

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING
6:30 p.m. at the Library – September 29, 2022
125 East Eighth St., Beaumont, CA

AGENDA

CALL TO ORDER

ROLL CALL

REPORT OF POSTING OF AGENDA

Public comments on items not on the agenda and/or jurisdiction items – 3-minute limit

1. CONSENT ITEMS

Approval of Minutes of the previous meeting

2. DIRECTOR'S REPORT

General Ledger Report
Activity Summary Report
Changes in Status of District Employees

3. OLD BUSINESS

- A. GRANT UPDATES
- B. MEASURE M ON NOVEMBER BALLOT

4. NEW BUSINESS

- A. STAFF DEVELOPMENT DAY
- B. "LIBRARY DIRECT 2U" POLICY
- C. REVISED ORGANIZATIONAL CHART

ADDED STARTERS AND COMMUNICATIONS

TRUSTEE COMMENTS AND REQUESTS

PUBLIC COMMENTS – 3-minute limit

CLOSED SESSION TO DISCUSS PENDING LITIGATION

ADJOURNMENT

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

6:30 p.m. at the Library – August 25, 2022
125 East Eighth St., Beaumont, CA

MINUTES

CALL TO ORDER – President Coleman called the meeting to order at 6:30 p.m.

ROLL CALL – C. Carr, M. Coleman, Bret Mahoney, L. Dickinson
ABSENT: M. Lillard-Geiser, S. Perry

REPORT OF POSTING OF AGENDA - Agenda was posted 72 hours in advance.

1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Mahoney/Carr) to approve the Minutes as presented. (3-0-2)

2. DIRECTOR'S REPORT

General Ledger Report – Unusual expenses last month were for the Lunch at the Library teen worker, TLC's online catalog Enhanced Content annual fee, our last Zip Books payment, and A/C repairs on the second floor.

Activity Summary Report –Circulation for July was up 38% over last July and just 15% below July 2019. Almost all statistics are lower than they were in July 2019. For example, library cards registrations are down 12% and reference interactions are down 20%. The biggest drop over the past few years has been in the usage of public computers, this July being down 46% over July 2019. Website visits, however, are up 43%, perhaps indicating more use of private devices.

Changes in Status of District Employees – There were no personnel changes.

3. OLD BUSINESS

A. GRANT UPDATES

There has been no word on our literacy grant funding, Zip Books grant funding, or our application for infrastructure grant funds. We have been waiting over five months for news on the infrastructure grants, and just this week the State Library began recruiting for an Infrastructure Opportunities Program Manager!

B. MEASURE M ON NOVEMBER BALLOT

Our ballot measure, seeking approval of a \$24 million bond issue for renovation and expansion of the library facility, was submitted to the Registrar of Voters on August 11, a day before the deadline and was assigned the name Measure M. Five people agreed to sign the Argument in Favor of the measure, including Library Board President Coleman, School Board President Steven Hovey, San Jacinto Community College Trustee Brian Sylva, longtime Pass Area resident Mickey Valdivia, and local leader Lynn Bogh Baldi. The Libertarian Party has opposed our measure (and virtually every other measure in the state). As a result, we will be filing a rebuttal statement that will be signed by the same five individuals. Mr. Sylva has agreed to Chair our campaign committee and some others have agreed to be members, but we are still searching for a Treasurer.

4. NEW BUSINESS

A. FUNDING FAQ MAILER

The Library District can print a variety of facts about the proposed construction bond issue and what it would mean for a renovation and expansion of the library facility as long as it does not ask the public to vote in favor of the measure. Mr. Mahoney passed around samples of an FAQ bookmark, a campaign button, and a yard sign that his wife had designed. He also mentioned that she would be willing to put together a website for the campaign committee, should there be interest. Isom Advisors has provided a timeline of tasks for both the Library and the campaign committee, including the printing of mailers, yard signs, etc. Included is an FAQ mailer, scheduled to be sent to the printer by mid-September, that would be sent to nearly 18,000 registered voters, estimated to cost in the range of \$14,000.

MOTION: (Carr/Coleman) to approve the expenditure of up to \$14,000 for the production and mailing of an FAQ mailer to district registered voters. (3-0-2)

B. TRUSTEE APPOINTMENTS

There being no other candidates competing for the three Trustee positions expiring in November, the three incumbents (Carr, Coleman, and Lillard-Geiser) will automatically be reappointed to terms ending in November 2026. Mr. Perry was also unopposed and will be able to complete the term ending in November 2024. Mr. Dickinson provided everyone with an updated Board list.

ADDED STARTERS AND COMMUNICATIONS

Mr. Dickinson announced that the Chamber of Commerce has agreed to allow Beaumont Library to display floorplans and exterior renditions of the proposed renovation/expansion on easels at the State of the City event on September 22. All five Library Board members are planning to attend along with two staff members.

TRUSTEE COMMENTS AND REQUESTS

Mr. Mahoney announced that, due to a potential job offer in Washington state, he may have to leave the Library Board by the end of the year. He and his family will make their decision in the coming weeks. Ms. Carr noted that the library Trustee appointments were covered in the August 19 Record Gazette along with other local positions.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT - at 7:13 p.m.

APPROVED:

DATE:



BEAUMONT LIBRARY DISTRICT

Director's Report September 29, 2022

Activity Summary

A presentation to the Beaumont-Cherry Valley Rotary Club by our staff was well received on September 1. Principal Librarian Kelly Van Valkenburg gave an overview of our services with emphasis on children and teens, along with our role as a Family Place Library. Our literacy work, DMV test prep classes, Time to Talk Tech training, and the online high school diploma program were covered by Julia Schumacher. Early in the month, Rotarian and former City Council member, Della Condon, agreed to serve as the Treasurer of our campaign committee. We are working closely with Isom Advisor consultants to keep campaign activities separate from informational library efforts. On September 9, we were notified that we will receive a \$4.8 million infrastructure grant from the State Library. Only half of the funds requested were awarded and only two libraries received a full \$10 million. Our grant was actually the 20th largest in the whole state. An FAQ mailer was finalized and sent to the printer by mid-month and was in the hands of some voters as early as September 17. During the same week, I was at the Association of Rural and Small Libraries Conference and attended wonderful programs covering topic ranging from redesigning a library to readers advisory to raising funds to running a successful construction project to doing more with maker spaces!

Personnel Changes

Part-time Librarian Sydney Burke resigned effective September 9 to take a full-time position at Loma Linda University. Jennifer Perez was hired as a Part-time Librarian at \$30.15 per hour effective September 15.

Meetings & Activities

September 1	Beaumont-Cherry Valley Rotary Club meeting, Banning
September 5	Labor Day, Library Closed
September 14-17	Association of Rural & Small Libraries Conference, Chattanooga
September 22	The State of the City Dinner
September 30	CSDA Riverside County Chapter meeting

Beaumont Library District
General Ledger
As of August 31, 2022

Type	Date	Num	Name	Memo	Split	Amount
1000 - Cash in County Treasury						
1000.01 - Cash in County Treasury - GF						
General Journal	08/05/2022	14		Federal Tax P...	5100.01 · Salar...	-7,615.90
General Journal	08/05/2022	14		State Tax PP...	5100.01 · Salar...	-1,721.32
General Journal	08/05/2022	14		Net Pay PPE ...	5100.01 · Salar...	-26,585.47
General Journal	08/05/2022	14		CalPERS ER ...	5100.01 · Salar...	-2,983.13
Total 1000.01 - Cash in County Treasury - GF						-38,905.82
1000.02 - Cash in County Treasury - ACO						
Total 1000.02 - Cash in County Treasury - ACO						
1000.03 - Cash in County Treasury - Endow						
Total 1000.03 - Cash in County Treasury - Endow						
1000 - Cash in County Treasury - Other						
Total 1000 - Cash in County Treasury - Other						
Total 1000 - Cash in County Treasury						-38,905.82
101100 - Wells Fargo Checking						
Check	08/01/2022	5040	Tom Lara Landscapi...		524500 · Admi...	-480.00
Check	08/02/2022		TASC		515080 · Healt...	-566.00
Check	08/04/2022	5042	Amiyah Wiggins		5300 · Grant E...	-588.00
Check	08/04/2022		City of Beaumont		5295.03 · Wat...	-89.92
Check	08/04/2022		City of Beaumont		5295.03 · Wat...	-376.44
Check	08/08/2022		TASC		515080 · Healt...	-40.00
Check	08/08/2022		Frontier		5295.01 · Phon...	-214.84
Check	08/08/2022		CALPERS		515080 · Healt...	-7,935.42
Deposit	08/10/2022			Deposit	732120 · Librar...	6.55
Check	08/10/2022		Merchant Fee		524520 · Admi...	-24.67
Check	08/10/2022		CALPERS		513000 · Retir...	-1,624.35
Check	08/10/2022		CALPERS		513000 · Retir...	-3,438.19
Check	08/11/2022		CALPERS		513000 · Retir...	-700.00
Deposit	08/12/2022			Deposit	732120 · Librar...	10.50
Deposit	08/15/2022			Deposit	732120 · Librar...	26.75
Check	08/15/2022		Edison		5295.02 · Elect...	-3,394.37
Check	08/16/2022		Wells Fargo Busines...		5245.07 · Cred...	-3,455.86
Check	08/17/2022		Waste Management		5295.05 · Tras...	-167.94
Deposit	08/19/2022			Deposit	732120 · Librar...	15.00
Check	08/22/2022		TASC		515080 · Healt...	-40.00
Check	08/23/2022	5043	Kelly Van Valkenburg		5245.01 · Supp...	-153.62
Check	08/23/2022	5044	amazon		5300 · Grant E...	-636.40
Check	08/23/2022	5045	Russell's Heating an...		5245.03 · Build...	-676.00
Check	08/23/2022	5046	Midwest Tape		5246.07 · Mate...	-2,320.93
Check	08/23/2022	5047	Jennifer Perez		5245.06 · Prog...	-180.00
Check	08/23/2022	5048	Findaway		5246.05 · Mate...	-444.37
Check	08/23/2022	5049	Terminix		5295.05 · Tras...	-95.00
Check	08/23/2022	5050	Overdrive		5246.10 · Mate...	-7.00
Check	08/23/2022	5051	Office Depot		5245.01 · Supp...	-518.33
Check	08/23/2022	5052	Coldren's Cleaning ...		5245.03 · Build...	-465.00
Check	08/23/2022	5053	Tech Logic		5245.05 · Auto...	-456.27
Check	08/23/2022	5054	Panter's Hardwood ...		5245.03 · Build...	-750.00
Check	08/23/2022	5055	Eyre Fire Co.		5245.03 · Build...	-150.52
Check	08/23/2022	5056	Califa Group		52452.1 · Asso...	-300.00
Check	08/23/2022	5057	Inland Library System		52452.1 · Asso...	-667.00
Check	08/23/2022	5058	SDRMA		513150 · Empl...	-202.45
Check	08/23/2022	5059	TASC		515080 · Healt...	-633.00
Check	08/23/2022	5060	Engberg Anderson		52452.6 · Prof...	-2,340.00
Check	08/23/2022	5061	Actuarial Retirement...		52452.6 · Prof...	-2,250.00
Check	08/23/2022	5062	Baker & Taylor		5246.04 · Mate...	-96.40
Check	08/23/2022	5063	Ingram Library Servi...		524500 · Admi...	-3,910.53
Deposit	08/23/2022			Deposit	732120 · Librar...	14.25
Check	08/23/2022		CALPERS		5100400 · 457	-1,365.00
Deposit	08/26/2022			Deposit	732120 · Librar...	10.75
Deposit	08/26/2022			Deposit	732120 · Librar...	622.94
Deposit	08/26/2022			Deposit	732120 · Librar...	2,228.66
Deposit	08/26/2022			Deposit	732120 · Librar...	1,233.55
Check	08/29/2022	5064	Truck Works		5245.02 · Book...	-2,495.68
Deposit	08/29/2022			Deposit	732120 · Librar...	12.60
Deposit	08/30/2022			Deposit	732120 · Librar...	11.00
Deposit	08/31/2022			Deposit	740020 · Intere...	1.37
Check	08/31/2022		Federal Tax		5245200 · Adm...	-0.32
Total 101100 - Wells Fargo Checking						-40,055.90

Beaumont Library District Activity Report

August 2022

	Month	YTD	Prior Yr. Mo.	Prior YTD	Registration Activity	Month	YTD	Prior Yr. Mo.	Prior YTD	
Circulation Activity										
Items Checked Out	7841	15920	6461	12494	CS Added	0	0	0	0	
Items Checked In	8330	17389	6623	13584	JP Added	20	49	22	36	
Items Renewed	2121	4615	1679	3294	LT Added	0	0	0	0	
Circulation Totals	18292	37924	14763	29372	OBR Added	85	180	8	14	
Hold Activity										
Holds Added	667	1238	735	1261	PT Added	40	82	72	148	
Holds Arrived	921	1706	1058	1864	YP Added	12	18	16	38	
Holds Canceled	30	74	48	154	CS Deleted	0	0	0	0	
Holds Checked Out	605	1102	640	1137	JP Deleted	2	3	1	1	
Holds Totals	2223	4120	2481	4416	LT Deleted	0	0	0	0	
Overdue Notices										
First Notices	1022	2174	497	1081	OBR Deleted	12	32	2	2	
Second Notices	508	1048	217	458	PT Deleted	2	4	3	5	
Third Notices	364	724	119	282	YP Deleted	2	3	0	0	
Courtesy Notices	5108	10948	3645	7283	CS Updated	0	0	0	0	
Total Notices	7002	14894	4478	9104	JP Updated	20	35	26	45	
Fines Paid & Waived										
Fines Paid	\$ 315.90	\$ 672.50	\$ 537.20	\$ 1,074.40	LT Updated	0	0	0	0	
Fines Waived	\$ 1,131.57	\$ 2,071.07	\$ 1,252.95	\$ 2,505.90	OBR Updated	7	11	0	0	
Fines Balance	\$ (815.67)	\$ (1,398.57)	\$ (715.75)	\$ (1,431.50)	PT Updated	295	615	170	355	
E-Material Usage										
Hoopla	84	142	53	81	YP Updated	22	39	9	21	
Overdrive	501	970	564	1022	Registration Totals	519	1071	329	665	
eMagazines	0	0	36	63	CS=No computer use	JP=0 to 9	LT=Outreach	OBR=Online	PT=Age 18+	YP=10-17
Database Usage										
Ancestry	359	696	98	284	Collection Growth	294	843	352	866	
GreenFILE	5	5	0	5	Titles Added	486	837	504	867	
HeritageQuest	2	2	0	0	Titles Deleted	-192	6	-152	-1	
Learning Express	8	18	90	92	Items Added	346	938	381	956	
Novelist	23	26	0	3	Items Deleted	624	1147	748	1385	
ProQ K-12	4	5	0	0	Items Change	-278	-209	-367	-429	
Public Computer Use										
						345	631	243	427	
Reference Interaction										
						1394	2479	988	1782	
Website Visits										
						4057	7597	2121	4665	

Governor Newsom Announces Free Online Tutoring Available to All Californians, \$254 Million in Grants to Improve Libraries Across the State

SACRAMENTO – Governor Gavin Newsom today announced that every Californian can now access [free online tutoring](#) available 24/7 through a new initiative offering homework help in every K-12 subject and skill-building resources for adult learners. The Governor also announced \$254 million in grants to public libraries in 172 cities across 34 counties to renovate and improve facilities across the state. This is the first round of the California State Library's \$439 million Building Forward Library Improvement Grant Program – the largest investment in public library infrastructure in California history.

Real-time homework assistance can now be [accessed 24/7 here](#) and on the websites of any of the 1,130 local public libraries around the state – click on the “HelpNow” link to reach a one-on-one tutor. The pilot program [led by the State Library](#) offers assistance in Math, Language Arts, and other core K-12 subjects in English, Spanish, Mandarin, Cantonese, Vietnamese, and Tagalog. There's no age limit to who can use the service. Adult learners can also access writing assistance, citizenship resources and other tools.

“With historic investments to give the youngest Californians a strong start in life, enrich our schools and expand supports like tutoring, we're building on our commitment to create more opportunities for every child in our state to thrive,” said Governor Newsom. “Public libraries are the hearts of communities across the state and our hubs of learning, discovery, and oftentimes – safety. While states across the nation are banning books, California is awarding \$254 million in grants for our historic public libraries – an investment to make books more accessible by repairing and modernizing libraries throughout the state.”

The 234 projects in this initial round of funding under the Building Forward Library Improvement Grant Program range from \$14,300 to \$10 million and include efforts to make libraries safer and more accessible, including their ability to be cooling centers for underserved communities. The City of Porterville, whose only library was destroyed in a 2020 fire that took the lives of two firefighters, will receive \$7.2 million.

“Libraries are hubs of community activity – they are a safe haven, an escape into the wonders of reading, a place to find a meal when you need one, to create, to vote, to enrich children, to learn a new skill, and so much more,” said First Partner Jennifer Siebel Newsom.

“Strengthening our libraries' infrastructure – their ability to safely and effectively meet the needs of the community – is such a critical investment in the community members who rely on them.” First priority for grants was given to the state's least-resourced communities and projects that address long-delayed critical life and safety facility needs including seismic safety, heating and air system replacement, building security, and improved Americans with Disabilities Act accessibility.

“There are lots of reasons 24 million Californians have library cards. Local libraries are cornerstones of their communities and critical parts of California's education system,” said Greg Lucas, California State Librarian. “Strengthening public libraries strengthens California and helps make it easier for all Californians to get the information and assistance they need to succeed and thrive.”

Live, real-time homework assistance from tutors familiar with state curriculum and standards is available 24 hours a day by laptop, tablet, or phone from tutors familiar with state curriculum and standards. The State Library is working with the Pacific Library partnership to make “HelpNow” by Brainfuse available throughout the state.

“Not every family can afford a private tutor. Now through the CA State Library Brainfuse HelpNow program, every Californian can get free online tutoring. HelpNow tutors will assist all learners from Kindergartners on up build thinking and problem-solving skills. Tutors work with students through their homework challenges, and guide them to the right solution, without giving the answer,” said Jack Rothstein, Brainfuse Library Services Director.

A full list of projects to be funded in this round of grants under the Building Forward Library Improvement Grant Program can be found [here](#).

ID	Library Juri Library Facility	Project Title	Award Amount	Facility Str
36078910	ESCONDIDO Public Library	Escondido Public Library Critical Infrastructure and Modernization	10,000,000.00	239 S. Kalmar
35678515	STOCKTON Cesar Chavez Central Library	Cesar Chavez Central Library Remodel	10,000,000.00	605 N. El Dorado
36689596	SAN BENITO San Benito County Free Library	Library Safety First	9,900,000.00	470 5th Street
35402116	RICHMOND MAIN LIBRARY	Revitalizing the Historic Richmond Main Library	9,712,979.00	325 Civic Center
35431286	SANTA ANA/ Main Library	Main Library Transformation Project	9,329,973.00	26 Civic Center
36351294	SAN FRANCISCO Chinatown Branch Library	Chinatown Branch Library Renovation	7,930,087.00	1135 Powell
35585828	ALTADENA Main Library	Addressing Safety and Accessibility Needs at Altadena	7,579,666.00	600 E Marietta
35593743	PORTERVILLE Porterville City Library	Rebuilding Our Porterville City Library	7,263,158.00	41 W Thurston
36187644	KINGS COUNTY Lemoore Branch Library	Lemoore Infrastructure Remodel Project	7,019,852.00	457 C Street
36802220	KINGS COUNTY Hanford Branch Library	Hanford Infrastructure Remodel Project	6,619,245.00	401 North Hill
36271697	PALMS SPRINGS Palm Springs Public Library-Main	Palm Springs Public Library Renovation	6,569,942.00	300 S. Sunrider
35581606	YUBA COUNTY Yuba County Library	Yuba County Library Infrastructure and Modernization	6,088,440.00	303 2nd Street
36767971	POMONA F Pomona Public Library	Pomona Public Library - A Safe and Welcoming Library	6,014,328.00	625 S Garey
36075852	GLENDALE Glendale Central Library	Glendale Central Library Critical Maintenance, Sustainment	5,670,328.00	222 E Harvard
35930740	SACRAMENTO Martin Luther King Library	Martin Luther King Library Major Rebuild	5,562,774.00	7340 24th Street
35431396	COVINA PU Covina Metrolink Library Center	Covina Metrolink Library Center	5,377,020.00	301 East Franklin
36315772	SAN FRANCISCO Mission Branch Library	San Francisco Public Library Mission Branch Renovation	5,280,042.00	300 Bartlett
35466177	LARKSPUR Larkspur Library	Larkspur Library at The Commons	5,232,582.00	400 Magnolia
35671792	PLACER CO Auburn Library	Auburn Library Critical Maintenance and Modernization	4,901,035.00	350 Nevada
35314597	BEAUMONT Beaumont Library District	Building Forward: Safety & Quality of Life for All	4,848,750.00	125 E. 8th Street
36646039	SANTA CLARA Campbell Library	Campbell Library Renovation Project	4,718,450.00	77 Harrisson
35508455	MADERA C North Fork Branch Library	Madera County Library – North Fork Branch Safety and Security	4,619,592.00	32908 Road
35811778	MOORPARK Moorpark City Library	New Library	4,600,000.00	799 Moorpark
35367370	RIVERSIDE Coachella Library	Coachella Library Retrofitting and Renovation Project	4,568,807.00	1536 7th Street
36001488	SOUTH SAN FRANCISCO Public Library	South San Francisco Main Library Project	4,492,310.00	840 West California
36695613	SAN JOSE P Biblioteca Latinoamericana Branch Library	Biblioteca Latinoamericana Improvement Project	3,625,045.00	921 South Bascom
36441464	SAN DIEGO City Heights Annex	City Heights Multi Media Idea Lab & Performance Annex	3,310,637.00	3795 Fairmount
35856795	KERN COUNTY BEALE MEMORIAL LIBRARY	Beale Memorial Library Headquarters Improvement Project	2,935,085.00	701 TRUXT
35591552	ORANGE COUNTY Irvine University Park Library	Irvine University Park Library Tenant Enhancements	2,861,578.00	4512 Sandhill
35343464	MERCED COUNTY DOS PALOS BRANCH LIBRARY	Dos Palos Branch Library Construction	2,763,093.00	931 CENTE
36611295	ORANGE COUNTY Garden Grove Main Library	Garden Grove Main Library Tenant Enhancements	2,718,498.00	11200 Stanton
36078039	INGLEWOOD Inglewood Public Library - Main	Inglewood Public Library Seismic Renovation	2,709,531.00	101 West 11th
36611174	ORANGE COUNTY Aliso Viejo Library	Aliso Viejo Library Tenant Enhancements	2,360,817.00	1 Journey

Facts about Beaumont Library

- Beaumont Library was established by local residents through a public vote in 1911. It is independent of City and County government and serves both Beaumont and Cherry Valley. It is governed by an elected 5-member Board of Trustees.
- The historic Carnegie Library, built in 1914 and the last standing in Riverside County, serves a population that has grown ten times in size since its last expansion in 1965. The square footage built for 6,000 people is now serving over 60,000.
- The Library's only significant funding comes from property taxes, which were reduced permanently in the 1990s and 2010s due to state and county decisions. The Library has never received any impact fees from the thousands of new homes constructed locally.

What Beaumont Library Needs

- The Library needs more space, most of all, including public meeting and study rooms.
- The library's structure is in severe need of retrofitting for earthquake safety.
- Restrooms are old and limited in size and should be modernized and expanded.
- There are no sprinkler and security camera systems to provide safety and security.
- Electrical and technology systems need upgraded cabling for speed and efficiency.

What a Bond Issue Will Provide

- For just a \$10 annual property tax increase per \$100,000 in assessed value, the Library would receive approximately \$24 million to fund renovation and expansion.
- Plans call for preservation and modernization of the historic Carnegie library, removal of the 1965 building, and construction of a matching two-story addition.
- Features of the proposed new facility include: a large public community room with kitchen, modern restrooms, Friends bookstore, enhanced children's collections and play spaces, a central elevator and staircase to access the upper level, a teen center, a maker space with an audio/video studio, a training room, a vending café area, small group study rooms, and a local history and quiet reading room.

Remember to Vote November 8

**Beaumont Library District
Staff Development Day
October 10, 2022**

Agenda

- 8:30 a.m. Continental Breakfast
- 9:00 a.m. General Welcome (Kelly)
Introduction of Committee Members & Program Introduction
- 9:30 a.m. Mental Health Initiative Introduction and Part 1 (Julia)
- 9:45 a.m. Privacy & Customer Service Culture (Tamara)
- 10:30 a.m. Break (10 minutes)
- 10:45 a.m. Mental Health Initiative Part 2 (Julia)
- 11:00 a.m. Family Place Libraries (Kelly) and Program Overview (Julia)
- 11:45 a.m. Mental Health Initiative Part 3 (Julia)
- Noon Lunch
- 1:00 p.m. Measure M (Luren)
- 1:05 p.m. Mental Health Initiative Part 4 and Wrap-up (Julia)
- 1:45 p.m. Sweet Memories – Who Remembers What We’ve Learned?! (Kelly)
- 1:55 p.m. Adjournment for Part-time staff
- 2:00 p.m. Digital Resources Scavenger Hunt (Tamara & Julia)
- 2:50 p.m. Break (10 minutes)
- 3:00 p.m. PERS457 Plan with Voya Representative Dauna Bohlken
- 4:00 p.m. Adjournment

Library Direct 2U Delivery Policy

Adopted by the Beaumont Library District Library Board of Trustees, XXXX

Purpose

The purpose of the Library Direct 2U Delivery Service is to provide library materials to Beaumont and Cherry Valley residents unable to come to the Library. Individuals, groups, and institutions are eligible for Library Direct 2U Delivery Service as outlined in this policy.

Responsibility

Participants in the Library Direct 2U Delivery Service agree to abide by all policies and procedures of the Beaumont Library District.

Eligibility for Service

Individuals must reside within district boundaries and be confined to their residence, either temporarily due to extended illness/convalescence or permanently due to disability, age, or other medical issue.

Delivery Schedule and Loan Period

Delivery will be scheduled at the mutual convenience of staff and patron. At the time new materials are delivered, the items from the previous delivery will be retrieved and returned to the library.

Fines and Fees

There is no fee for Library Direct 2U delivery. Users are expected to have materials available for return in a timely fashion.

Home Environment Required for Delivery

Patrons requiring delivery services must provide a safe and appropriate environment for staff members who make deliveries to their homes and patrons must protect all library materials while in their custody. Staff members may choose not to enter a property, to leave the property immediately and/or to recommend suspension of the service if any of the following conditions exist:

- Pets are not confined (with the exception of service animals trained to assist a disabled person),
- A clear safe path to the door,
- Any person on the property is dressed in revealing attire,
- Any person on the property presents threatening behavior,

- Any person on the property uses abusive or obscene language, make obscene gestures or displays obscene images,
- Any person on the property harasses the library's representative,
- Any person on the property exhibits signs of illness that may jeopardize the health of the library's representative and the library has not been notified of the illness,
- Any person engaging in any illegal activity on the property at the time of the library's delivery,
- Any library material currently in the possession of the patron appears to be willfully defaced, mutilated, or damaged while in possession of the patron, or
- Conditions on the property are unsafe or unsanitary.

If the Staff member must leave the property, deny service or wishes to recommend suspension of service because the occurrence of any of the above is deemed as unsafe or inappropriate, the staff member shall provide the Principal Librarian for Outreach & Youth Services and the Library Director with notice of why such action occurred together with any recommendation for length of suspension of service.

The Principal Librarian for Outreach & Youth Services will send written notice to the patron of the reason for and the length of any continuing suspension of service and shall provide a copy of the notice to the Library Director. No suspension of service in excess of thirty (30) days will be imposed unless it is recommended by the Library Director.

Amendment of Library Direct 2U Delivery Policy

The Beaumont Library District Board of Trustees reserves the right to review and amend this policy at any time.

Website:

Beaumont Library District now provides Library Direct 2U Delivery Service to individuals who are unable to visit the library and have no way to pick up their materials from the library. Whether you're unable to come to BLD because of a permanent or temporary condition, the delivery service keeps our collection accessible, bringing you a variety of materials to keep you informed, entertained, and engaged! Please call **951-845-1357** or email **bookmobile@bld.lib.ca.us** for more information about services, or to request an application.

Eligibility

Individuals must reside within district boundaries and be confined to their residence, either temporarily due to extended illness/convalescence or permanently due to disability, age, or other medical issue.

Application for Delivery Service

Applications are available at the library, or on the library's website. Staff will explain service policies, procedures, and the delivery-use library card during the application approval process.

[Homebound Delivery Service Application](#)

Borrowing Items

Materials can be checked out for two weeks. Some items may not be renewed (DVDs, items with holds, etc.), and no materials may be borrowed longer than six weeks total. Staff will help you select your materials, either by direct request or based on your interests and preferences.

Patrons are still responsible for materials that are lost or damaged while in their care.

Deliveries & Returns

Staff will deliver new material and pick up items to return every two weeks. Any changes to scheduled visits will be communicated to patrons. Staff will not enter private residences or provide other services to patrons.

Suspension and Termination of Service

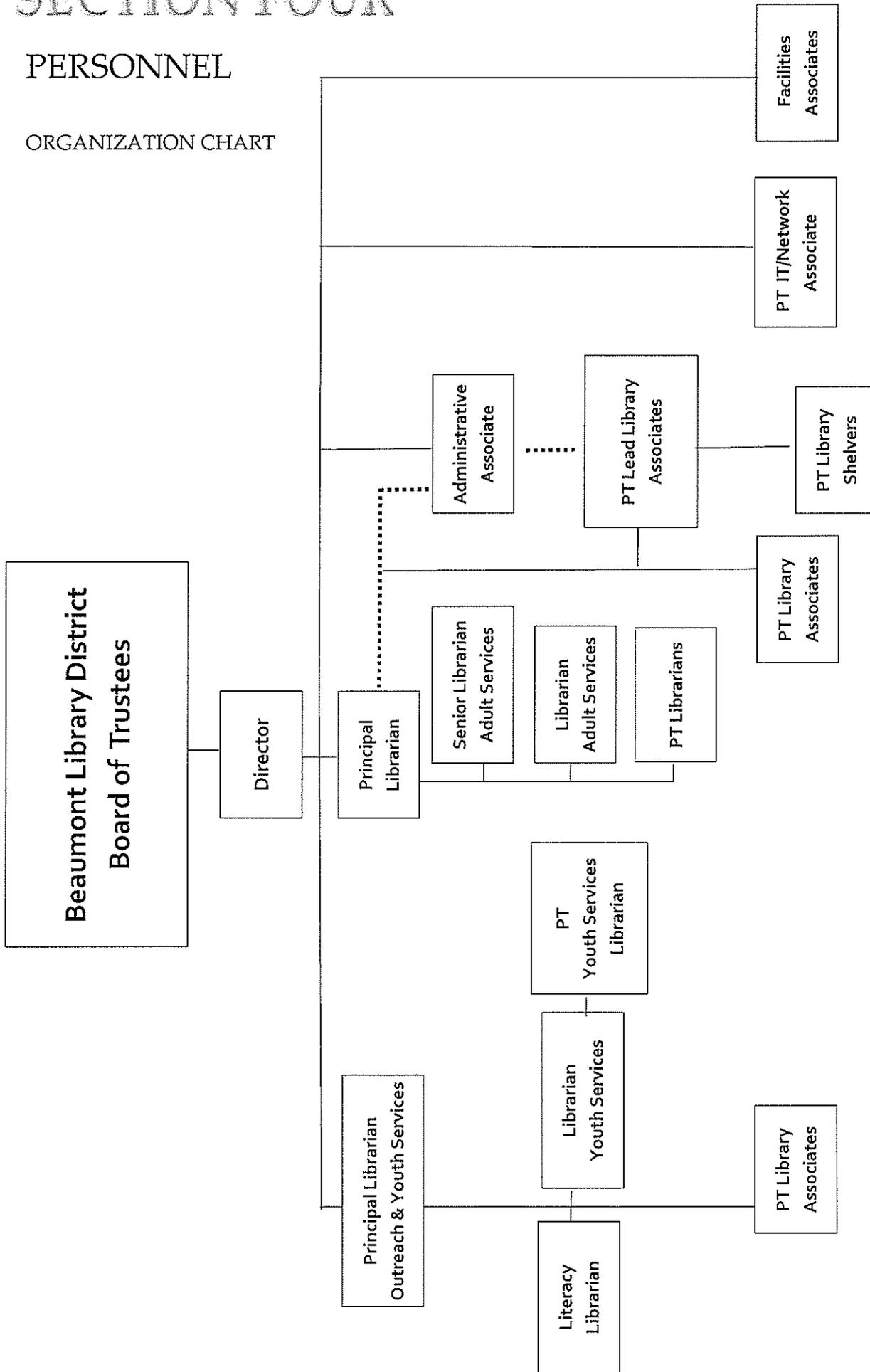
The library has the right to suspend or terminate service to any patron who does not meet the terms and conditions of the service policy. Excessive late returns, loss, or damage of library materials may result in discontinuation of lending of specific types of materials or suspension or termination of delivery service.

[Library Direct 2U Delivery Service Policy](#)

SECTION FOUR

PERSONNEL

ORGANIZATION CHART



Adopted by Board of Trustees—1/20/93
Reviewed and revised—4/18/07
Reviewed and revised—12/3/15
Reviewed and revised—2/22/18
Reviewed and revised—11/29/18
Updated without review 8/22/22