



BOARD OF TRUSTEES MEETING
6:30 p.m. at the Library Annex – August 27, 2026
232 West Sixth Street, Beaumont, CA

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. REPORT OF POSTING OF AGENDA

Public comments on items not on the agenda and/or jurisdiction items –
3-minute limit per topic, per speaker

4. CONSENT ITEMS

Approval of Minutes of the previous meeting

5. FRIENDS OF THE LIBRARY REPORT

6. ORGANIZATIONAL REPORTS

- A. Director's Report
- B. Financial Reports
- C. Activity Report
- D. Public Services Report

7. OLD BUSINESS

A. GRANT & CONSTRUCTION UPDATES

8. NEW BUSINESS

A. DIRECTOR GOALS – August 1, 2026-July 31, 2027

9. ADDED STARTERS AND COMMUNICATIONS

10. TRUSTEE COMMENTS AND REQUESTS

11. PUBLIC COMMENTS – 3-minute limit

12. ADJOURNMENT

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

6:30 p.m. at the Library Annex – July 30, 2026
232 West Sixth Street, Beaumont, CA. 92223

MINUTES

CALL TO ORDER – President Coleman called the meeting to order at 6:30 p.m.

ROLL CALL – M. Coleman, C. Carr, S. Aguilar-Martinez, S. Mitchell, K. Van
Valkenburg, L. Dickinson

ABSENT – M. Garcia

GUESTS – L. Cook, D. Roppelt

REPORT OF POSTING OF AGENDA – Agenda was posted 72 hours in advance.

1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Coleman/Mitchell) to approve the Minutes as presented. (3-0-2)

2. ORGANIZATIONAL REPORTS

- A. **Director's Report** - The move to the new addition is now scheduled for August 6. (Ms. Roppelt and Ms. Aguilar-Martinez arrived at 6:33 p.m.) A “sneak peek” of the new building will take place at a “Books and Brews” event (sponsored by the Craft Lounge) on Friday, August 28. It will be limited to community leaders and others connected to the project. We will reopen to the public on September 1. RFPs have been issued for mural services in the children’s restroom and for accounting support services. The library’s server has been down for nine days but is now back up. In the interim, we have experienced a variety of service disruptions, including the inability of staff to process materials or to print, and the public being able to access e-materials. In order to prepare for staffing the new building and covering expanded hours, recruitment has begun for a few part-time positions. Plans call for interviews in mid-August with new employees expected to be in place by month’s end.
- B. **Financial Report** – Reports were presented for the month of June and the final quarter of the fiscal year. Bond funds are declining because they are being used for construction expenses. Final revenue totals for the month of June will likely not be available for another month or so. The Zip Books program is not being funded by the State Library this fiscal year, but we are including a \$3,000 line item to continue the service locally.
- C. **Activity Report** – Checkouts were up for the month, and our digital resources continue to be popular. Library card registrations showed an increase compared to last year. The Director noted a promotion to clear the library shelves by

asking the public to check out 50 materials at one time to qualify for being allowed into the reopening of the Library half an hour early on September 1. She provided a chart showing that daily checkouts more than doubled during the last week or so, because of the promotion, before the Library closed on July 3. The highest activity was driven by a patron's Instagram post that drew over 1,500 views!

- D. **Public Service Report** – Ms. Van Valkenburg reviewed “Raising Roofs and Readers” summer reading activities, including Fun Fridays performances, Storytimes in the Park, and the SOAR (Step Outside and Read) programs at the Wildlands Conservancy. In addition, she noted literacy statistics, our participation in Beaumont Nights with the Bookmobile, and other community outreach efforts.

3. OLD BUSINESS

A. GRANT & CONSTRUCTION UPDATES

The Director Emeritus reported that the Library had been awarded a literacy grant of \$47,582 for FY27. We did not receive separate ESL funding, but we will be allowed to use literacy funds for ESL purposes, which means tutoring can continue but conversation classes will be dropped. We were also awarded an LSTA Digital Literacy and Access grant in the amount of \$6,284 that will go toward the purchase of hotspots and training classes. Highlights of construction covered since the last meeting were the paving of the parking lot, finishing of the south entrance façade, completion of the public restrooms, finishing of the faux trees and “storytime steps” in the Children’s area, carpeting and furnishings in various rooms, and the installation of shelving, windows, and doors. He also gave an overview of the Library Annex being vacated of book carts, shelving for the adult collection being set up in the new community room, and items being packed to vacate the Carnegie so it can be renovated. Included in the latter were the murals from the Federal Art Project which were removed from the wall and will be sent to an art restoration specialist before eventually being remounted. The final items mentioned were the Rotary Club Peace Pole installed that morning and the Library’s new space at the Pass Area Business Hub that will be used for literacy tutoring, Librarian by Appointment sessions, and other purposes.

4. FRIENDS OF THE LIBRARY REPORT

Ms. Roppelt announced that the Friends storage was completely full and they will not be accepting further donations for the time being. Excess children’s books were donated. The Friends annual meeting has been set for October 13 when election of officers will take place. The Friends by-laws have been reviewed with no changes made, but consideration is being given to expanding the Board. She stated that she is working with Mr. Dickinson on a Library trivia game to add a fun component to the meeting of her Delta Kappa Gamma group. As far as the new Friends bookstore is concerned, plans are to open it on October 1 with Tuesday-Wednesday-Thursday hours of 9:30 to 11:30 a.m., Tuesday through Friday hours of 3 to 6 p.m., and Saturday hours of 9:30 a.m. to 2 p.m.

CLOSED SESSION

MOTION: (Carr/Aguilar-Martinez) to go into closed session at 7:30. (4-0-1)

The Director, Director Emeritus, and visitors left during the closed session.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code section 54957; Title: Director

The Director, Director Emeritus, and Ms. Cook returned to the building and the meeting returned to open session at 7:50 with no action taken.

5. NEW BUSINESS

A. DIRECTOR CONTRACT

The Director requested approval of her contract for the upcoming year, to commence on August 1, 2026, and run through July 31, 2027.

MOTION: (Mitchell/Carr) to approve the contract extension of the Director through July 31, 2027. (4-0-1)

B. RFP – ACCOUNTING SUPPORT SERVICES

Due to personnel changes at our CPA firm, Eide Bailly, it was decided to seek bids from other firms so that we could maintain competitive rates. Six proposals were received, including a bid from Everline Services that was significantly lower than the others. Kristi Even, who retired from Eide Bailly after working with us for several years, is the principal of Everline Services, a part-time business she has started in retirement. Ms. Cook spoke positively about her work with Ms. Even. The Director asked that a contract with Everline Services be approved on a fixed-fee basis of no more than \$3,000 per month starting August 1, 2026.

MOTION: (Carr/Coleman) to approve a contract with Everline Services at a rate not to exceed \$3,000 per month beginning August 1, 2026. (4-0-1)

C. LIBRARY CARD SUPPLY PURCHASE

With the new logo and the new addition, new library cards are needed. The Director shared a picture of the new card design.

MOTION: (Carr/Aguilar-Martinez) to approve the purchase of new library cards at a cost not to exceed \$11,500. (4-0-1)

ADDED STARTERS AND COMMUNICATIONS

Ms. Van Valkenburg mentioned the Trustee registration period is ending soon and discussed the CSDA Conference happening next month.

TRUSTEE COMMENTS AND REQUESTS

Ms. Carr stated that she would follow up on the Peace Pole's Arabic wording.

PUBLIC COMMENTS

None

ADJOURNMENT - at 8:07 p.m.

APPROVED:

DATE:



BOARD OF TRUSTEES
DIRECTOR'S REPORT FOR AUGUST 2026

DEPARTMENT: Administration
PREPARED BY: Kelly Van Valkenburg

MEETING DATE: August 27, 2026
LOCATION: 232 W. 6th Street, Beaumont

Library Updates:

Construction -

On July 30, the Rotary Peace Pole was installed near the South Entrance. On August 4 through 11, LVT flooring and the remaining carpeting were completed. And various City inspections took place the week of August 10. Also on August 10, staff regained access to LS2 and began catching up on returned items and cataloging changes. On August 13 and 14, staff moved the fiction, board books, and a portion of the juvenile nonfiction collections into the new building. The goal was to empty specific shelving units that will be moved into the community room, in preparation for the movers on August 17. The movers vacated the majority of the existing building, moving the bulk of library items into the addition. Also on August 17, Yamada returned to complete furniture installation. From August 17 through 21, final inspections took place so the library could take occupancy.

Organization -

As stated earlier, library staff lost connectivity to our main operating system for several weeks. Once it was resolved, staff were busy getting caught up on various projects such as moving a portion of the DVDs to storage, cataloging new materials, and returning annex materials to the main collection to be housed in the community room. On August 3, the book drop on California was damaged by a contractor, thus eliminating the public's ability to return items. A new book drop was ordered at no cost to the library and will be installed in the new location (formerly the ADA stall) per plans, upon arrival.

On August 11, 12, 13, and 14, interviews for the vacant positions were conducted. On August 20 and 21, an all-staff training was held, covering Circulation procedures, Reference Services, Library Technology, and Library Rebranding/Customer Service. This is to orient staff in the new building, provide cross-training for those who will have new job functions, train on new processes and align all members with the new brand, including the importance of providing excellent customer service and consistently approaching service with a user-friendly attitude.

Meetings and Activities:

August 3 - Landscape punch list walk with TSK

August 5 - OAC meeting with CW Driver

- Collaborative Agencies Committee Mtg.
- August 11-14 - Library Page, Library Associate, and PT Librarian Interviews
- August 12 - OAC meeting with CW Driver
- August 17-19 - Library move into new building
- August 19 - OAC meeting with CW Driver
- Director's Forum meeting with CSL
- August 20 - Meeting with Diane Lam, Interior Designer
- August 20-21 - Staff Training
- August 24 - CSDA Preconference – Governance Foundations
- August 25 & 26 - CSDA Conference
- August 26 - SDRMA Reception
- August 28 - Library Sneak Peek – Books & Brews

Staff Updates:

Recruitment for two new Library Pages (PT), one Library Associate I (PT), and one Librarian I (PT/On-Call) was opened on July 13 with the first application review occurring on August 3. The page position received a total of 107 applications. Of those applicants, 14 people responded and were interviewed and two were selected. One of our top two choices, Michael Carlisle accepted the position and began on staff training day. Michael has completed the Library Staff Certification program at Crafton Hills and is excited to join the team. The Library Associate position received a total of 37 applications, from which 10 interviews were held. Our top choice, Erica Gutierrez previously held a similar position at the Rancho Mirage Library and Observatory. Finally, the PT/On-Call Librarian position received 7 qualified candidates, of which 2 were interviewed. The position was offered to Maximo Arias who currently works at the Banning Library. He will be working with us on Sundays to build his resume. We received several excellent candidates for all positions and now have a pool to hire from over the next year, should any staffing changes occur in the near future.

Staff Training occurred on Thursday, August 20 and Friday, August 21 as previously mentioned.



BOARD OF TRUSTEES
FINANCE REPORT FOR JULY 2026

DEPARTMENT: Administration
PREPARED BY: Kelly Van Valkenburg

MEETING DATE: August 27, 2026
LOCATION: 232 W. 6th Street, Beaumont, CA

TITLE: Monthly Financial Report July 2026

DONATION & GRANT FUND HIGHLIGHTS

The \$3000 grant amount awarded by the Laura May Stewart Foundation was received and deposited.

GENERAL FUND REVENUE HIGHLIGHTS

Nothing to report.

GENERAL FUND EXPENSES

The General Fund Expenses are listed on the Monthly Activity Report on the following pages. Other items of note is the annual payment to OCLC in the amount of \$10,112.04, and the annual CalPERS UAL in the amount of \$120,978.

GENERAL LEDGER SUMMARY

Account	Balance	Balance prev. month
1000 Cash in County Treasury		
1000.01 Cash in County Treasury - GF	\$1,278,282	\$ 1,278,282
1000.02 Cash in County Treasury - ACO	\$112,771	\$ 112,771
1000.03 Cash in County Treasury - Endow	\$55,145	\$ 55,145
Total for 1000 Cash in County Treasury	\$1,446,198	\$ 1,446,198
1010 Wells Fargo Checking	\$683,531	\$ 239,910
1020 CLASS Investment		
1020.1 CLASS - CSL-BF Grant	-	\$ -
1020.3 CLASS - GF	\$1,555,717	\$ 1,900,026
1020.4 CLASS ACO	\$2,408,940	\$ 2,401,339
Total for 1020 CLASS Investment	\$3,964,657	\$ 4,301,365
1030 US Bank		
1030.01 US Bank - COP Lease Payment 2000	\$493,556	\$ 36,778
1030.02 US Bank - COP Reserve Fund 2001	\$685,151	\$ 683,238
1030.03 US Bank - COP Project Fund 2002	\$3,096,318	\$ 4,390,626
Total for 1030 US Bank	\$4,275,025	\$ 5,110,643
Accounts Total	\$10,369,411	\$ 10,858,209

CAPITAL FUND REVENUE HIGHLIGHTS

The library received \$231.07 in impact fees for the month of June, deposited in July.

CAPITAL FUND EXPENSES & BUILDING PROJECT HIGHLIGHTS

Notable expenses include the monthly payments to subcontractors as part of the Expansion and Renovation capital project. These items are listed in the following chart.

The monthly disbursement request to US Bank for the month of June was \$1,308,060 to cover all costs associated with the Expansion and Renovation project.

The monthly disbursement request to US Bank for the month of June covered the following payments which were paid to subcontractors and cleared during the month of July 2026:

Contractor	Description	Amount
Tech Logic	Remaining amount due for AMH sorting machine	\$23,957.78
Best Quality Movers	Moving Part I, Annex and Shelf assembly	\$11,763.20
David Ollis Landscape	March	\$4,750.00
Best Contracting Services	March	\$107,143.38
Simco Mechanical	April	\$66,319.50
Best Contracting Services	April	\$33,586.30
Inland Building Construction	May	\$37,014.42
South Coast Acoustical	May	\$19,529.63
JG Tate	May	\$5,937.50
KAR Construction	May	\$78,933.52
Caston	May	\$32,551.17
Kodiak Painting	May	\$5,752.25
David Ollis Landscape	May	\$5,367.50
Best Contracting Services	May	\$12,137.20
SSW Mechanical	May	\$17,504.60
JPI Development	June	\$27,607.77
Inland Building Construction	June	\$17,048.70
JG Tate	June	\$2,137.50
Terra Pave	June	\$178,410.00

So. Cal West Coast Electric	June	\$160,261.39
KAR Construction	June	\$119,286.45
Kodiak Painting	June	\$5,806.40
NuWay, Inc.	June	\$47,314.75
Universal Engineering Services	June	\$2,720.00
TSK Architects	June	\$16,190.81
CW Driver	Contract amount for June	\$109,700.56

Beaumont Library District
Wells Fargo Monthly Activity Report
July 2026

Agenda Item: 6B

Distribution account	Transaction date	Transaction type	Num	Name	Amount	Balance
1010 Wells Fargo Checking						
Beginning Balance						364,138.38
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6663	ProQuest	-2,908.35	361,230.03
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6664	New Reader's Press	-99.46	361,130.57
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6665	Brodart Co.	-4,425.29	356,705.28
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6666	County of Riverside Auditor Controller	-896.95	355,808.33
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6668	OCLC	-10,112.04	345,696.29
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6669	A to Z Databases	-3,520.00	342,176.29
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6670	california Library Association	-600.00	341,576.29
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6671	The Library Corporation	-5,204.21	336,372.08
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6672	Midwest Tape	-1,424.98	334,947.10
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6673	County of Riverside	-87.82	334,859.28
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6674	SDRMA	-1,116.49	333,742.79
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6675	Amazon Capital Services	-1,886.32	331,856.47
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6676	Best Best & Krieger	-125.00	331,731.47
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6677	Tech Logic	-23,957.78	307,773.69
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6678	Office Depot	-260.20	307,513.49
1010 Wells Fargo Checking	07/09/2026	Bill Payment (Check)	6679	Civic Plus	-588.00	306,925.49
1010 Wells Fargo Checking	07/17/2026	Bill Payment (Check)	6680	Best Quality Movers LLC	-11,763.20	295,162.29
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6681	Trashcans Unlimited LLC	-3,174.23	291,988.06
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6682	David Ollis Landscape Development	-4,750.00	287,238.06
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6683	BEST Contracting Services Inc	-107,143.38	180,094.68
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6684	Simco Mechanical Inc	-66,319.50	113,775.18
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6685	BEST Contracting Services Inc	-33,586.30	80,188.88
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6686	Inland Building Construction Companies	-43,174.46	37,014.42

Beaumont Library District
Wells Fargo Monthly Activity Report
July 2026

Agenda Item: 6B

Distribution account	Transaction date	Transaction type	Num	Name	Amount	Balance
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6687	Southcoast Acoustical Interiors	-19,529.63	17,484.79
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6688	JG Tate Fire Protection Systems Inc.	-5,937.50	11,547.29
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6689	KAR Construction	-78,933.52	-67,386.23
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6690	Caston Inc.	-32,551.17	-99,937.40
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6691	Jason Morton, Kodiak Painting	-5,752.25	-
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6692	David Ollis Landscape Development	-5,367.50	105,689.65
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6693	BEST Contracting Services Inc	-12,137.20	-
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6694	SSW Mechanical Construction Inc.	-17,504.60	123,194.35
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6695	JPI Development Group Inc.	-17,504.60	-
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6696	Inland Building Construction Companies	-27,607.77	168,306.72
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6697	JG Tate Fire Protection Systems Inc.	-17,048.70	-
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6698	Terra Pave Inc.	-2,137.50	185,355.42
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6699	So. Cal West Coast Electric	-178,410.00	-
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6700	KAR Construction	-160,261.39	526,164.31
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6701	Jason Morton, Kodiak Painting	-119,286.45	-
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)	6702	NuWay Inc.	-5,806.40	645,450.76
1010 Wells Fargo Checking	07/20/2026	Bill Payment (Check)			-47,314.75	-
1010 Wells Fargo Checking	07/01/2026	Deposit		Wells Fargo	40.00	698,571.91
1010 Wells Fargo Checking	07/03/2026	Deposit		Nayax	19.28	-
1010 Wells Fargo Checking	07/03/2026	Deposit		Wells Fargo	120.20	698,512.63
1010 Wells Fargo Checking	07/10/2026	Deposit		Nayax	21.58	-
1010 Wells Fargo Checking	07/31/2026	Deposit		Wells Fargo	6.91	698,392.43
1010 Wells Fargo Checking	07/28/2026	Deposit			3,231.07	-
1010 Wells Fargo Checking	07/03/2026	Check		TASC	-960.00	695,132.87
						-
						696,092.87

Beaumont Library District
Wells Fargo Monthly Activity Report
July 2026

Agenda Item: 6B

Distribution account	Transaction date	Transaction type	Num	Name	Amount	Balance
1010 Wells Fargo Checking	07/07/2026	Expense		Sangoma	-361.57	- 696,454.44
1010 Wells Fargo Checking	07/07/2026	Check		Frontier	-369.94	- 696,824.38
1010 Wells Fargo Checking	07/08/2026	Check		CALPERS	-11,138.42	- 707,962.80
1010 Wells Fargo Checking	07/10/2026	Check		Wells Fargo	-33.17	- 707,995.97
1010 Wells Fargo Checking	07/13/2026	Check		Wells Fargo Business Card	-1,792.25	- 709,788.22
1010 Wells Fargo Checking	07/14/2026	Check		BCVWD	-182.48	- 709,970.70
1010 Wells Fargo Checking	07/15/2026	Check		Verizon	-464.35	- 710,435.05
1010 Wells Fargo Checking	07/16/2026	Check		Waste Management	-247.53	- 710,682.58
1010 Wells Fargo Checking	07/16/2026	Check		Wells Fargo Business Card	-374.39	- 711,056.97
1010 Wells Fargo Checking	07/22/2026	Check		Quickbooks	-115.00	- 711,171.97
1010 Wells Fargo Checking	07/27/2026	Check		CALPERS	-120,978.00	- 832,149.97
1010 Wells Fargo Checking	07/29/2026	Check		Wells Fargo Business Card	-2,322.13	- 834,472.10
1010 Wells Fargo Checking	07/23/2026	Bill Payment (Check)		Tamara Evans	-644.67	- 835,116.77
1010 Wells Fargo Checking	07/23/2026	Bill Payment (Check)		Universal Engineering Services	-2,720.00	- 837,836.77
1010 Wells Fargo Checking	07/23/2026	Bill Payment (Check)		C.W.Driver LLC	-109,700.56	- 947,537.33
1010 Wells Fargo Checking	07/23/2026	Bill Payment (Check)		TSK Architects	-16,190.81	- 963,728.14
1010 Wells Fargo Checking	07/23/2026	Bill Payment (Check)		ISN Global Enterprises, Inc	-4,630.61	- 968,358.75
1010 Wells Fargo Checking	07/23/2026	Bill Payment (Check)		Estephania Ortiz Oedekerk	-424.15	- 968,782.90
1010 Wells Fargo Checking	07/23/2026	Bill Payment (Check)		Jennifer Perez	-40.02	- 968,822.92
1010 Wells Fargo Checking	07/28/2026	Bill Payment (Check)		Ingram Library Services	-3,856.52	- 972,679.44
1010 Wells Fargo Checking	07/28/2026	Bill Payment (Check)		Shimshon David	-1,850.00	- 974,529.44
1010 Wells Fargo Checking	07/17/2026	Transfer			1,308,060.00	333,530.56
1010 Wells Fargo Checking	07/23/2026	Transfer			350,000.00	683,530.56
Total for 1010 Wells Fargo Checking					\$319,392.18	

Beaumont Library District
Wells Fargo Monthly Activity Report
July 2026

Agenda Item: _6B

Distribution account	Transaction date	Transaction type	Num	Name	Amount	Balance
1010.1 Wells Fargo Savings (deleted)						
Beginning Balance						0.00
Total for 1010.1 Wells Fargo Savings (deleted)						
Total for 1010 Wells Fargo Checking with sub-accounts					\$319,392.18	

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES PUBLIC SERVICES UPDATE AUGUST 2026

DEPARTMENT: Public Services
PREPARED BY: Julia Schumacher

MEETING DATE: August 27, 2026
LOCATION: Library Annex
232 W. 6th Street, Beaumont, CA 92223

PROGRAMS:

July 2026

Summer Reading Club

All Ages

Summer Reading Club 2026 continued into July with limited programming due to our temporary closure. Nevertheless, our community came out in droves for the programs we were able to offer. Both Storytime in the Park and SOAR had excellent attendance and provided families with an ongoing connection to the library.

July 7, 14, 21, 28

Storytime in the Park

Total attendance = 326

Shadow Creek Park

Trevino Park

Three Rings Ranch Park

Mickelson Park



July 2, 9, 16, 23

Step Outside and Read (SOAR)

Total attendance = 219



LITERACY:

In July, we were pleased to note the graduation of one of our **Career Online High School** students. Her husband is also close to graduating, and once they have both completed the program, we plan to invite them to the library for a small celebration and, hopefully, the opportunity to share photos or videos about how completing the program together contributed to their success.

Adult Literacy tutors and learners continued their hard work, completing 37 sessions and contributing 81.5 volunteer hours. We typically see a significant decline in participation during the summer months, so we are very pleased with these numbers.

Adult Literacy & ESL July 2026			
Tutor Sessions	Volunteer Hours	Enrolled Learners	Highlights
37	81.5	17	1 student completed their Diploma with Career Online High School 🎓

OUTREACH and BOOKMOBILE

July 2026

For the final Beaumont Nights event of 2026, our **Outreach team** participated in the City's National Night Out/Touch a Truck event. It was a highly attended evening, with 1,023 visitors stopping by our booth. Children had the opportunity to create their own paper bookmobile, and attendees enjoyed spinning the prize wheel and picking up some of the last promotional items featuring our previous mountain logo and purple branding.

The **bookmobile** was on the road for 9.5 hours during five outreach stops in July, continuing to bring library services into the community despite our temporary closure. Outreach staff are now focused on planning the fall schedule for Outreach Storytime and bookmobile visits. Overall, July's outreach efforts provided meaningful opportunities to connect with residents and maintain the library's presence throughout the community.

National Night Out 2026

Bookmobile and table visits = 1023



Bookmobile July 2026			
Stops	Service Hours	Circulation	Visits
5	9.5	— ** data unavailable at this time	1197

**Beaumont Library District
Library Director Goals FY26-27**

#	GOAL/AREA/OBJECTIVES/ACTIONS	Priority	Help	Due	Recurs	Note/Status
1	GOAL: Launch new library building					
1.1	OBJECTIVE: Move Library into Phase II construction					
1.1.1	Move into Phase I Expansion: Close library, facilitate move and vacate current building.		Staff/Movers	Aug-26		*tentative based on construction project timeline.
1.1.2	Prepare new building for public use: unpacking, arranging collections, staging furniture and play areas, facilitating IT install, mural installs.		Staff/Devon	Aug-26		*tentative based on construction project timeline.
1.1.3	Work with construction management team: Continue weekly meetings, overall project advisement and coordination.		Luren/None	Feb-27	Weekly	
1.2	OBJECTIVE: Complete Phase II construction					
1.2.1	Occupy renovated building.		Staff/Movers	Jan-27		*tentative based on construction project timeline.
1.2.2	Close out project with construction management team.			Feb-27		*tentative based on construction project timeline.
1.2.3	Close out Library Annex		Staff/Movers	Feb-27		*tentative based on construction project timeline.
1.3	OBJECTIVE: Conduct public relations campaign for new building					
1.3.1	Plan and organize special preview with stakeholders.		Programs Dept.	Aug-26		
1.3.2	Host Library Grand Re-Opening Event: ribbon cutting and dedication ceremony; arrange return trip for Director Emeritus.		Programs Dept.	Feb-27		
1.3.3	Release announcements to press and social medias.		Julia	Feb-27		
2	GOAL: Expand library services					
2.1	OBJECTIVE: Expand organizational structure					
2.1.1	Increase staffing: moving from 8 to 12 full-time and 10 to 13-15 part-time employees, as needed.			Mar-27		
2.2	OBJECTIVE: Expand library hours					
2.2.1	Increase open hours from 40 to 58 during Phase II construction.			Sep-26		
2.2.2	Increase open hours from 58 to 60 upon project completion.			Feb-27		
2.3	OBJECTIVE: Increase programming					
2.3.1	Designate dedicated staff: to plan and implement programs and support them on this task.			Aug-26		
2.3.2	Increase programs for Early Lit and school-aged children.		Programs Dept.	Fall 2026		
2.3.3	Host evening programs for families and adults.		Programs Dept.	Fall 2027		*tentative based on construction project timeline.

Beaumont Library District
Library Director Goals FY26-27

#	GOAL/AREA/OBJECTIVES/ACTIONS	Priority	Help	Due	Recurs	Note/Status
2.4	OBJECTIVE: Open spaces to the public					
2.4.1	Create policies pertaining to public use of community room, conference room, and study rooms.			Jan-27		
2.4.2	Implement reservation system for rooms designed for public use.		Devon	Jan-27		
3	GOAL: Improve library image					
3.1	OBJECTIVE: Rebrand the library					
3.1.1	Update all existing logos with new design.		Devon/Julia	Dec-26		
3.1.2	Stationery: Update business cards and all stationery items with new logo, fonts and color palette.		Steven	Aug-26		
3.1.3	New library card: design and order.		Steven	Aug-26		
3.2	OBJECTIVE: Improve public perception of library staff					
3.2.1	Provide customer service training to staff: Standardize and improve customer service interactions among staff.		Julia/Tamara	Aug-26		
3.2.2	Outreach Services: Implement uniformed set up and appearance.		Julia/Elaine	Oct-26		
4	GOAL: A motivated, high-performing, well-supported staff					
4.1	OBJECTIVE: Staff Development					
4.1.1	Plan and host Staff Training Day: Customer service and new processes pertaining to new building.		Julia/Tamara	Aug-26		
4.1.2	Assign specific staff to attend specific conferences (ALA, CLA, PLA, etc.).				Annually	
4.1.3	Expand knowledge of Special District Governance: attend annual CSDA conference in Palm Desert.			Aug-26		
4.2	OBJECTIVE: Employee recognition					
4.2.1	Host Winter Gathering Celebration.			Dec-26	Annually	
4.2.2	Plan retirement celebration for Director Emeritus.			Jan-27		*tentative based on building dedication date
4.2.3	Host Staff Appreciation Breakfast.			Apr-27	Annually	
4.2.4	Explore rewards system for tenure.			Feb-27		
4.3	OBJECTIVE: Standardize onboarding process					
4.3.1	Create onboarding process for new hires.		Laura/Julia	Oct-26		
4.3.2	Training: Design standardized training manual customized for specific positions.		Julia	Oct-26		

Beaumont Library District
Library Director Goals FY26-27

#	GOAL/AREA/OBJECTIVES/ACTIONS	Priority	Help	Due	Recurs	Note/Status
5	GOAL: Fiscal Responsibility					
5.1	OBJECTIVE: Balanced budget					
5.1.1	Work with CPA and Business Manager: to analyze budget and formulate a new budget for the upcoming Fiscal Year.		Laura/CPA	Mar-27		
5.1.2	Budget Forecasting: Forecast budget for following 2 years.		Laura/CPA	Jun-27		
5.2	OBJECTIVE: Additional investment opportunities					
5.2.1	Investigate LAIF: Local Agency Investment Fund.					
5.2.2	Explore CLASS Series II					
5.3	OBJECTIVE: Donors					
5.3.1	Create donation and naming policy, guidelines, and price sheet.			May-27		
5.3.2	Design and install new donor wall.			Jun-27		
5.3.3	Advertise new opportunities: via Friends, Chamber, and community organizations.			Jul-27		
6	GOAL: Plan for the future					
6.1	OBJECTIVE: Build a 5-year Strategic Plan					
6.1.1	Shop consultants: Explore potential consultants to conduct planning workshops.			Sep-26		
6.1.2	Budget: Build cost into forthcoming budget.			Mar-27		
6.1.3	Write and issue RFP for consulting services.			Jul-27		
7	GOAL: Compliancy					
7.1	OBJECTIVE: Ensure District meets compliancy standards					
7.1.1	Attend New Laws 2027 webinar through CSDA.			Jan-27	Annually	
7.1.2	Update policy manual: to align with new laws or policies adopted by the Board.			Dec-26	Annually	
7.1.3	Communicate changes and required trainings to Library Board			Ongoing	Annually	