

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING
6:30 p.m. at the Library Annex – August 27, 2026
232 West Sixth Street, Beaumont, CA. 92223

MINUTES

CALL TO ORDER – President Coleman called the meeting to order at 6:30 p.m.

ROLL CALL – M. Coleman, C. Carr, M. Garcia, S. Aguilar-Martinez, S. Mitchell,
K. Van Valkenburg, L. Dickinson
GUEST – L. Cook

REPORT OF POSTING OF AGENDA – Agenda was posted 72 hours in advance.

1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Carr/Garcia) to approve the Minutes as presented. (5-0-0)

2. FRIENDS OF THE LIBRARY REPORT

In the absence of any Friends representative, Director Van Valkenburg reported that design changes are needed for the Friends Bookstore. As a result, it will be opening on Saturday, October 3, instead of October 1 as originally planned.

3. ORGANIZATIONAL REPORTS

A. Director's Report

Construction – The Director noted that technical issues related to server installation, access to library system software, and Internet outages have been experienced over the past few weeks, and none are totally resolved. In addition, due to a variety of construction and inspection delays, access to the new addition was not gained until August 17. Nonetheless, staff has worked very hard and completed the moving process, despite the shortened time period, to prepare for the “sneak peek” event on Friday and opening to the public on September 1.

Organization – The book drop on California Avenue was damaged when crews were doing some repaving along the east side of the street. The contractor has taken responsibility for the incident, and a new book drop has been ordered at no cost to the library. It will be installed next to the former ADA parking space. More than a hundred applications were received for a variety of open positions and interviews were held at our Business Hub office mid-month. From among the several excellent candidates, we hired three new part-time employees, a

Page, a Library Associate, and a Reference Librarian. Staff training days, including the new staff, were held on August 20 and 21 to prepare for reopening.

- B. Financial Report – The \$3,000 grant check from the Laura May Stewart Foundation has been deposited and will be used to pay for a mural in the new addition. The final financial reports for June were just received from the County and will be covered later. The General Ledger account summary was reviewed along with capital expenses for the construction project. The \$120,978 payment to cover our annual CalPERS UAL (Unfunded Accrued Liability) billing included a 3% discount because it was paid early in the fiscal year.
- C. Activity Report – Because of technical difficulties experienced during the month, we lost the reports module functionality of our LS2 automated circulation system and could not provide statistics for July. Reporting capability is expected to be back up and running next month.
- D. Public Services Report – Even though the Library has been closed, our offsite children's programs were very well attended, including Storytime in the Park, SOAR (Step Outside And Read), and the Bookmobile at Beaumont Nights in July and at National Night Out on August 4. We also had a student who earned a diploma through the Career Online High School program in July. Consideration will be given to holding a graduation ceremony.

4. OLD BUSINESS

A. GRANT & CONSTRUCTION UPDATES

The Director Emeritus brought the Board up to date on the Rotary Peace Pole, which will be unveiled on September 18. He also stated that he networked with a number of individuals while holding office hours at the Business Hub. In his PowerPoint presentation, he covered the landscaping of the property, damage to the book drop, installation of bollards in the Bookmobile garage, and the flooring, furnishing, and equipping of the new library offices and areas. The mural in the children's bathroom; installation of the vending machines; the new self-checkout kiosks for adults and children; and the new staff name badges, embroidered polo shirts, and mouse pads with the new library logo were a few of the items that were highlighted. He reported that our work with the Riverside County ARPA program is complete, but our project has been selected for a tour by a Riverside County ARPA Executive group on October 29.

5. NEW BUSINESS

A. DIRECTOR GOALS – August 1, 2026-July 31, 2027

The Director presented three pages of goals and objectives that she hopes to accomplish in the coming months, including launching the new building, expanding library services, improving the library's image, motivating staff, being fiscally responsible, planning for the future, and ensuring that the Library meets compliance standards. She said that her goals were slightly modified based upon feedback provided through her performance evaluation.

ADDED STARTERS AND COMMUNICATIONS

Ms. Van Valkenburg mentioned that the Library now has a top-tier security camera system that she can access from her computer, and that staff have been issued key cards giving them easy access to locked areas. She will be working on policies for use of the new Community Room and the Conference Room. We already have software that will allow people to reserve study rooms. She met today with past Library Board Member Bret Mahoney who stopped by to tour the new addition. She passed around a sample of the new library card design and said someone from Palm Springs had contacted her about using the Library as a filming location. Interesting sessions she attended at the CSDA Conference in Palm Desert were on topics like understanding LAFCO, handling CPRA requests, and governance foundations for Board members and Directors. She was able to network with some local special district members, including one on the LAFCO Board and the Library Director from Altadena who is on the CSDA Board. She asked which Trustees were interested in attending the State of the City event on October 7, and for them to provide their shirt sizes so they could get the new library logo polo shirts.

TRUSTEE COMMENTS AND REQUESTS

Mrs. Garcia commented that on a visit to Oceanside she visited a very nice Friends of the Library store there. Ms. Carr inquired as to when Library Board meetings might move back to the Library from the Annex. The Director expects that to happen in January. Ms. Aguilar-Martinez complimented the Director and Director Emeritus on the excellent work they have done on the new library building.

PUBLIC COMMENTS

None

ADJOURNMENT - at 7:42 p.m.

APPROVED:



DATE:

