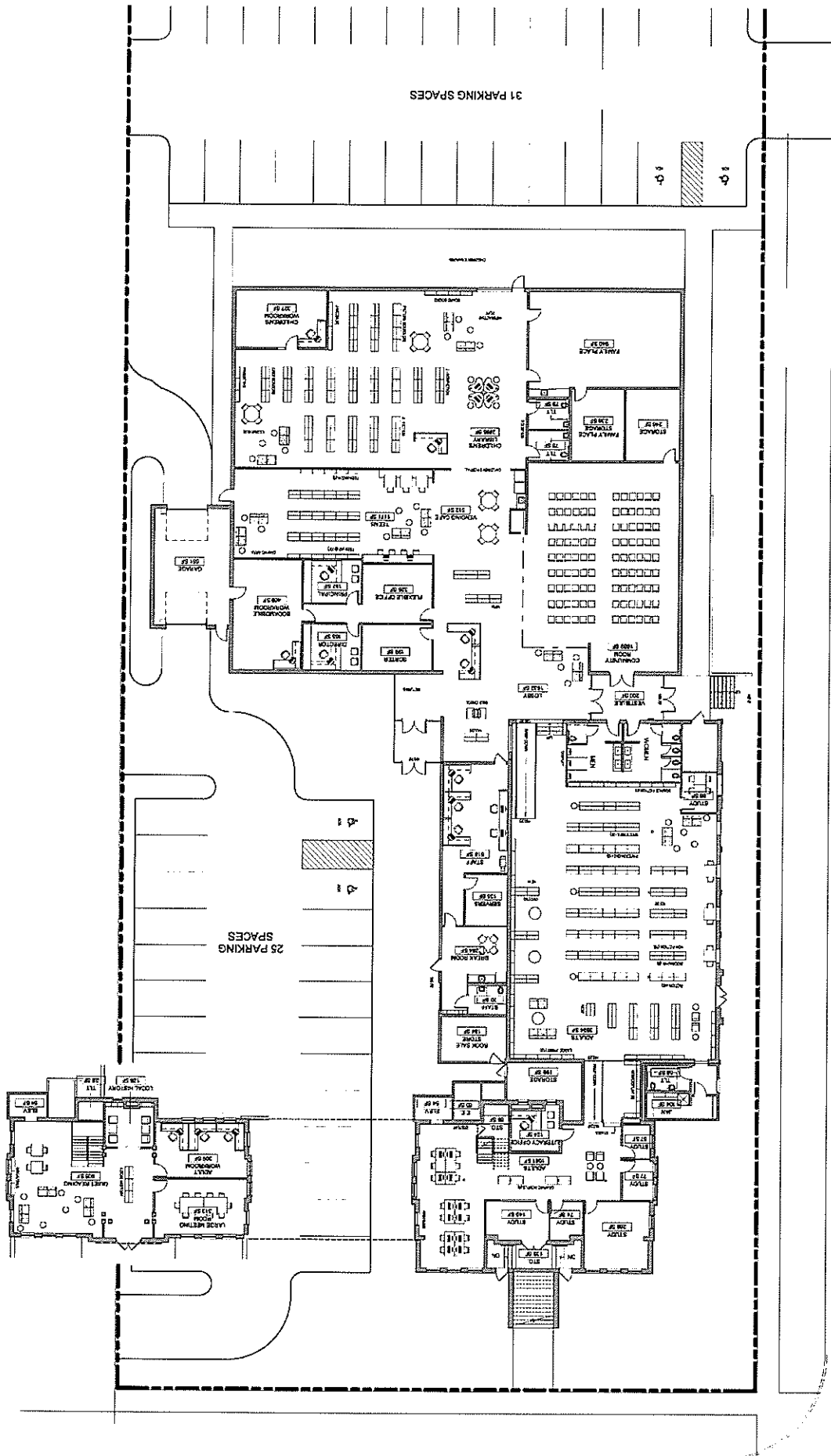
According to this timeline, the vehicle should have began upfit sometime in January through March 2023 but now will not *begin until June 2024*. Can you tell us what has caused the project to be delayed by such a long period of time? And why wasn't Mathews more forthcoming with this information?

I am working with my grant monitor to see what our options are. The library really needs this vehicle and the grant funds to pay for it. For both our interests, I truly hope we are able to expedite wherever possible.

5/10/23: Our Sales Rep responded with "Thank you for the email and your concerns, we do not take them lightly! Our production team is taking a deeper dive into the production schedule and overall impact on your project timeline. Your bookmobile for your community and your funding are very important to us. As soon as we hear more from our leadership team we will be sure to provide more information here shortly. Thank you for your patience. "

As you can see, it seems that Mathews is trying to straighten this out and try to expedite wherever possible but none of us know how this is going to turn out. We would like to request an additional extension, as a timeline cushion so that we may be able to proceed with the project. In looking at the contract, it states that the purchase is non-cancelable. It seems as though our hands are tied. Our current vehicle is limping along and in dire need of replacement. For all parties involved, we are hoping the folks at the state are willing to work with us.

Thank you for your consideration on this matter.



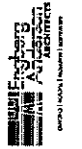
BEAUMONT LIBRARY DISTRICT

FLOOR PLANS FOR EXPANSION - ROUND 2 GRANT

SCALE: 1/8" = 1'-0"

No. 1, 2023

Engberg Anderson Project No. 213427



BEAUMONT LIBRARY DISTRICT 2022-2023 10-Month Revenue Report

TYPE OF REVENUE	Actual 2020-21	Actual 2021-22	Budget 2022-23	Revenue YTD	Balance	Explanation
PROP TAX CURRENT SECURED	1,708,390.52	1,863,869.82	2,000,000.00	1,410,381.26	-589,618.74	Current property tax
PROP TAX CURR UNSECURED	71,290.48	89,521.78	94,000.00	91,237.48	-2,762.52	Personal property tax
PROP TAX PRIOR UN/SECURED	2,685.38	-2,271.29	5,000.00	1,854.83	-3,145.17	Incremental taxes reinstated
PROP TAX CURRENT SUPPL	30,006.12	16,720.91	8,000.00	42,257.18	34,257.18	Current supplemental
PROP TAX PRIOR SUPPL	12,474.84	27,117.47	29,000.00	20,164.50	-8,835.50	Prior supplemental
OTHER - FINES & FEES	10,489.21	0.00	4,000.00	0.00	-4,000.00	Revenue from collections
INTEREST - INVESTED FUNDS	532.11	833.71	1,000.00	35,414.62	34,414.62	Earnings on General Fund
CA-HOMEOWNERS TAX RELIEF	16,077.03	16,071.06	16,000.00	8,144.72	-7,855.28	State provided property rev.
CA-AID OTHER GOV'T AGENCIES	49,039.65	0.00	0.00	0.00	0.00	Federal and state grants
CONTRACTUAL & REDEV	149,248.76	168,251.98	155,000.00	78,104.58	-76,895.42	Unwinding revenues
OTHER MISC - DONATIONS	155.00	0.00	1,000.00	0.00	-1,000.00	Private grants, gifts
ASSUMED GEN. FUND TOTALS	2,050,389.10	2,180,115.44	2,313,000.00	1,687,559.17	-625,440.83	
ACO FUND	150,000.00	175,000.00	250,000.00	250,000.00	0.00	Transfers
INCOME AND EXPENSES	-6,324.90	5,000.00	5,000.00	54,625.70	49,625.70	Interest and Expenses
ASSUMED ACO FUND TOTALS	143,675.10	180,000.00	255,000.00	304,625.70	49,625.70	
LIBRARY ENDOWMENT FUND	2,200.00	0.00	0.00	0.00	0.00	Library endowment
INTEREST AND DONATIONS	9.22	500.00	500.00	703.56	203.56	
ASSUMED LIBRARY TOTALS	2,209.22	500.00	500.00	703.56	203.56	
FRIENDS ENDOWMENT FUND	2,200.00	0.00	0.00	0.00	0.00	Friends endowment
INTEREST AND DONATIONS	9.21	500.00	500.00	703.55	203.55	
ASSUMED FRIENDS TOTALS	2,209.21	500.00	500.00	703.55	203.55	
ASSUMED ENDOWMENT TOTALS	4,418.43	1,000.00	1,000.00	1,407.11	407.11	

Beaumont Library District

10-Month FY23 Financial Report & Proposed FY24 Budget

	Jul 22-Apr 23	FY23 Budget	% YTD	Prop. FY24 Budget
Income				
7000 · Property Tax Revenue				
7020 · Property Tax Current Secured	1,410,381.26	2,000,000.00	70.5%	2,150,000.00
7025 · Property Tax Current Unsecured	91,237.48	94,000.00	97.1%	95,000.00
7030 · Property Tax Prior Year Secured	492.50	2,000.00	24.6%	2,000.00
7035 · Property Tax Prior Unsecured	1,362.33	3,000.00	45.4%	3,000.00
7040 · Property Tax Current Suppl.	42,257.18	8,000.00	528.2%	40,000.00
7050 · Prop Tax Prior Year Suppl.	20,164.50	29,000.00	69.5%	25,000.00
Total 7000 · Property Tax Revenue	1,565,895.25	2,136,000.00	73.3%	2,315,000.00
715 · Contractual & Redevelopment				
7150 · RDV Property Tax LMIH Resdl Ast	78,104.58	155,000.00	50.4%	110,000.00
7160 · CA Homeowners Tax Relief	8,144.72	16,000.00	50.9%	12,000.00
Total 715 · Contractual & Redevelopment	86,249.30	171,000.00	50.4%	122,000.00
7200 · Grant Revenues				
7201 · ESL Grant	16,000.00	16,000.00	100.0%	18,000.00
7202 · Literacy Grant	33,013.00	35,570.00	92.8%	37,600.00
7220 · E-Rate Grant	13,312.74	13,312.74	100.0%	14,000.00
7225 · Zip Book Grant	11,208.33	7,128.00	157.2%	8,500.00
7225 · CSL Building Forward	2,424,375.00	2,424,375.00	100.0%	2,424,375.00
Total 7200 · Grant Revenues	2,497,909.07	2,496,385.74	100.1%	2,502,475.00
732120 · Library Fines and Fees	3,690.10	4,000.00	92.3%	4,000.00
740020 · Interest-Invested Funds	33,743.62	1,000.00	3374.4%	80,000.00
7800 · Other Income				
7820 · Rental Income	7,763.68	13,200.00	58.8%	15,000.00
7830 · Donations	3,458.07	1,000.00	345.8%	1,000.00
781360 · Other Misc. Revenue	13,758.56	1,000.00	1375.9%	-
Total 7800 · Other Income	24,980.31	15,200.00	164.3%	16,000.00
Total Income	4,208,777.55	4,819,585.74	87.3%	5,035,475.00

	Jul 22-Apr 23	FY23 Budget	% YTD	Prop. FY24 Budget
Expense				
5100 · Regular Salaries				
5100.01 · Salaries - Administration	232,415.21	280,000.00	83.0%	300,000.00
5100.02 · Salaries - Adult Services	157,850.39	181,000.00	87.2%	195,000.00
5100.03 · Salaries - Adult Literacy/Cmty	74,438.40	90,000.00	82.7%	108,000.00
5100.04 · Salaries - Technical Mbr Svcs	150,214.78	199,000.00	75.5%	213,000.00
5100.05 · Salaries - Outreach & Youth Svc	194,472.31	276,000.00	70.5%	296,000.00
5100.06 · Salaries - Library Pages	19,951.79	27,000.00	73.9%	29,000.00
5100.07 · Salaries - Facilities & Grounds	22,919.14	27,000.00	84.9%	30,000.00
Total 5100 · Regular Salaries	852,262.02	1,080,000.00	78.9%	1,171,000.00
5130001 · Benefits				
515080 · Health Insurance				
5150801 · Health Insurance EE Reimb.	(15,401.48)	(20,000.00)	77.0%	(22,000.00)
515080 · Health Insurance - Other	92,277.12	117,500.00	78.5%	128,000.00
Total 515080 · Health Insurance	76,875.64	97,500.00	78.8%	106,000.00
513150 · Employee Life Insurance	2,174.23	3,500.00	62.1%	3,000.00
513140 · Medicare Tax	12,134.50	18,500.00	65.6%	17,000.00
513120 · Social Security	51,318.58	68,000.00	75.5%	73,000.00
513020 · CalPERS - Fees	900.00	500.00	180.0%	1,500.00
513010 · CalPERS UAL	83,357.00	85,000.00	98.1%	89,000.00
513000 · Retirement/Misc	69,485.31	250,000.00	27.8%	100,000.00
Total 5130001 · Benefits	296,245.26	523,000.00	56.6%	389,500.00
524500 · Admin Support-Direct				
5245.01 · Supplies	23,403.91	25,000.00	93.6%	26,000.00
5245.02 · Bookmobile	3,454.80	35,000.00	9.9%	5,000.00
5245.03 · Building & Equipment Maint.	29,190.54	30,000.00	97.3%	36,000.00
5245.04 · Public Relations	12,699.15	7,500.00	169.3%	10,000.00
5245.05 · Automation	41,624.63	30,000.00	138.7%	35,000.00
5245.06 · Programs	10,487.17	12,000.00	87.4%	15,000.00
5245.07 · Credit Cards - Merchant fees	300.57	20,000.00	1.5%	500.00
524500 · Admin Support-Direct - Other	225.00	-	N/A	500.00
Total 524500 · Admin Support-Direct	121,385.77	159,500.00	76.1%	128,000.00
524520 · Admin Support-Indirect				
52452.1 · Association Dues	8,432.44	10,000.00	84.3%	10,000.00
52452.2 · Insurance	25,501.32	30,000.00	85.0%	31,000.00
52452.3 · Insurance - Workers Comp.	6,187.55	10,000.00	61.9%	5,000.00
52452.4 · County Charges	5,567.23	7,000.00	79.5%	7,000.00
52452.5 · Staff Development / Travel	11,440.86	12,000.00	95.3%	17,500.00
52452.6 · Professional Services	9,327.90	15,000.00	62.2%	100,000.00
52452.7 · Election Expenses	0.00	-	N/A	50,000.00
52452.8 · Miscellaneous Expense	441.74	3,000.00	14.7%	1,000.00
524560 · Auditing and Accounting	54,951.60	60,000.00	91.6%	57,500.00
Total 524520 · Admin Support-Indirect	121,850.64	147,000.00	82.9%	279,000.00

	Jul 22-Apr 23	FY23 Budget	% YTD	Prop. FY24 Budget
524600 · Materials				
5246.01 · Materials - Periodicals	2,696.06	3,000.00	89.9%	3,000.00
5246.02 · Materials - Ref / Databases	9,197.09	10,000.00	92.0%	10,000.00
5246.03 · Materials -Non-Fiction	6,245.17	13,000.00	48.0%	13,000.00
5246.04 · Materials -Fiction / Replacemts	15,110.16	17,000.00	88.9%	19,000.00
5246.05 · Materials - Youth	27,393.76	27,000.00	101.5%	30,000.00
5246.06 · Materials - Audio	4,120.68	5,000.00	82.4%	5,000.00
5246.07 · Materials - Video	8,781.27	12,000.00	73.2%	12,000.00
5246.08 · Materials - Bookmobile	2,472.70	4,000.00	61.8%	4,000.00
5246.09 · Materials - Large Print	6,845.37	7,000.00	97.8%	7,000.00
5246.10 · Materials - McNaughton / E-book	23,057.82	32,000.00	72.1%	32,000.00
5246.11 · Materials - Spanish Language	1,449.98	3,000.00	48.3%	3,000.00
5246.12 · Materials - Graphic Novels	6,045.78	6,000.00	100.8%	7,000.00
5246.13 · Materials - Standing Orders	4,284.59	7,000.00	61.2%	7,000.00
Total 524600 · Materials	117,700.43	146,000.00	80.6%	152,000.00
529540 · Utilities				
5295.01 · Phone / Alarms / Website	6,770.11	24,000.00	28.2%	10,000.00
5295.02 · Electric	21,992.15	25,000.00	88.0%	30,000.00
5295.03 · Water / Sewer / Gas	5,981.04	7,000.00	85.4%	9,000.00
5295.04 · OCLC Access	8,623.24	10,000.00	86.2%	10,000.00
5295.05 · Trash & Pest Control	2,623.10	3,000.00	87.4%	4,000.00
Total 529540 · Utilities	45,989.64	69,000.00	66.7%	63,000.00
5300 · Grant Expenses				
5301 · ESL Grant Expenses	1,333.01	16,000.00	8.3%	18,000.00
5302 · Literacy Grant Expenses	3,011.21	25,000.00	12.0%	25,000.00
5303 · Family Literacy Grant Expenses	1,639.17	10,000.00	16.4%	12,600.00
5315 · Lunch at the Library Grant Exps	252.00	3,400.00	7.4%	6,680.00
5320 · E-Rate Grant Expenses	7,564.14	13,300.00	56.9%	13,000.00
5325 · Zip Book Grant Expenses	7,670.70	7,128.00	107.6%	8,500.00
Total 5300 · Grant Expenses	21,470.23	74,828.00	28.7%	83,780.00
5460 · Capital Outlay	2,340.00	31,000.00	7.5%	31,000.00
546020 · Misc Equipment	2,658.23	25,000.00	10.6%	25,000.00
Total Expense	1,581,902.22	2,255,328.00	70.1%	2,322,280.00
Net Ordinary Income	2,626,875.33	2,564,257.74	102.4%	2,713,195.00
Other Income/Expense				
Other Expense				
551000 · Operating Transfers-Out				
5420600 · ACO	0.00	250,000.00	0.0%	250,000.00
Total 551000 · Operating Transfers-Out	0.00	250,000.00	0.0%	250,000.00
581000 · Contingency	7,907.26	75,000.00	10.5%	50,000.00
Total Other Expense	7,907.26	75,000.00	10.5%	50,000.00
Net Other Income	(7,907.26)	75,000.00	-10.5%	50,000.00
Net Income	2,634,782.59	2,489,257.74	105.8%	2,663,195.00