

## **POLICY ON MATERIALS CONCERNS**

Members raising questions regarding library materials are given the opportunity to complete the Library Materials Concern Form and are referred to a copy of the Materials Selection Policy, the Mission and Goals of the Beaumont Library District, and the Library Bill of Rights.

Members are given the opportunity to make suggestions regarding library policy and practices through suggestions left with staff. All members who leave their name, address and telephone number will receive written or verbal responses to their suggestions.

Members may comment to the Library Board of Trustees during their regularly scheduled meetings under Agenda Item Public Comments.

Adopted by Board of Trustees -1/20/93

Reviewed - 5/21/04

Reviewed-8/17/10

Reviewed - 3/31/16

Reviewed – 2/29/24

## **LIBRARY MATERIALS CONCERN FORM**

See the following pages.

**MATERIALS COMPLAINT FORM  
BEAUMONT LIBRARY DISTRICT  
BEAUMONT, CALIFORNIA**

In order to give your inquiry, the fullest and most careful consideration, please answer every relevant question completely and return this form to the District Librarian. The Library's Materials Selection Policy is available upon request.

Date: \_\_\_\_\_

Author: \_\_\_\_\_

Title: \_\_\_\_\_

Publisher: \_\_\_\_\_

Copyright Date: \_\_\_\_\_

Number of Pages: \_\_\_\_\_

\_\_\_\_\_  
Signature of Complainant

\_\_\_\_\_  
Resident or visitor

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Occupation

\_\_\_\_\_  
School - if attending school

Complainant represents:

Self: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

1. Why did you borrow this material (book, film, magazine, etc.)? Please explain?

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2. What are your general objections to this material? (Please explain)

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3. What do you object to specifically? (Please explain fully and in detail, include page numbers if possible):

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4. What do you feel might be the result or effect of using this material for the following categories of readers:

a. For the mature adult?

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b. For the adolescent or child?

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5. Would the effect be permanent or temporary?

a. Adult?

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b. Adolescent or child?

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6. For what age group would you recommend this book? Why?

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7. Do you believe that anyone else might, for any reason, find value or merit in this material?

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8. How many pages were you able to read? \_\_\_\_\_ If you did not read the entire book, what parts did you read?

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9. What do you believe to be the central theme of this material. (Please answer specifically and in detail):

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10. Do you believe that this particular subject matter, if handled differently, would be acceptable?

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11. Are you aware of any judgement of this material by professional critics and reviewers? If so, what was the consensus of their judgement?

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12. Before borrowing this material, did you read the cover/ dust jacket summary?

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13. Have you borrowed any other materials by this author? Which ones?

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14. What do you feel should be the disposition of this material in the Beaumont Library District?

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This matter will be presented to the District Librarian for consideration. You will be notified in writing as to the actions resulting from this. Thank you for your concern for the quality of our library's collection.