

# BEAUMONT LIBRARY DISTRICT

## BOARD OF TRUSTEES MEETING

6:30 p.m. at the Library - December 15, 2022  
125 East Eighth St., Beaumont, CA

### MINUTES

CALL TO ORDER – President Coleman called the meeting to order at 6:33 p.m.

ROLL CALL – M. Coleman, B. Mahoney, S. Perry, L. Dickinson

ABSENT: C. Carr, M. Lillard-Geiser

GUESTS: M. Cook (via Zoom)

REPORT OF POSTING OF AGENDA - Agenda was posted 72 hours in advance.

#### 1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Mahoney/Coleman) to approve the Minutes as presented. (3-0-2)

#### 2. DIRECTOR'S REPORT

General Ledger Report – Expenses highlighted were for a new supply of postage stamps, gutter cleaning, our continued GASB and QuickBooks work, and window cleaning.

Activity Summary Report – Circulation for the month was up 11% over last November and up 24% compared YTD. The monthly numbers were 18% below 2019, but the YTD numbers were only 10% below 2019.

Changes in Status of District Employees – There were no changes in personnel.

#### 3. OLD BUSINESS

##### A. MEASURE M & GRANT UPDATES

The ballot count for Measure M was finished on December 8 by Riverside County. It showed that there were 17,661 votes cast with 8,904 (50.4%) in favor and 8,757 (49.6%) against. Even though we put a “thank you” ad in the Record Gazette stating that Measure did not get “the necessary two-thirds support” for passage, many people assumed we had won the election because we got a slim majority of the votes. Out of 32 precincts, the four with the highest percentage of “yes” votes ranged from 52.8% to 55.8% in favor, and less than half of the

precincts (15) voted positively for Measure M. The lead article in our December newsletter discusses the Library's next steps and it may be published as a letter to the editor in the Record Gazette. The campaign committee's bank account will be closed soon with the remaining balance of about \$20 designated as a donation to the Friends. Two final forms are required to be completed and submitted to the state by December 31.

In terms of grant news, we finally received the check for our Zip Books program in the amount of \$7,128. We also received a check for \$2,935 from the Inland Library System for e-resources, which we will use for OverDrive purchases. There are still a couple steps to be completed before 50% of our Building Forward funding is released. Since the original award announcements, six other libraries have received grants ranging from \$6 to \$9 million, which drops our grant from the 20<sup>th</sup> to 26<sup>th</sup> largest awarded. In the meantime, the California State Library has announced Round 2 of the Building Forward program. An optional statement of interest is due tomorrow and we do plan on submitting one.

#### B. DESIGN DISCUSSION

Alex Ramsey, of Engberg Anderson Architects, has prepared two options for using the \$4.8 million grant award and \$2.4 million in local match funds as part of a two-phased construction plan. Phase 1 would cost approximately \$7.5 million and include renovation and a small addition. It would be followed by a Phase 2 costing approximately \$12.5 million and include additional expansion. Option 1 for the first phase would be a one-level addition south of the current facility, followed by a two-story addition to the east of the 1965 structure. Option 2 for Phase 1 would be a two-story addition around the elevator area, followed by a two-level addition to the south. Both options would require removing the live oak tree in the parking lot, so we will be bringing in an arborist to examine the tree in January. We will continue to look at available options in January.

#### 4. NEW BUSINESS

##### A. BOARD APPOINTMENTS & ELECTION OF OFFICERS

Certificates of Appointment in Lieu of Election have been received from Riverside County for the four trustees whose service will continue. Three of the four certificates have been signed and countersigned with the last one expected to be completed next week.

Per the Board by-laws, it is once again time for the election of officers. The last election was conducted in 2020. The term of service for each office is two years.

MOTION: (Mahoney/Perry) to nominate Margaret Coleman as President. (3-0-2)

MOTION: (Coleman/Perry) to nominate Bret Mahoney as Secretary. (3-0-2)

##### B. STAFF APPRECIATION DINNER

The Director announced that he is planning to host a Staff Appreciation Dinner on Tuesday evening, December 20, instead of distributing restaurant gift cards as was done during the pandemic. The Morongo venue used in the past is no longer in operation and there are no suitable locations in Beaumont. As a result, the event will be held at the Library and catered with food from Domenico's. In order to make the timing work, the Library will need to close two hours early on that date.

MOTION: (Coleman/Mahoney) to approve closing the Library at 5 p.m. on Tuesday, December 20. (3-0-2)

#### ADDED STARTERS AND COMMUNICATIONS

Mr. Dickinson announced that he has approved the placement of a second collection bin for Discover Books by the garage where the Friends of the Library sort and store donation. There will still be a donation bin by the library drop box next to the alley.

#### TRUSTEE COMMENTS AND REQUESTS

Mr. Mahoney suggested investigating grants and corporate sources to supplement funding for the library's building program. The Director will look into what opportunities might be available.

#### PUBLIC COMMENTS

Mr. Cook thanked the Library and staff for their support during the health issues that he and his wife have dealt with over the past several months. They are starting to turn Friends duties over to others. He has been President of the Friends since about 1994 and his current term ends next October. His wife's term runs a year longer if she decides to stay that long. In the meantime, the transition is being worked out in terms of procedures and schedules.

ADJOURNMENT - at 7:30 p.m.

APPROVED:

DATE: