

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING
6:30 p.m. at the Library – October 27, 2022
125 East Eighth St., Beaumont, CA

AGENDA

CALL TO ORDER

ROLL CALL

REPORT OF POSTING OF AGENDA

Public comments on items not on the agenda and/or jurisdiction items – 3-minute limit

1. CONSENT ITEMS

Approval of Minutes of the previous meeting

2. DIRECTOR'S REPORT

General Ledger Report
Activity Summary Report
Changes in Status of District Employees

3. OLD BUSINESS

A. GRANT UPDATES
B. GOALS PROGRESS REPORT
C. QUARTERLY FINANCIAL REPORTS

4. NEW BUSINESS

A. MEASURE M UPDATES
B. 2023 HOLIDAY SCHEDULE
C. 2023 BOARD MEETING SCHEDULE

ADDED STARTERS AND COMMUNICATIONS

TRUSTEE COMMENTS AND REQUESTS

PUBLIC COMMENTS – 3-minute limit

ADJOURNMENT

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

6:30 p.m. at the Library – September 29, 2022
125 East Eighth St., Beaumont, CA

MINUTES

CALL TO ORDER – President Coleman called the meeting to order at 6:33 p.m.

ROLL CALL – C. Carr, M. Coleman, M. Lillard-Geiser, Bret Mahoney, S. Perry,
L. Dickinson
GUESTS: M. Cook (via Zoom)

REPORT OF POSTING OF AGENDA - Agenda was posted 72 hours in advance.

1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Mahoney/Coleman) to approve the Minutes as presented. (4-0-1)

Ms. Carr arrived at 6:36 p.m.

2. DIRECTOR'S REPORT

General Ledger Report – Unusual expenses last month were for the Lunch at the Library teen worker; our highest ever Edison bill, due to the additional A/C unit and the recent heat wave; the final architect payment; the actuary fee for part of our GASB compliance; and mostly A/C repairs on the Bookmobile.

Activity Summary Report – A presentation on library services by staff at the Rotary Club on September 1 was well received. Rotarian and former City Council member, Dr. Della Condon, agreed to serve as Treasurer for the Measure M campaign committee.

Circulation for August was up 22% over last July and just 9% below August 2019. Usage of public computers was up 42% this August compared to last year but down 47% compared to August 2019. Our reference interactions were up 41% over 2021 and up 5% over 2019.

Changes in Status of District Employees – Part-time Librarian Sydney Burke resigned effective September 9 to take a full-time position at Loma Linda University. Jennifer Perez was hired as a part-time Librarian at \$30.15 per hour effective September 15.

3. OLD BUSINESS

A. GRANT UPDATES

The State Library has been very slow in its notification and approval of grant funds. We received initial notice of our literacy grants (with no amounts listed) on August 29, but did not get the signature pages showing \$16,000 was approved for ESL until September 10. The Adult Literacy and Family Literacy paperwork did not arrive until September 17, itemized at \$25,570 and \$10,000, respectively. We received notification of a \$4,848,750 infrastructure grant award September 12, which must be matched at 50%, six months after the application deadline. The various documents needed to receive the funds may take weeks or months to be completed. On September 26, we were notified that the Zip Books program lacks the necessary funds to award the full amount we requested, but we do not know how much we will receive.

B. MEASURE M ON NOVEMBER BALLOT

Things have been going well with the campaign committee. A checking account was opened at Citibank and arrangements for a post office box have been made. All of the necessary government forms have been filed, or will be filed, and letters seeking donations have been mailed with some contributions promised. The Director said that he will be speaking about Measure M on October 14 at the Chamber breakfast, on October 19 at a Pass Democratic Club meeting, and on October 20 at Rotary Club. Mr. Mahoney's wife, Diana, has created a very nice website for Measure M and Ms. Carr is seeking endorsement of Measure M from the Beaumont Teachers Association.

4. NEW BUSINESS

A. STAFF DEVELOPMENT DAY

The Director reviewed the agenda for Staff Development Day on October 10, a day that many public agencies are closed to the public. Continental breakfast and lunch will be catered for the employees. All staff members will attend through lunch and only full-time staff will attend the afternoon sessions. One session has been set aside to bring everyone up to date on Measure M.

B. "LIBRARY DIRECT 2U" POLICY

Delivery services to homebound individuals began during the COVID-19 pandemic, and we now want to make service to shut-ins a standard part of our operations. The policy presented outlines eligibility requirements for those seeking delivery service, including provisions to keep staff members safe. It also outlines how we will publicize "Library Direct 2U" on our website.

MOTION: (Carr/Perry) to approve the "Library Direct 2U" policy as presented.
(5-0-0)

C. REVISED ORGANIZATIONAL CHART

Our organizational chart has been revised to reflect Kelly Van Valkenburg's promotion to Principal Librarian; that our literacy person has been shifted from Adult Services to Outreach & Youth Services; that we no longer have a landscape employee, but contract for that work with an outside company; and that lines of supervision for Library Associates and Library Shelves have been clarified.

MOTION: (Mahoney/Lillard-Geiser) to approve the revised organizational chart as presented. (5-0-0)

ADDED STARTERS AND COMMUNICATIONS

Mr. Dickinson mentioned he met with a Record Gazette reporter that morning to discuss Measure M. An article may appear soon and an ad in the "Our Town" supplement is planned. He also announced he will set up an exhibit by the Library's donor wall to display plans and renditions of our proposed renovation and expansion, as well as to make informational materials available.

TRUSTEE COMMENTS AND REQUESTS

Mr. Mahoney and other Board members congratulated the Director on a successful infrastructure grant application. Ms. Carr noted that she only hears positive comments about the Library from the public.

PUBLIC COMMENTS

Mr. Cook announced that the Friends of the Library will be donating \$5,000 to the Measure M committee's campaign efforts. The Big Book Sale will take place on Saturday, October 8, in the parking lot, but children's materials will once again be sold in the community room.

MOTION: (Mahoney/Coleman) to go into closed session to discuss pending litigation. (5-0-0)

CLOSED SESSION

Pending litigation was discussed during the closed session, but no action was taken. The meeting returned to open session at 7:58 p.m.

MOTION: (Mahoney/Carr) to approve \$7,907.26 to settle a claim made by Summit Bodyworks. (5-0-0)

ADJOURNMENT - at 7:59 p.m.

APPROVED:

DATE:



BEAUMONT LIBRARY DISTRICT

Director's Report October 27, 2022

Activity Summary

Steve Perry and I staffed a table at BUSD's Teacher Training Day on October 7 to distribute information about Beaumont Library's Measure M. The responses were very positive with one person asking, "Why would anyone vote against it?" Turnout at the Friends Big Book Sale on October 8 was very good and several hundred dollars were raised. It was a tragedy that the Friends Treasurer, Marilyn Cook, was injured during setup that morning, but her recovery is progressing well. Beaumont Library's first Staff Development Day since 2018, on October 10, was a great success. Per the Board's request, \$25 gift cards were handed out to each employee and they were warmly received! The \$16,000 check for our English as a Second Language grant program was received from the State Library and deposited into our checking account on October 11. We were notified by the State Library that our Zip Books grant for FY23 would be \$7,128 and the paperwork was finalized on October 13. A flurry of FAQ presentations on Measure M from October 14 to October 26 rounded out the month. November 8 is only a couple weeks away, so we need to encourage everyone to vote!

Personnel Changes

Teen Librarian Sarah O'Brien resigned effective October 7 to take a full-time position as an archivist with the 29 Palms Band of Mission Indians in Coachella.

Meetings & Activities

October 7	"Measure M" table at BUSD Teacher Training Day
October 8	Friends of the Library's Big Book Sale
October 10	Staff Development Day, Library Closed
October 14	Measure M Presentation at Chamber of Commerce Breakfast
October 19	Measure M Presentation for Pass Democratic Club
October 20	Measure M Presentation for Beaumont-Cherry Valley Rotary Club
October 26	Measure M Presentation for Pass Republican Club

5:16 PM

10/18/22

Accrual Basis

Beaumont Library District

General Ledger

As of September 30, 2022

Type	Date	Num	Name	Memo	Split	Amount
101100 · Wells Fargo Checking						
General Journal	09/02/2022	17	CALPERS	CalPERS PP...	513000 · Retir...	-5,098.37
Check	09/02/2022		TASC		515080 · Healt...	-566.00
Check	09/06/2022		TASC		515080 · Healt...	-40.00
Check	09/07/2022		Frontier		5295.01 · Phon...	-214.84
Check	09/08/2022		CALPERS		515080 · Healt...	-7,935.42
Check	09/09/2022	5065	Tom Lara Landscapi...		5245.03 · Build...	-480.00
Check	09/09/2022	5066	Jennifer Perez		5245.06 · Prog...	-60.00
Check	09/09/2022	5067	4imprint		5245.01 · Supp...	-663.19
Check	09/09/2022	5068	tacos & Beer		52452.5 · Staff...	-395.00
Deposit	09/09/2022			Deposit	732120 · Librar...	15.00
Check	09/13/2022	5069	TMC Direct		5245.04 · Publi...	-7,925.34
Check	09/13/2022		Merchant Fee		5245.07 · Cred...	-25.63
Deposit	09/14/2022			Deposit	732120 · Librar...	10.60
Check	09/14/2022		Edison		5295.02 · Elect...	-3,468.40
General Journal	09/16/2022	ke 10....	Wells Fargo Busines...	Credit card ch...	5245.06 · Prog...	-1,564.45
General Journal	09/16/2022	17	CALPERS	CalPERS PP...	513000 · Retir...	-5,070.22
Deposit	09/16/2022			Deposit	732120 · Librar...	146.40
Check	09/16/2022		Wells Fargo Busines...		5245.01 · Supp...	-1,564.45
Check	09/19/2022		TASC		515080 · Healt...	-40.00
Check	09/19/2022		BCVWD		5295.03 · Wat...	-142.55
Check	09/20/2022		Waste Management		5295.05 · Tras...	-167.94
Check	09/22/2022		Waste Management		5295.05 · Tras...	-50.14
Check	09/27/2022	5070	Overdrive		5246.10 · Mate...	-6.00
Check	09/27/2022	5071	Office Depot		5245.01 · Supp...	-858.73
Check	09/27/2022	5072	Kelly Van Valkenburg		-SPLIT-	-253.07
Check	09/27/2022	5073	Lakeshore		1440 · Furnitur...	-1,366.85
Check	09/27/2022	5074	Uline		5245.01 · Supp...	-83.83
Check	09/27/2022	5075	New Reader's Press		5302 · Literacy...	-129.31
Check	09/27/2022	5076	Record Gazette		5246.01 · Mate...	-39.95
Check	09/27/2022	5077	CTC Technnology &...		2001 · Accrued...	-3,782.07
Check	09/27/2022	5078	Coldren's Cleaning ...		5245.03 · Build...	-465.00
Check	09/27/2022	5079	Discount School Su...		5245.01 · Supp...	-148.78
Check	09/27/2022	5080	Beaumont Unified S...		5245.04 · Publi...	-316.25
Check	09/27/2022	5081	SWANK MOVIE LIC...		5245.06 · Prog...	-853.00
Check	09/27/2022	5082	Dulce Torrez		5245.06 · Prog...	-60.00
Check	09/27/2022	5083	The Library Corporat...		5245.05 · Auto...	-76.00
Check	09/27/2022	5084	Midwest Tape		-SPLIT-	-2,199.02
Check	09/27/2022	5085	SDRMA		513150 · Empl...	-202.45
Check	09/27/2022	5086	Eide Bailly LLP		524560 · Auditi...	-11,436.25
Check	09/27/2022	5087	Luren Dickinson		52452.5 · Staff...	-312.51
Check	09/27/2022	5088	Terminix		5295.05 · Tras...	-182.00
Check	09/27/2022	5089	Luren Dickinson		5245.01 · Supp...	-400.32
Check	09/27/2022	5090	Susan Turley		5245.06 · Prog...	-525.00
Check	09/27/2022	5091	Jason Junge's Mobil...		5245.02 · Book...	-145.00
Check	09/27/2022	5092	4imprint		5245.04 · Publi...	-591.25
General Journal	09/27/2022	17	CALPERS	CalPERS PP...	513000 · Retir...	-5,121.00
Check	09/27/2022		CALPERS		2022 · CalPER...	-1,365.00
Check	09/27/2022		CALPERS		513000 · Retir...	-2,986.09
Deposit	09/28/2022			Deposit	732120 · Librar...	12.30
Check	09/29/2022	5093	Baker & Taylor		-SPLIT-	-53.84
Check	09/29/2022	5094	Ingram Library Servi...		-SPLIT-	-5,304.51
Deposit	09/30/2022			Deposit	732120 · Librar...	21.00
Deposit	09/30/2022			Deposit	740020 · Intere...	1.02
Check	09/30/2022		Federal Tax		5245200 · Adm...	-0.24
						-74,528.94
Total 101100 · Wells Fargo Checking						

Beaumont Library District Activity Report September 2022

	Month	YTD	Prior Yr. Mo.	Prior YTD	Registration Activity	Month	YTD	Prior Yr. Mo.	Prior YTD
Circulation Activity									
Items Checked Out	7839	23759	6253	18747	CS Added	0	0	0	0
Items Checked In	8137	25526	6545	20129	JP Added	18	67	21	57
Items Renewed	2552	7167	1664	4958	LT Added	0	0	0	0
Circulation Totals	18528	56452	14462	43834	OBR Added	100	280	9	23
					PT Added	20	102	65	213
Hold Activity					YP Added	6	24	18	56
Holds Added	689	1927	700	1961	CS Deleted	0	0	0	0
Holds Arrived	988	2694	1021	2885	JP Deleted	0	3	0	1
Holds Canceled	55	129	58	212	LT Deleted	0	0	0	0
Holds Checked Out	639	1741	663	1800	OBR Deleted	8	40	0	2
Holds Totals	2371	6491	2442	6858	PT Deleted	1	5	1	6
					YP Deleted	0	3	1	1
					CS Updated	0	0	0	0
Overdue Notices					JP Updated	11	46	16	61
First Notices	1155	3329	651	1732	LT Updated	0	0	0	0
Second Notices	486	1534	269	727	OBR Updated	3	14	0	0
Third Notices	368	1092	181	463	PT Updated	344	959	161	516
Courtesy Notices	5388	16336	3775	11058	YP Updated	11	50	8	29
Total Notices	7397	22291	4876	13980	Registration Totals	522	1593	300	965
					CS=No computer use	JP=0 to 9	LT=Outreach	OBR=Online	PT=Age 18+
Fines Paid & Waived									YP=10-17
Fines Paid	\$ 407.20	\$ 1,079.70	\$ 659.05	\$ 1,733.45	Collection Growth				
Fines Waived	\$ 1,378.60	\$ 3,449.67	\$ 433.80	\$ 2,939.70	Titles Added	541	1384	428	1294
Fines Balance	\$ (971.40)	\$ (2,369.97)	\$ 225.25	\$ (1,206.25)	Titles Deleted	338	1175	598	1465
					Titles Change	203	209	-170	-171
E-Material Usage					Items Added	583	1521	458	1414
Hoopla	53	195	32	113	Items Deleted	412	1559	759	2144
Overdrive	691	1661	609	1631	Items Change	171	-38	-301	-730
eMagazines	0	25	40	103	Public Computer Use	309	940	206	633
					Reference Interaction	1280	3759	1094	2876
Database Usage					Website Visits	3841	11438	2139	6804
Ancestry	113	809	392	676					
GreenFILE	1	6	0	5					
HeritageQuest	0	2	0	0					
Learning Express	5	23	22	114					
Nove ist	78	104	4	7					
ProQ K-12	1	6	0	0					



10/03/2022

Luren Dickinson, Director
Beaumont Library District
125 E. 8th. St.
Beaumont, CA 92223

Subject: Zip Books Project (ZIP22-05)

Dear Mr. Dickinson:

We are pleased to approve the grant application for the Zip Book Project for a total of \$7,128 in California Library Services Act funds to purchase books and prime membership.

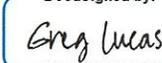
Hard copies of this correspondence will not follow. Keep the entirety of the correspondence for your files and consider these award materials your original documents. For more information, please refer to the Zip Book Guidelines located on the [State Library website](#).

Upon receipt of a completed claim form that is free of errors or inaccurate information, the State Library processes it for routing to the Office of the State Controller which ultimately issues the check. The total time for the claim form to be processed, routed, payment issued, and mailed can be up to eight weeks, but is often a shorter timeframe. If you still have not received payment after eight weeks, please contact your grant monitor.

The Grant Monitor assigned to your project is Monica Rivas. She is available to assist you throughout the year and she can be reached via email at monica.rivas@library.ca.gov. Please stay in touch with your Grant Monitor throughout the award period. Read the enclosed award packet thoroughly and contact your Grant Monitor if you have any questions.

Best wishes for a successful project.

Respectfully yours,

DocuSigned by:

BDA50981C41C416...

Greg Lucas
California State Librarian

CC: Monica Rivas, monica.rivas@library.ca.gov
Lena Pham, lana.pham@library.ca.gov
Tamara Evans, tamara.evans@bld.lib.ca.us

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Sacramento, CA 94237-0001

916-323-9759
csl-adm@library.ca.gov
www.library.ca.gov

PROPOSED GOALS

April 1, 2022 through March 31, 2023

(deletions are lined out; additions are highlighted)

April—June 2022

- Work with staff and Enberg Anderson architect on building design
- Accept \$10 million infrastructure grant award from State Library
- Complete two years of hosting Collaborative Agencies Committee
- Begin the Summer Reading and Lunch at the Library programs

July—September 2022

- Finalize specifications and bridging documents with the architect
- Sign grant paperwork to release the \$10 million in State Library funds
- Work with consultant to prepare construction bond issue paperwork
- Put library renovation and expansion project out for design-build bids on November ballot
- ~~Interview design-build firms; select lowest, most responsive/responsible~~

October—December 2022

- ~~Confer with design-build firm during design development process~~
- Prepare fact sheets and speak to public groups about library facility needs
- Plan a Staff Development Day to be held on Columbus Day, October 10
- Host “Staff Appreciation Dinner” in December for library employees
- Update “Salary Scale” for 2023 with new \$15.50 per hour minimum wage

January—March 2023

- ~~Pursue construction-related grant funding for security, technology, etc.~~
- Put library renovation and expansion project out for design-build bids
- Interview design-build firms; select lowest, most responsive/responsible
- Confer with design-build firm as design development process begins
- ~~Assist design-build firm in completing construction documents~~
- ~~Begin search for potential temporary library housing during construction~~
- Discuss renewal of contract with Library Board of Trustees

Beaumont Library District
Budget Performance Summary (Unaudited)
For the Quarter Ended September 30, 2022

	A	B	C	D = A/B
	YTD through 9/30/22	FY 2022/23 Adopted Budget	Over / (Under) Budget	YTD Target 25%
1 REVENUE				
2 Property Taxes & Assessments	\$ 62,481	\$ 2,136,000	\$ (2,073,519)	3%
3 Contractual & Redevelopment	-	171,000	(171,000)	0%
4 Fines & Fees	1,381	4,000	(2,619)	35%
5 Interest Income	5	1,000	(995)	1%
6 Other Income	13,293	1,000	12,293	1329%
7 TOTAL REVENUE	77,160	2,313,000	(2,235,840)	3%
8 EXPENSES				
9 Salaries & Benefits				
10 Salaries	277,507	1,080,000	(802,493)	26%
11 Health and Life Insurance	23,293	121,000	(97,707)	19%
12 Payroll Taxes	20,935	86,500	(65,565)	24%
13 Retirement	107,710	250,000	(142,290)	43%
14 Total Salaries & Benefits	429,445	1,537,500	(1,108,055)	28%
15 Operating Expenses				
16 Operations	38,541	159,500	(120,959)	24%
17 Administrative	50,088	147,000	(96,912)	34%
18 Materials	24,068	146,000	(121,932)	16%
19 Utilities	12,053	69,000	(56,947)	17%
20 Total Operating Expenses	124,750	521,500	(396,750)	24%
Other Expenses				
21 Structures, Improvements & Equipment	3,228	56,000	(52,772)	6%
22 Contributions	-	250,000	(250,000)	0%
23 Contingency	-	75,000	(75,000)	0%
24 Total Other Expenses	3,228	381,000	(377,772)	1%
25 TOTAL EXPENSES	557,423	2,440,000	(1,882,577)	23%
26 NET REVENUE / (EXPENSES)	\$ (480,263)	\$ (127,000)	\$ (353,263)	

Beaumont Library District
Budget Performance Detail (Unaudited)
For the Quarter Ended September 30, 2022

	<u>Jul - Sep 22</u>	<u>Budget</u>	<u>\$ Over (Under) Budget</u>	<u>% of Budget</u>	
1	Ordinary Income/Expense				
2	Income				
3	Property Tax Revenue				
4	Property Tax Current Secured	44,499	2,000,000	(1,955,501)	2%
5	Property Tax Current Unsecured	4,979	94,000	(89,021)	5%
6	Property Tax Prior Unsecured	1,362	5,000	(3,638)	27%
7	Property Tax Current Suppl.	9,189	8,000	1,189	115%
8	Prop Tax Prior Year Suppl.	2,452	29,000	(26,548)	8%
9	Total Property Tax Revenue	62,481	2,136,000	(2,073,519)	3%
10	Contractual & Redevelopment				
11	RDV Property Tax LMIH Resdl Ast	0	155,000	(155,000)	0%
12	CA Homeowners Tax Relief	0	16,000	(16,000)	0%
13	Total Contractual & Redevelopment	0	171,000	(171,000)	0%
14	Library Fines and Fees	1,381	4,000	(2,619)	35%
15	Interest-Invested Funds	5	1,000	(995)	1%
16	Other Income				
17	Rental Income	1,996	0	1,996	100%
18	Donations	0	1,000	(1,000)	0%
19	Other Misc. Revenue	11,297	0	11,297	100%
20	Total Other Income	13,293	1,000	12,293	1,329%
21	Total Income	77,160	2,313,000	(2,235,840)	3%
22	Expense				
23	Regular Salaries				
24	Salaries - Administration	73,253	280,000	(206,747)	26%
25	Salaries - Adult Services	49,448	181,000	(131,552)	27%
26	Salaries - Adult Literacy/Cnty	23,474	90,000	(66,526)	26%
27	Salaries - Technical Mbr Svcs	48,310	199,000	(150,690)	24%
28	Salaries - Outreach & Youth Svc	69,885	276,000	(206,115)	25%
29	Salaries - Library Pages	5,876	27,000	(21,124)	22%
30	Salaries - Facilities & Grounds	7,261	27,000	(19,739)	27%
31	Total Regular Salaries	277,507	1,080,000	(802,493)	26%
32	Benefits				
33	Health Insurance	22,483	121,000	(98,517)	19%
34	Employee Life Insurance	810	0	810	100%
35	Medicare Tax	3,968	18,500	(14,532)	21%
36	Social Security	16,967	68,000	(51,033)	25%
37	CalPERS - GASB 75 fee	700	0	700	100%
38	CalPERS UAL	83,357	0	83,357	100%
39	Retirement/Misc	23,653	250,000	(226,347)	9%
40	Total Benefits	151,938	457,500	(305,562)	33%

Beaumont Library District
Budget Performance Detail (Unaudited)
For the Quarter Ended September 30, 2022

	<u>Jul - Sep 22</u>	<u>Budget</u>	<u>\$ Over (Under) Budget</u>	<u>% of Budget</u>	
41	Admin Support-Direct				
42	Supplies	5,340	25,000	(19,660)	21%
43	Bookmobile	2,778	35,000	(32,222)	8%
44	Building & Equipment Maintenanc	6,843	30,000	(23,157)	23%
45	Public Relations	9,569	7,500	2,069	128%
46	Automation	10,381	30,000	(19,619)	35%
47	Programs	3,546	12,000	(8,454)	30%
48	Credit Cards - Merchant fees	84	20,000	(19,916)	0%
49	Total Admin Support-Direct	38,541	159,500	(120,959)	24%
50	Admin Support-Indirect				
51	Association Dues	1,742	10,000	(8,258)	17%
52	Insurance	25,501	30,000	(4,499)	85%
53	Insurance - Workers Comp.	6,188	10,000	(3,812)	62%
54	County Charges	2,230	7,000	(4,770)	32%
55	Staff Development / Travel	1,480	12,000	(10,520)	12%
56	Professional Services	0	75,000	(75,000)	0%
57	Miscellaneous Expense	1	3,000	(2,999)	0%
58	Auditing and Accounting	12,946	0	12,946	100%
59	Total Admin Support-Indirect	50,088	147,000	(96,912)	34%
60	Materials				
61	Materials - Periodicals	40	3,000	(2,960)	1%
62	Materials - Ref / Databases	1,524	10,000	(8,476)	15%
63	Materials -Non-Fiction	1,373	13,000	(11,627)	11%
64	Materials -Fiction / Replacemts	3,530	17,000	(13,470)	21%
65	Materials - Youth	5,273	27,000	(21,727)	20%
66	Materials - Audio	702	5,000	(4,298)	14%
67	Materials - Video	3,681	12,000	(8,319)	31%
68	Materials - Bookmobile	0	4,000	(4,000)	0%
69	Materials - Large Print	0	7,000	(7,000)	0%
70	Materials - McNaughton / E-book	4,338	32,000	(27,662)	14%
71	Materials - Spanish Language	527	3,000	(2,473)	18%
72	Materials - Graphic Novels	1,650	6,000	(4,350)	28%
73	Materials - Standing Orders	1,430	7,000	(5,570)	20%
74	Total Materials	24,068	146,000	(121,932)	16%
75	Utilities				
76	Phone / Alarms / Website	1,193	24,000	(22,807)	5%
77	Electric	9,236	25,000	(15,764)	37%
78	Water / Sewer / Gas	743	7,000	(6,257)	11%
79	OCLC Access	0	10,000	(10,000)	0%
80	Trash & Pest Control	881	3,000	(2,119)	29%
81	Total Utilities	12,053	69,000	(56,947)	17%

**Beaumont Library District
Budget Performance Detail (Unaudited)
For the Quarter Ended September 30, 2022**

	<u>Jul - Sep 22</u>	<u>Budget</u>	<u>\$ Over (Under) Budget</u>	<u>% of Budget</u>
82 ACO - Capital Expenses	0	31,000	(31,000)	0%
83 Capital Outlay	2,340	0	2,340	100%
84 Misc Equipment	888	25,000	(24,112)	4%
85 Total Expense	<u>561,446</u>	<u>2,115,000</u>	<u>(1,553,554)</u>	<u>27%</u>
86 Net Ordinary Income	(484,286)	198,000	(682,286)	
87 Other Income/Expense				
88 Other Expense				
89 Operating Transfers-Out				
90 ACO	<u>0</u>	<u>250,000</u>	<u>(250,000)</u>	<u>0%</u>
91 Total Operating Transfers-Out	0	250,000	(250,000)	0%
92 Contingency	<u>0</u>	<u>75,000</u>	<u>(75,000)</u>	<u>0%</u>
93 Total Other Expense	<u>0</u>	<u>325,000</u>	<u>(325,000)</u>	<u>0%</u>
94 Net Other Income	<u>0</u>	<u>(325,000)</u>	<u>325,000</u>	<u>0%</u>
95 Net Income	<u>(480,263)</u>	<u>(127,000)</u>	<u>(353,263)</u>	

**Beaumont Library District
Grant Revenue and Expenses (Unaudited)
For the Quarter Ended September 30, 2022**

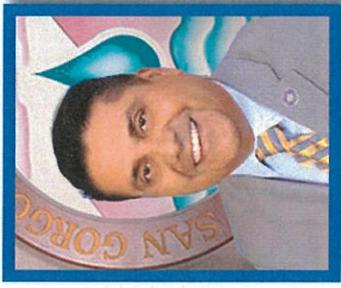
	<u>Jul - Sep 22</u>	<u>Budget</u>	<u>\$ Over (Under) Budget</u>	<u>% of Budget</u>
1 Grant Income	\$ -	\$ -	\$ -	0
2 Grant Expenses				
3 ESL Expenses	48	0	48	0%
4 Literacy Expenses	1,004	0	1,004	0%
5 Family Literacy Expenses	187	0	187	0%
6 Lunch at the Library Expenses	588	0	588	0%
7 Zip Book Expense	2,196	0	2,196	0%
8 Total Grant Expenses	<u>4,023</u>	<u>0</u>	<u>4,023</u>	<u>0%</u>
9 Net Income	<u>\$ (4,023)</u>	<u>\$ -</u>	<u>\$ (4,023)</u>	<u>0%</u>

“My family are benefactors of what the library provides to our community. My twin 5-year-old daughters are frequent attendees to multiple Beaumont Library District events each month. This library is a valuable asset to our community. Please Vote Yes on M.”



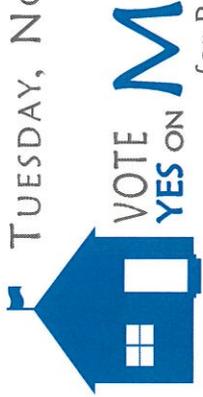
*Brian Sylva - Trustee,
Mt. San Jacinto College
District, Area 1*

“It is with tremendous excitement that I support Measure M to bring much-needed upgrades, expansions, and technology to our historic Carnegie Library. Please join me by voting yes on Measure M.

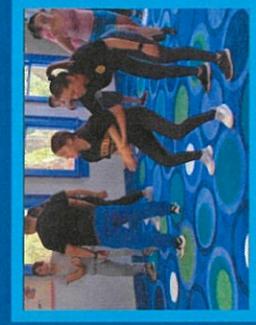
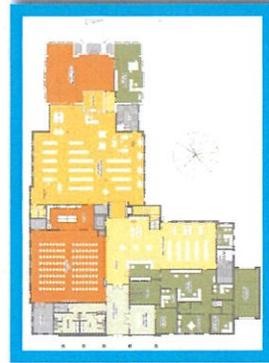
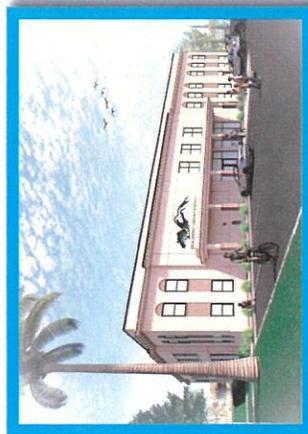


*Mickey Valdivia - Vice President,
San Geronio Pass Water Agency*

TUESDAY, NOVEMBER 8TH



...for Beaumont Library!



BEAUMONT LIBRARY DISTRICT

HOLIDAY SCHEDULE 2023

NEW YEAR'S DAY	SUNDAY, JANUARY 1*
MARTIN LUTHER KING JR. DAY	MONDAY, JANUARY 16
PRESIDENTS DAY	MONDAY, FEBRUARY 20
EASTER CLOSURE	SUNDAY, APRIL 9**
MEMORIAL DAY	MONDAY, MAY 29
INDEPENDENCE DAY	TUESDAY, JULY 4
LABOR DAY	MONDAY, SEPTEMBER 4
VETERANS DAY	SATURDAY, NOVEMBER 11***
THANKSGIVING DAY	THURSDAY, NOVEMBER 23
THANKSGIVING FRIDAY	FRIDAY, NOVEMBER 24
CHRISTMAS EVE	SUNDAY, DECEMBER 24****
CHRISTMAS DAY	MONDAY, DECEMBER 25
NEW YEAR'S DAY 2024	MONDAY, JANUARY 1

*Because New Year's Day 2023 falls on a Sunday, we will close on Saturday, December 31, 2022, as well, so that Saturday workers will not have to take floating holidays.

**The Library closes on Easter, but it is not a paid holiday. Staff normally scheduled for Sundays may choose to make up those hours, forfeit the hours, or use vacation.

***Because Veterans Day falls on a Saturday, we will close on Sunday, November 12, as well, so that Sunday workers will not have to take floating holidays.

****Because Christmas Eve falls on a Sunday, we will close on Saturday, December 23, as well, so that Saturday workers will not have to take floating holidays.

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES

2023 MEETING SCHEDULE*

JANUARY 26

FEBRUARY 23

MARCH 30

APRIL 27

MAY 25

JUNE 22

JULY 27

AUGUST 31

SEPTEMBER 28

OCTOBER 26

NOVEMBER 16

DECEMBER 21

*All dates are for the last Thursday of the month, except for June (when the budget must be approved), November, and December (to avoid conflict with the holidays)—with all meetings scheduled at 6:30 p.m.