

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

6:30 p.m. at the Library Annex – July 31, 2025
232 West Sixth Street, Beaumont, CA

MINUTES

CALL TO ORDER – Library Board President Coleman called the meeting to order at 6:30 p.m.

ROLL CALL – M. Coleman, S. Aguilar-Martinez, K. Van Valkenburg, B. Mahoney, L. Dickinson
ABSENT – M. Lilliard-Geiser, C. Carr
GUESTS – B. Kealy, C. Garcia, M. Brown, D. Roppelt

REPORT OF POSTING OF AGENDA – Agenda was posted 72 hours in advance.

1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Mahoney, Aguilar-Martinez) to approve the Minutes. (3-0-2)

2. DIRECTOR'S REPORT

The Director reported that most of July has been focused on contract amendment between the District and CW Driver and the website migration. Next month an intern will begin training at the Library for the of duration of the Fall semester. Staff member Julia attended the ALA conference in Philadelphia and staff member Indira attended Comic Con in San Diego.

Youth Services Supervisor Ms. Schumacher presented an overview of the Summer Reading Club, which concluded on July 26. Focusing on the youngest group, ages 0-12, she reported that there were 447 registrations and 1,907 books given away, in addition to prizes. There were 157 new library cards issued. Although challenging, 49 programs, all offsite, were offered during the 5-week span, of which there were 3042 participants. The library hired 4 teen interns and had the help of 21 teen volunteers to make it all happen. In addition, staff participated in Books & Bites, a free lunch event at various local schools, with activities afterwards and help for those attending Summer School. The Bookmobile and staff attended most of the Thursday Beaumont Nights.

General Ledger Report – The first page showed the balance summary of the General Fund and ACO Fund housed at the County. The reimbursement deposit from ARPA was transferred to the ACO CLASS account. Noted expense was a payment to Visual Edge for the self-pay kiosk equipment and server.

3. OLD BUSINESS

A. GRANT & CONSTRUCTION UPDATES

Director Emeritus Dickinson presented the construction update, reporting that the transportation and school mitigation fees had been waived. Equipment, wooden doors, electrical items, and 80,000lb concrete structures were delivered on July 10. An additional \$1,054,576 expense for paving and landscape was incurred. Construction should begin October 6, with Phase I to finish June 2026 and Phase II completed December 2026.

B. DIRECTOR EVALUATION FORM REVIEW

Board Members Mahoney and Carr worked together to create a new form for the Library Director's Annual Evaluation.

MOTION: (Mahoney, Coleman) to approve the implementation of the Director's Evaluation Form beginning in 2026. (3-0-2)

C. APPROVAL OF LIBRARY DIRECTOR CONTRACT

MOTION: (Aguilar-Martinez/Mahoney) to approve Van Valkenburg as Director of Beaumont Library District for a 12-month term, fulltime, 40-hours-per-week to begin on August 1, 2025. (3-0-2)

4. NEW BUSINESS

A. APPROVAL OF CLEANING SERVICES CONTRACT

Three cleaning services went out to bid. Ms. Van Valkenburg recommended continuing with the company already in service at the Library, the yearly expense not to exceed \$33,000.

MOTION: (Mahoney/Aguilar-Martinez) to approve continue with the services of Neat & Easy, Inc. not to exceed \$33,000 annually. (3-0-2)

B. APPROVAL OF MANAGED IT SERVICES CONTRACT

After many service failures with the Library's current IT company, the Director is requesting that the Board approve the termination of the contract with Visual Edge IT and approve a contract with ISN Global not to exceed \$51,000 annually. Board member Mahoney asked for clarification regarding the service failures.

MOTION: (Coleman/Aguilar-Martinez) to approve the termination of the contract between the Library and Visual Edge IT and move to the ISN Global, the cost not to exceed \$51,000 annually. (3-0-2)

C. TRUSTEE NOMINATION PERIOD

The Library received 4 letters of intent. Two of the candidates were present at the meeting. Board members indicated that they would like more time and asked that the decision be shelved until the August meeting.

ADDED STARTERS AND COMMUNICATIONS

Ms. Van Valkenburg announced the Board of the State of the City Dinner to take place on September 10, 2025. She said that next month's meeting will focus on library policies. As the meeting came to an end, a small appreciation sendoff was given for B. Mahoney who is resigning from the Board after 7 years.

TRUSTEE COMMENTS AND REQUESTS

Board President Coleman communicated that she would be on vacation from September 1 to the 17th.

PUBLIC COMMENTS

The Friends of the Library's Board President, also in attendance, reported that the Spring Book Sale was a success and the Fall Book Sale is scheduled for October 4. She and four other Friends attended the "Serving with Purpose" conference. Morongo donated \$5,000 and Three Rings Ranch \$800 towards the Summer Reading Club. They have set up two booths at the Red Barn temporarily during Library construction. Their annual scholarship went to a student accepted at Vanderbilt University with a major in Biomedical engineering. Two other applicants received \$100. The Friends joined staff at Beaumont Nights, resulting in 26 new members.

ADJOURNMENT - at 7:12 p.m.

APPROVED:



DATE:

