

# BEAUMONT LIBRARY DISTRICT

## **BOARD OF TRUSTEES MEETING**

6:30 p.m. at the Library – June 20, 2023  
125 East Eighth St., Beaumont, CA

### MINUTES

CALL TO ORDER – Secretary Mahoney called the meeting to order at 6:30 p.m.

ROLL CALL – B. Mahoney, C. Carr, M. Lillard-Geiser, S. Perry, L. Dickinson  
ABSENT: M. Coleman

REPORT OF POSTING OF AGENDA - Agenda was posted 72 hours in advance.

#### 1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Perry/Carr) to approve the Minutes as amended. (4-0-1)

#### 2. DIRECTOR'S REPORT

General Ledger Report – The Director highlighted the lower than usual electric bill, CPA and architect fees, and the expenses approved last month for A/C repairs. He also noted that all Building Forward and Bookmobile grant funds have been moved from Wells Fargo to California CLASS. Riverside County has been difficult to deal with in regard to moving funds, which makes transferring the ACO and Endowment Funds problematic.

Activity Summary Report – Circulation numbers are still ahead of last May and the previous year to date, but still slightly behind the same periods, pre-pandemic. Summer reading has gotten off to a very good start with high attendance, new registrations, and circulation. Mr. Dickinson gave a PowerPoint presentation, prepared by Kelly Van Valkenburg, that covered our summer programs, Lunch at the Library, and Beaumont Library's participation in Cherry Festival activities. He also mentioned a visit by David Bronson, son of Gwen Bronson (Head Librarian from 1963 to 1981). In addition, he attended the visitation for John McLaughlin, whose wife, Rhea, was Head Librarian from 1981 to 1990.

Changes in Status of District Employees – There were no changes in personnel during the month.

### 3. OLD BUSINESS

#### A. GRANT UPDATES

We have started working with the architect on interior finishes for the new building by specifying tile, vinyl flooring, or carpet for each area. We received notice just days ago that we have been awarded \$18,000 for the FY24 English as a Second Language program. It appears that other grants are in limbo because of the state budget process. The deficit is more than \$30 billion with disagreements as to cuts and/or new taxes between the Governor and the legislature. The budget was passed, but a lot of the details, such as whether any funding is earmarked for our building program, will not be resolved until all of the "trailer bills" are finalized in July or August.

#### B. 11-MONTH FY23 REVENUE REPORT

Our income through May is 12.7% higher than all of FY22. June income can vary, but we will end up somewhere near that level overall.

#### C. 11-MONTH FY23 FINANCIAL REPORT & PROPOSED FY24 BUDGET, 3<sup>RD</sup> REVIEW

The proposed revenue in the FY24 budget is 8.5% higher than in last year's budget and only a conservative 2% higher than this year's estimated actual. The only change from last month in any of the numbers is that interest on invested funds has been lowered from \$80,000 to \$40,000. The CPI for the past twelve months is running at 4% so that is the cost-of-living adjustment being requested. The salary numbers are based on a 5% increase and an average of 2% for merit raises.

MOTION: (Carr/Lillard-Geiser) to approve the FY24 budget with a 4% cost-of-living adjustment for all employees. (4-0-1)

### 4. NEW BUSINESS

#### A. BIDS FOR CLEANING SERVICES

We received three bids for cleaning services. One was from our current provider, Coldren's Cleaning Crew, and the others were from Executive Level Cleaning Service and Neat and Easy, Inc. Neat and Easy had the low bid and we received excellent references for them. We have a 30-day notification agreement with Coldren's.

MOTION: (Lillard-Geiser/Carr) to approve the bid from Neat and Easy. (4-0-1)

#### B. CARNEGIE STAIRCASE REPAIR PROJECT

No bids have been received. It seems contractors are just too busy right now. The architect says we will have to try again in the fall or wrap the staircase repair into the overall renovation next year. In the meantime, the Director met with people from C. W. Driver and BKF Engineers who are interested in our Building Forward project, and the latter group has a grant writer than might be able to help us get additional funding.

C. SDRMA BOARD DIRECTORS ELECTION, ETC.

There are four candidates for the SDRMA Board. We can vote for three. Mr. Dickinson recommended two incumbents, Robert Swan and Sandy Seifert-Raffelson, but not Jesse Claypool, whose district borders that of Seifert-Raffelson, and casting our third vote for newcomer, Acquanetta Warren, Mayor of Fontana, who is with San Bernardino LAFCO.

MOTION: (Carr/Mahoney) to accept the recommendation of the Director in casting votes for SDRMA Board membership. (4-0-1)

There are three candidates for Seat C—Southern Network on the California Special District Association Board, of which we can choose one. The Director recommended that the vote be cast for Al Nederhood with the Municipal Water District of Orange County.

MOTION: (Carr/Lillard-Geiser) to vote for Al Nederhood for the CSDA seat. (4-0-1)

There are five candidates for Special District representative on the Riverside LAFCO Board, of which we can cast a vote for one. Mr. Dickinson recommended Steven Pastor with Lake Hemet Municipal Water District, the district closest to Beaumont.

MOTION: (Carr/Lillard-Geiser) to vote for Steven Pastor for the LAFCO Board. (4-0-1)

ADDED STARTERS AND COMMUNICATIONS

The Director announced that he contacted the editor of the Record Gazette and we have an agreement to re-start our Good Read! column, that ran from 2017-2019, on a monthly basis. He will be sending them copy soon. Assistant Director Kelly Van Valkenburg will be attending the annual ALA Conference in Chicago at the end of the week. Judy Blume is the keynote speaker. Mr. Dickinson reported that his wife's older brother died in Ohio and he will be taking funeral leave from June 28 through July 6. Mayor Julio Martinez has requested a library visit and tour, which has been set up for 10 a.m. on July 10. Gift cards from a reading promotional, compliments of Raising Canes, were distributed.

TRUSTEE COMMENTS AND REQUESTS

Ms. Carr commented on the wonderful work our Children's Librarian did meeting with classrooms at her school. She also inquired about her earlier suggestion that trustee educational opportunities be pursued. Mr. Dickinson confirmed he put some materials together and that Laura Cook would make the necessary arrangements to set things up.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT - at 7:20 p.m.

APPROVED:

DATE: