

# BEAUMONT LIBRARY DISTRICT

## BOARD OF TRUSTEES MEETING

6:30 p.m. at the Library Annex – February 26, 2026  
232 West Sixth Street, Beaumont, CA. 92223

### MINUTES

**CALL TO ORDER** – Library Board Secretary Carr called the meeting to order at 6:30 p.m.

**ROLL CALL** – C. Carr, S. Aguilar-Martinez, S. Mitchell, K. Van Valkenburg, L. Dickinson  
GUESTS – B. Kealy  
ABSENT: M. Coleman, M. Garcia

**REPORT OF POSTING OF AGENDA** – Agenda was posted 72 hours in advance.

#### 1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

**MOTION:** (Mitchell/Aguilar-Martinez) to approve the Minutes. (3-0-2)

#### 2. FRIENDS OF THE LIBRARY REPORT -- None

#### 3. DIRECTOR'S REPORT

The library receives funds from the Southern California Library Cooperative annually. They are used to purchase e-books. The EmPowering Access grant was submitted and if awarded, will result in the Library receiving a parent workstation, a Charlie Cart, a light table, and several sewing machines to be used in future programming.

The “Every Story Counts” survey showed the Library to be a community hub with friendly staff, and a “home away from home” place for many residents. Checkouts topped the list for Library usage, followed by program attendance, or just a place to be. Suggestions from those surveyed were for more space, more programs, tech education, more arts and crafts, and a seed share program.

**A. General Ledger Report** – Of note was the high balance in the County General Fund due to the first major tax collection for this fiscal year. Monthly payments included those to several trade contractors; the architect, TSK; and construction management company, CW Driver.

**B. Activity Summary Report** – Comparing last year’s January Activity Report when Library hours were first reduced, there were actually more library cards issued. Although there have been fewer programs offered, attendance has increased, as well as public computer usage and website visits.

## 4. OLD BUSINESS

### A. GRANT & CONSTRUCTION UPDATES

The Director Emeritus announced that the Library has received the final payment of the State Library grant for the Library expansion project. The exterior framing of the Library addition began on January 30. Landscape modification have begun, the water line has been connected, and the new driveway is in progress. The three-foot wall along the alley was completed and the transformer box for electrical installed. Three days were lost due to rain after the top of the building was covered. Mr. Dickinson showed a variety of photos showing the progress of the construction. Board member Mitchell observed that one cutout along the top of the building seemed to be missing. After some discussion, the Director said she would follow-up on the matter.

### B. LIBRARY ORGANIZATIONAL EXPANSION PLAN TIMELINE UPDATE

#### i. Approval of Updated Job Descriptions

The Director wants to begin recruitment for the FT Library Associate (internal) and the Outreach Librarian I. Job descriptions were created and/or updated to begin the process.

**MOTION:** (Aguilar-Martinez, Mitchell) to approve the updated job descriptions. (3-0-2)

#### ii. Approval of Updated 2026 Salary Scale

Due to the Library's expansion, more staff to be hired and some shifting of job titles, the Director asked that a revised salary scale be approved to align with those changes.

**MOTION:** (Aguilar-Martinez, Mitchell) to approve the updated salary scale for the rest of 2026, effective March 1, 2026. (3-0-2)

### C. LIBRARY LOGO UPDATE

The new Library logo has been chosen, an image which honors the original Carnegie building and is similar to the new South Entrance of the addition. The design is simple and will transfer easily to many applications.

## 5. NEW BUSINESS

### A. RESOLUTION TO TRANSFER FUNDS TO ACO

Having received sufficient General Fund revenue so far this fiscal year, the Director requested that \$650,000 be moved into the ACO account to cover our annual debt payments.

**MOTION:** (Mitchell, Aguilar-Martinez) to approve Resolution No. 108 to move \$650,000 from the Beaumont Library District California CLASS General Fund subaccount to the Beaumont Library District California CLASS Accumulated Capital Outlay Fund subaccount. (3-0-2)

**B. NSDAR GEOCACHE TRAIL PLAQUE**

The local chapter of the Daughters of the American Revolution has asked to install a small geocache plaque at the Library as part of the historical trail they are planning for the 250<sup>th</sup> anniversary of the Declaration of Independence. Board member Carr expressed interest in the Library being included. The Director sent her the link to the DAR project site.

**B. 2026 ELECTION OF WESTERN REGION REPRESENTATION FOR LAFCO**

The Board postponed discussion of candidates for LAFCO representative until Board President is present at the next meeting of the Board of Trustees. Votes are not due until April 23.

**ADDED STARTERS AND COMMUNICATIONS**

Ms. Van Valkenburg reminded everyone that the next Library Board meeting will be Tuesday, March 24, as the Citizen of the Year dinner takes place on Thursday, March 26. She also asked them to save the date of April 24 when the Staff Appreciation breakfast will be held at the Library Annex.

Mr. Dickinson announced that the "Every Story Counts" survey will be featured in the Library's April newsletter.

**TRUSTEE COMMENTS AND REQUESTS**

Board member Aguilar-Martinez regretted not being able to take the Board's scheduled tour of the Library construction site in February but was invited to join the staff on their tour taking place on March 4.

**PUBLIC COMMENTS**

None

**ADJOURNMENT** - at 7:20 p.m.

APPROVED:



DATE:

