

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING
6:30 p.m. at the Library – May 29, 2024
125 East Eighth St., Beaumont, CA

AGENDA

CALL TO ORDER

ROLL CALL

REPORT OF POSTING OF AGENDA

Public comments on items not on the agenda and/or jurisdiction items – 3-minute limit

1. CONSENT ITEMS

Approval of Minutes of the previous meeting

2. DIRECTOR'S REPORT

General Ledger Report
Activity Summary Report
Changes in Status of District Employees

3. OLD BUSINESS

- A. GRANT UPDATES
- B. BUILDING PROJECT UPDATE

4. NEW BUSINESS

- A. DEVELOPMENT IMPACT FEE STUDY
- B. 10 MO. FY24 FINANCIAL REPORT & FY25 BUDGET, 2ND REVIEW

ADDED STARTERS AND COMMUNICATIONS

TRUSTEE COMMENTS AND REQUESTS

PUBLIC COMMENTS – 3-minute limit

ADJOURNMENT

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

6:30 p.m. at the Library – April 18, 2024
125 East Eighth St., Beaumont, CA

MINUTES

CALL TO ORDER – President Coleman called the meeting to order at 6:30 p.m.

ROLL CALL – M. Coleman, B. Mahoney, M. Lillard-Geiser, S. Perry, L. Dickinson
ABSENT – C. Carr

REPORT OF POSTING OF AGENDA - Agenda was posted 72 hours in advance.

1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Mahoney/Lillard-Geiser) to approve the Minutes as presented. (4-0-1)

2. DIRECTOR'S REPORT

General Ledger Report – The Director noted the transfer of \$500,000 from the ACO Fund into the Wells Fargo account and eventually into the CLASS ACO subaccount. It was partially used as a 50% match in making the first payment of \$259,720.50 to C.W. Driver. Expenses highlighted were for IT services and program brochure printing.

Activity Summary Report – The Director reported on the Public Library Association conference he attended in Columbus, OH in early April; the successful Staff Appreciation Breakfast on April 9; and his meeting with Betty Meltzer and her son on April 12. Mrs. Meltzer has agreed to donate two of her late husband's watercolor paintings, currently stored with her daughter in Texas. It is planned that the library would accept delivery of the paintings once Phase I of the construction project is completed so that they can be exhibited in the new addition.

Circulation for March was up 30% over 2023 and 4% year-to-date. It was also up 26% month-over-month but down 8% year-over-year compared to the pre-Covid period. Mailed overdue notices are down 27% YTD saving in postage costs.

Changes in Status of District Employees – There were no changes this month.

3. OLD BUSINESS

A. GRANT UPDATES

It appears as if the Community Resiliency Center grant submitted by Beaumont Library with the assistance of a consultant back in September will not be successful. Grades were released on April 12 showing our submission in the bottom third of the more than two dozen applications. Only four grants will be awarded with confirmation scheduled for April 24. Interestingly, the City of Banning is tied for the highest rating of the four. In happier news, the Friends of Beaumont Library District have learned that they will be receiving a Morongo Community Outreach Award in the amount of \$5,000. The funds will be used to support our summer reading activities. In other good news, our new bookmobile is on the production floor and on schedule to be delivered by early summer.

B. BUILDING PROJECT UPDATE

The Board was provided with the March summary report from C.W. Driver showing that design work and construction documents are steadily progressing. BKF Engineers has been working on lot merge, plot plan, and land survey services. Cameras were set up today at the intersection of 8th and California, as well as eastward on 8th, as part of their topographical survey.

4. NEW BUSINESS

A. GOALS QUARTERLY PROGRESS REPORT

Mr. Dickinson reviewed the goals for January-March 2024, which had been revised previously due to the extension in his contract, the delay in the renovation/expansion project, and the search for supplemental construction funding, including consideration of placing a bond issue on the ballot in the future. It is possible that if a proposition to reduce the passage requirement for special district bonds from two-thirds to 55% is approved this coming November that issues receiving 55% or more in November would also pass. Should Beaumont Library request something in the \$5 to \$7 million range, it might be more attractive to voters than the \$22 million requested in 2022. Unfortunately, the Beaumont Unified School District has been giving consideration to placing a bond issue on the ballot this fall which would likely have a negative effect on any level of request by Beaumont Library.

B. CONSTRUCTION BONDS

An estimate for the issuing of construction bonds was received recently through our Isom Advisors consultant. It shows that \$11 million at 5% interest would result in annual debt payments of around \$700,000 annually over 30 years. This appears to be more than our budget would be able to handle. \$6 million at 5% over 20 years would result in debt payments of \$475,000 annually, or \$386,000 annually if spread over 30 years, both of which would have significantly less impact on the budget.

C. 3RD QUARTER FY24 REPORT & FY25 BUDGET, 1ST REVIEW

The Director reported that our tax revenue through the third quarter is up over 12% compared to FY23. In addition, almost \$120,000 has been earned on deposits in CLASS and another \$89,000 on our funds still held by Riverside County. Inflation, however, is eating into the dollar's value. The running 12-month CPI for the Riverside area rose sharply from 2.9% in January to 4.3% in March. The proposed budget provided to the Board was built around a 3% cost-of-living adjustment and an average 2% increment for merit pay but will have to be slightly increased. Salary levels are all well within budget as are other expenses to date. The proposed "Election Expenses" budget item for FY25 will not be necessary unless the Board considers a second bond issue attempt. A bill, dated May 8, 2023, for \$40,682.40 from Riverside County, was just received with no explanation as to why it was nearly a year late in being sent! \$50,000 is included in this year's budget to cover the expense.

ADDED STARTERS AND COMMUNICATIONS

Mr. Dickinson invited Board members to attend the annual Literacy Luncheon at noon on Saturday, April 20. He also solicited attendance by trustees at the public hearing being held by City Council to discuss the City of Beaumont Development Impact Fee Study at 6 p.m. on Tuesday, May 7, at City Hall. In addition, suggested that the May 30 meeting of the Library Board be moved so that library representatives could attend Beaumont High School's Awards Night where the first Milton and Marilyn Cook Friends of the Beaumont Library Scholarship will be announced.

TRUSTEE COMMENTS AND REQUESTS

Ms. Lillard-Geiser asked whether complaints regarding noise from children were common. The Director noted that a complaint or two every week or so is not uncommon. Most of the noise comes down to the lower level from programs on the second floor. The new building design should eliminate most of these concerns and provide quiet spaces and study rooms for those who want more privacy. Mr. Mahoney complimented Devon Kimler for his dedication to the Graphic Novel Book Club.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT - at 7:27 p.m.

APPROVED:

DATE:



Director's Report

May 29, 2024

Activity Summary

We were contacted late on April 25 by the staff of Congressman Raul Ruiz about our interest in pursuing a federal grant for our building project with the notice that the deadline for submission was May 1. With a quick turnaround, we were able to send in our request for \$1 million on April 29. Unfortunately, we also received a rapid negative response on May 9, when we were informed that our proposal was not one of the 15 chosen to move forward in the process. After numerous issues were raised at the city's impact fee study public hearing on May 7, the Council delayed any action until June 18 at the earliest. Assistant Director Kelly Van Valkenburg and I met online with C.W. Driver and their architectural staff on May 13 and again on May 17 when we finalized the floor plan for the building project. This keeps us on schedule to break ground in December and begin construction shortly thereafter. We are now looking at a project cost of approximately \$15 million that will require construction bonds to be issued in the neighborhood of \$7 to \$8 million dollars, which can be handled with the projected growth of revenue.

Personnel Changes

Emmalynn Manayan started work as a part-time Library Page on April 25 at \$16.00 per hour and Sean Park started work as a part-time, on-call Librarian I on May 9 at \$32.75 per hour.

Meetings & Activities

- May 1 Collaborative Agencies Committee meeting, BUSD office
- May 7 Development impact fee study public hearing, City Hall
- May 8 Inland Library System Administrative Council, Riverside
- May 9 "Community-Centered Libraries" workshop, Ontario
- May 13 Zoom meeting with C.W. Driver and architect
- May 17 Zoom meeting with C.W. Driver and architect
- May 23 Rotary Club of Beaumont & Cherry Valley, Chatigny Center
- May 27 Memorial Day holiday, Library closed
- May 30 Senior Awards Night, Beaumont High School

Beaumont Library District
General Ledger
As of April 30, 2024

05/04/24

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
1010 - Wells Fargo Checking - Other						
Check	04/02/2024		Wex Fleet Card		5245.02 · Book...	-72.30
Check	04/02/2024		TASC		515080 · Healt...	-1,020.00
General Journal	04/03/2024	lc 4.30...	CALPERS	CalPERS Cla...	513000 · Retir...	-2,045.00
General Journal	04/03/2024	lc 4.30...	CALPERS	CalPERS PE...	513000 · Retir...	-4,111.65
General Journal	04/03/2024	lc 4.30...	CALPERS	CalPERS 457...	513000 · Retir...	-2,665.00
Bill Pmt -Check	04/04/2024	5597	School Outlet		2000 · Account...	-4,033.49
Check	04/04/2024		City of Beaumont	January and ...	5501 · Rental r...	-100.44
Check	04/04/2024		City of Beaumont	January and ...	5295.03 · Wat...	-228.32
Deposit	04/05/2024			Lost/Damage...	732120 · Librar...	26.00
Bill Pmt -Check	04/06/2024	5598	John Uribes		2000 · Account...	-375.00
Bill Pmt -Check	04/08/2024	5599	Tom Lara		2000 · Account...	-480.00
Deposit	04/08/2024			Computer Pri...	732120 · Librar...	6.00
Check	04/08/2024		Frontier	3/12/24-4/11/24	5295.01 · Phon...	-296.09
Check	04/08/2024		CALPERS	April 2024	515080 · Healt...	-9,002.14
Transfer	04/09/2024			Funds Transfer	1020.4 · CLAS...	30,778.41
Transfer	04/10/2024			Funds Transfer	1020.1 · CLAS...	61,556.84
Check	04/10/2024		Merchant Fee		5245.07 · Cred...	-23.94
Bill Pmt -Check	04/12/2024	5601	Kelly Van Valkenburg		2000 · Account...	-733.30
Bill Pmt -Check	04/12/2024	5602	Tamara Evans		2000 · Account...	-1,321.55
Deposit	04/12/2024			Lost/Damage...	732120 · Librar...	26.00
Deposit	04/15/2024			Lost/Damage...	732120 · Librar...	51.00
Deposit	04/15/2024			Lost/Damage...	732120 · Librar...	26.00
Deposit	04/15/2024			Lost/Damage...	732120 · Librar...	21.00
Check	04/15/2024		Edison	2/12/24-3/11/24	5295.02 · Elect...	-1,260.04
Deposit	04/16/2024			Computer Pri...	732120 · Librar...	6.00
Check	04/16/2024		Wells Fargo Busines...		-SPLIT-	-6,871.17
General Journal	04/17/2024	lc 4.30...	CALPERS	CalPERS Cla...	513000 · Retir...	-2,047.85
General Journal	04/17/2024	lc 4.30...	CALPERS	CalPERS PE...	513000 · Retir...	-4,073.54
General Journal	04/17/2024	lc 4.30...	CALPERS	CalPERS 457...	513000 · Retir...	-2,665.00
Check	04/17/2024		Waste Management	April 2024	5295.05 · Tras...	-174.66
Bill Pmt -Check	04/18/2024	5603	Erika Tirado		2000 · Account...	-150.00
Bill Pmt -Check	04/18/2024	5604	Patty Grana		2000 · Account...	-300.00
Bill Pmt -Check	04/22/2024	5605	Actuarial Retirement...		2000 · Account...	-2,700.00
Bill Pmt -Check	04/22/2024	5606	Baker & Taylor		2000 · Account...	-89.60
Bill Pmt -Check	04/22/2024	5607	Beaumont Print		2000 · Account...	-59.90
Bill Pmt -Check	04/22/2024	5608	Bender Sign Company		2000 · Account...	-216.81
Bill Pmt -Check	04/22/2024	5609	C.W.Driver LLC		2000 · Account...	-92,335.25
Bill Pmt -Check	04/22/2024	5610	Demco		2000 · Account...	-620.41
Bill Pmt -Check	04/22/2024	5611	Eide Bailly LLP		2000 · Account...	-650.00
Bill Pmt -Check	04/22/2024	5612	Estephania Ortiz Oe...		2000 · Account...	-358.35
Bill Pmt -Check	04/22/2024	5613	Illinois Library Assoc...		2000 · Account...	-2,347.72
Bill Pmt -Check	04/22/2024	5614	Imperial County Offi...		2000 · Account...	-3,565.53
Bill Pmt -Check	04/22/2024	5615	Ingram Library Servi...		2000 · Account...	-6,126.09
Bill Pmt -Check	04/22/2024	5616	Kelly Van Valkenburg		2000 · Account...	-274.12
Bill Pmt -Check	04/22/2024	5617	Luren Dickinson		2000 · Account...	-187.61
Bill Pmt -Check	04/22/2024	5618	Lyrasis		2000 · Account...	-2,549.47
Bill Pmt -Check	04/22/2024	5619	Midwest Tape		2000 · Account...	-1,123.11
Bill Pmt -Check	04/22/2024	5620	New Reader's Press		2000 · Account...	-1,456.64
Bill Pmt -Check	04/22/2024	5621	Office Depot		2000 · Account...	-742.67
Bill Pmt -Check	04/22/2024	5622	Overdrive		2000 · Account...	-1,245.78
Bill Pmt -Check	04/22/2024	5623	Rafhael Animas		2000 · Account...	-1,440.00
Bill Pmt -Check	04/22/2024	5624	Record Gazette		2000 · Account...	-475.00
Bill Pmt -Check	04/22/2024	5625	Registrar of Voters		2000 · Account...	-40,682.40
Bill Pmt -Check	04/22/2024	5626	SDRMA		2000 · Account...	-215.84
Bill Pmt -Check	04/22/2024	5627	Showcases		2000 · Account...	-99.63
Bill Pmt -Check	04/22/2024	5628	TASC		2000 · Account...	-228.52
Bill Pmt -Check	04/22/2024	5629	TK Elevator Coporat...		2000 · Account...	-1,574.77
Bill Pmt -Check	04/22/2024	5630	Universal Engineerin...		2000 · Account...	-15,180.00
Bill Pmt -Check	04/22/2024	5631	Visual Edge IT		2000 · Account...	-291.71
Bill Pmt -Check	04/22/2024	5632	Visual Edge IT Inc.		2000 · Account...	-4,144.84
Bill Pmt -Check	04/22/2024	5633	West Coast Electric		2000 · Account...	-373.75
Check	04/22/2024		So Cal Gas	March 2024	5295.03 · Wat...	-237.83
Bill Pmt -Check	04/23/2024	5634	Cynthia Torres		2000 · Account...	-1,000.00
Check	04/23/2024		Wex Fleet Card		5245.02 · Book...	-113.30
Check	04/24/2024		Quickbooks	Quickbooks d...	5245.05 · Auto...	-949.00
Bill Pmt -Check	04/26/2024	5635	First American Title		2000 · Account...	-400.00
Deposit	04/26/2024			Computer Pri...	732120 · Librar...	6.00
General Journal	04/30/2024	lc 5/3/24		Transfer From...	1000.02 · Cash...	500,000.00
Deposit	04/30/2024			Deposit	-SPLIT-	19,386.20
Deposit	04/30/2024			Interest Chec...	740020 · Intere...	1.14

Total 1010 - Wells Fargo Checking - Other

383,784.46

383,784.46

Beaumont Library District Activity Report

April 2024

	Month	YTD	Prior Yr. Mo.	Prior YTD	Month	YTD	Prior Yr. Mo.	Prior YTD
Circulation Activity								
Library Checkouts	8456	75310	7527	72009	261	2021	172	1443
Bookmobile Checkouts	345	1668	221	1657	461	3916	407	3897
Items Renewed	7068	29181	2343	23086	165	221	1	7767
Circulation Totals	15869	106159	10091	96752	887	6158	580	13107
Holds Activity								
Library Holds Added	753	7076	653	6771	512	6009	591	5118
Bookmobile Holds Added	26	96	0	79	614	7736	209	4161
Holds Checked Out	703	6552	525	6227	-102	-1727	382	957
Holds Totals	1482	13724	1178	13077	594	6819	657	5955
Overdue Notices					662	8471	245	5561
Courtesy Notices	13798	64927	5351	50354	-68	-1652	412	394
First Notices	443	8357	880	10074				
Final Notices	184	3786	364	7100				
Total Notices	14425	77070	6595	67528	42	282	37	275
Fees Paid & Waived					1159	7568	1209	7736
Fees Paid	\$725.25	\$5,352.58	\$126.40	\$2,539.90	5	44	9	36
Fees Waived	\$1,865.00	\$49,137.80	\$521.40	\$44,777.71	86	701	79	574
Fees Balance	-\$1,139.75	-\$43,785.22	-\$395.00	-\$42,237.81	0	8	2	18
E-Material Usage					0	257	6	61
Hoopla	131	990	69	651	14	130	22	192
Overdrive	767	6534	606	5974	44	628	79	581
eMagazines	18	226	24	137	5	58	5	65
Database Usage					790	4310	80	2622
Ancestry	185	2626	118	2127	30	192	19	161
GreenFILE	0	4	11	43	925	5026	439	3718
HeritageQuest	0	16	6	9	96	714	94	747
Learning Express	5	26	2	28	3004	18490	1892	15292
Novelist	12	204	13	300				
ProQ K-12	0	0	2	28				
Public Computer Use	458	3593	309	2967				
Reference Interaction	1989	18034	1445	11521				
Website Visits	2385	18188	N/A	N/A				
Library Visits	9030	74674	N/A	N/A				

CA State Library EmPOWERing Access project - Beaumont

Wayne Walker <wwalker@socallibraries.org>

Mon 4/22/2024 9:13 AM

To:Luren Dickinson <luren.dickinson@bld.lib.ca.us>

Cc:Devon Kimler <devon.kimler@bld.lib.ca.us>

Hi Luren and Devon,

Thank you for applying for the **CA State Library EmPOWERing Access project**.

Congratulations!

I will be working with you on the next steps in acquiring any Pillar Booths, Solar Chargers, and/or Repair Kits your library requested through the online survey in March. This opportunity was very popular with more requests than the grant can accommodate. After careful consideration of all requests received from libraries the project team is happy to announce the following allocations for your library.

Pillar Booths

- Your library will receive 0 Pillar ADA Accessible Privacy Booths

Solar Chargers

- Your library will receive 15 Portable Solar Charging Devices*.

**The make and model currently available are different but comparable to those presented in the tech specs document and info session. Your library will receive the SunJack Solar Charger.*

Repair Kits

- Your library will receive 5 iFixit Repair Kits.

-

I will be in contact with you throughout this SCLC managed ordering process. I will provide any relevant shipment tracking information as it becomes available to me. Should you have any questions or concerns please do not hesitate to contact me.

Thank you!

Wayne

Wayne Walker

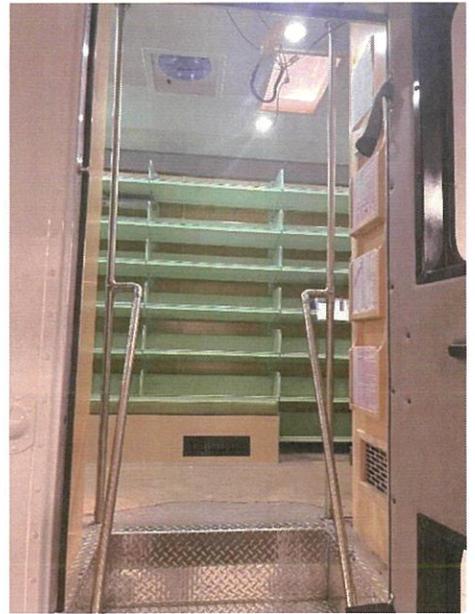
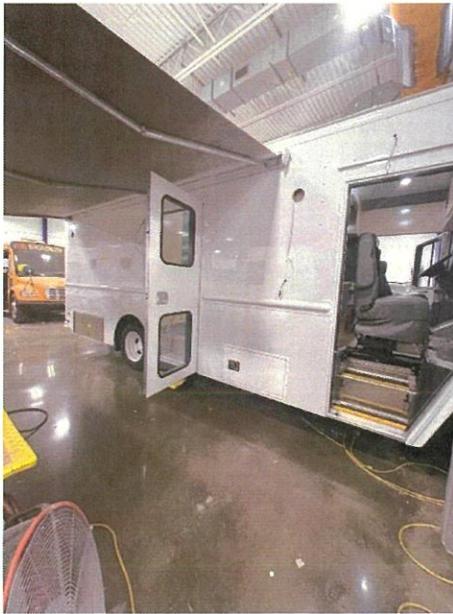
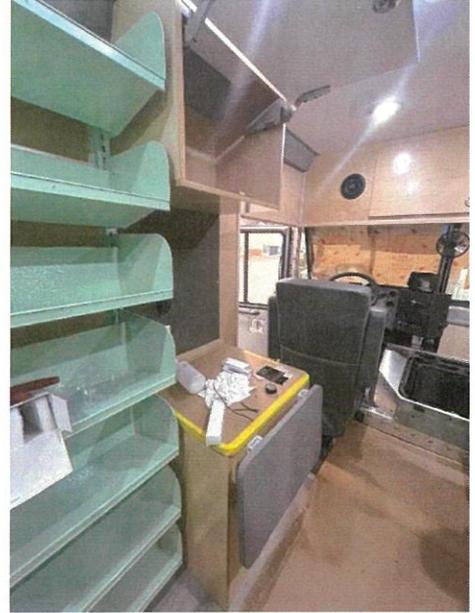
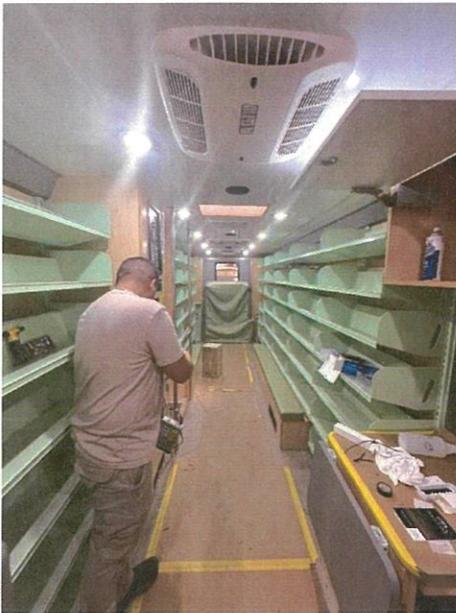
Deputy Director

Southern California Library Cooperative

wwalker@socallibraries.org

1-626-427-3353

Re: Production - Bookmobile Photos



I hope your week is going well! I have attached updated photos of your unit in production. It is coming along nicely! Our first inspection was its CA has been completed and we should see the vehicle completed on the floor very soon. We need to install the alarm system and a few other components before we move to our Quality Control inspections and final CA inspections.

Best,

Caitlyn Braunns

Account Executive

Matthews Specialty Vehicles

211 American Ave.

Greensboro, NC 27409

t: 336.297.9600 x 608

m: 336.894.4753

e: cbraunns@msvehicles.com

[Csl_info] Message from State Librarian Greg Lucas about the May Revision

Csl_info <csl_info-bounces@lists.californialibrarylists.org>

on behalf of

Cole, Natalie@CSL via Csl_info <csl_info@lists.californialibrarylists.org>

Mon 5/20/2024 8:54 AM

To:csl_info@lists.californialibrarylists.org <csl_info@lists.californialibrarylists.org>

 1 attachments (447 bytes)

ATT00001.txt;

The following is a message from State Librarian Greg Lucas:

Dear Library Directors:

Here's what we know right now about the May Revision. An updated budget bill is not yet available online. The following information comes from the Summary Budget and Finance Letter (<https://ebudget.ca.gov/>):

Budget subcommittees and committees will complete their work before the end of May. A budget must be passed by June 15 or lawmakers have their pay docked. A budget is passed on June 15 but, like previous years, most of the details will be contained in trailer bills that follow in the budget's wake. Library issues are in the education trailer bill, which, to the best of our knowledge, does not yet exist.

Opportunities for input are available throughout the process on the Contact Me page that every state lawmaker has on their website.

Cuts to ongoing programs:

- \$5,486,000 – Lunch at the Library (this leaves \$0 in ongoing local assistance for Lunch at the Library)
- \$1,750,000 – California Library Services Act (this leaves \$1,880,000 ongoing for CLSA)

Reversions from previous budgets:

- \$4,400,000 – Building Forward Library Infrastructure Program
- \$40,000,000 – Dolly Parton Imagination Library

Retained in the budget:

- \$430,000 – California Newspaper Projects
- \$1,000,000 – Zip Books
- \$1,880,000 – CLSA
- \$7,320,000 – California Library Literacy Services
- \$4,079,000 – Statewide Library Broadband Services
- \$2,387,000 – Disaster Preparedness (fourth installment of a four-year funding commitment)

Natalie Cole, Ph.D. | Bureau Chief

California State Library | Library Development Services

California State Library Building | 900 N Street | Sacramento, CA 95814

natalie.cole@library.ca.gov | (916) 701-6694

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EXECUTIVE SUMMARY REPORT:

1) PROJECT OVERVIEW:

The existing Beaumont Library District's historic Carnegie Library, originally built in 1914, is being renovated to meet current seismic, accessibility, and other building code requirements, and a new single-story addition will be built in the existing parking lot. The project will be executed in two phases to allow for ongoing operations within the library during construction. Project is located at 125 E. 8TH Street, Beaumont, CA. 92223

Phase 01: Includes work south of the existing building such as the demolition of the adjacent residential structures, construction of the new addition and the new south parking lot.

Phase 02: Full renovation of the existing building, connections to the new addition and construction of the new east parking lot.

2) SCHEDULE UPDATE:

2.1) PRE-CONSTRUCTION (IN PROGRESS) – Summary of Progress:

- Project Milestones:
 - Schematic Design Phase
 - Preliminary Design Phase
 - 50% Construction Documents
 - 95% Construction Documents
- Progress includes the following:
 - Schematic Design Phase – Existing documentation review / acquisition, AHJ requirement & code analysis, historical designation review, entitlement research requirement, CEQA documentation coordination, existing conditions analysis, programing and design preference development, design charrettes and structural / seismic assessment.
 - Preliminary Design Phase – Design presentation, consultant kickoff meetings, city planning coordination, preliminary cost estimate, building & site design development, document production, building information modeling (BIM), electrical load calculations & single line diagram for switchgear procurement, develop mechanical & plumbing specifications, and coordinate percolation test requested for civil engineer.
 - MEP Report: <https://cwdriver.egnyte.com/dl/An6vwGRnfE>
 - Seismic Assessment: <https://cwdriver.egnyte.com/dl/8vBsQLrkl1>
 - Geotechnical Report: <https://cwdriver.egnyte.com/dl/ratWUZQ3XR>
 - Asbestos and Lead Inspection: <https://cwdriver.egnyte.com/dl/OIVULnSJ1r>
 - CEQA Report: <https://cwdriver.egnyte.com/dl/mJ3p6oCKd1>
 - Topographic Survey: <https://cwdriver.egnyte.com/dl/yzChYrRImQ>

- 50% Construction Documents – Design development, floor & site plan modifications, city planning coordination (bus stop relocation & parking requirements), consultant & contractor meetings, building information modeling (BIM), cost estimates, and identified switchgear manufacturers with cost and procurement data.
 - Design Documents: <https://cwdriver.egnyte.com/fl/rHdTkV2SFC>

2.2) CONSTRUCTION (PENDING) – Summary of Progress:

- Buyout
- Mobilization
- Temporary Utilities
- Submittals
- RFI's
- Demolition
- Material Procurement

Link to Full Schedule: <https://cwdriver.egnyte.com/dl/MDB40KGkAW>

Link to 3D Model: <https://autode.sk/44rhf39>

3) FINANCIALS:

3.1) PRE-CONSTRUCTION & CONSTRUCTION COST

The GMP is \$12,262,717 and includes the following:

- Design Phase Service: \$1,122,052
- Construction Phase Services: \$2,184,155
- Seismic Study Reimbursement: \$15,870
- Assumed Direct Work Cost: \$8,940,640

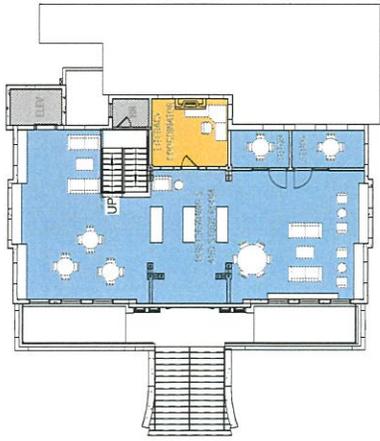
3.2) CHANGE ORDERS

None.

3.3) CONSTRUCTION PAYMENT APPLICATION STATUS:

April 2024 projected billing is \$112,836

TOTAL AMOUNT BILLED TO-DATE – \$483,421



COLLECTION	SHELVING	New Total
ADULTS	4844+	4778 LF
TEENS	630 LF	630 LF
CHILDREN'S	488+	1737 LF
TOTAL	6,552 LF	7,145 LF

LEVEL 2



LEVEL 1



**Beaumont Library District
Construction Bond Projections**

May 2024

	<u>BF Grant*</u>	<u>ACO Fund**</u>	<u>ARPA Funds</u>	<u>Gen. Fund</u>	<u>Bond Funds***</u>
<u>4-30-2024 Balance</u>	\$4,548,750	\$2,286,319	\$1,000,000	\$2,345,612	N/A
<u>6-30-2024 Balance</u>	\$4,348,750	\$2,222,000	\$1,000,000	\$3,050,000	N/A
<u>6-30-2025 Balance</u>	\$1,375,000	\$1,950,000	\$0	\$3,700,000	N/A
<u>6-30-26 Scenario 1</u>	\$0	\$1,000,000	\$0	\$3,700,000	\$8,000,000
<u>6-30-26 Scenario 2</u>	\$0	\$1,000,000	\$0	\$2,700,000	\$7,000,000
<u>6-30-26 Scenario 3</u>	\$0	\$1,000,000	\$0	\$1,700,000	\$6,000,000

*Does not account for the \$136,750 in interest earned as of April 30, 2024 (or future interest earned by the time grant funds would be exhausted in August/September 2025) through California CLASS and Riverside County.

**Assumes transfer of \$250,000 from the General Fund to the ACO Fund in FY25; \$750,000 in FY26 Scenario 1; \$1,250,000 in FY26 Scenario 2; and \$2,250,000 in Scenario 3.

***With expenses projected at 1% higher than income and ACO drawn down to \$500,000: \$8 million in bonds at 5% interest over 20 years could be paid off with \$2.4 million remaining in the General Fund; \$7 million could be paid off with \$4.0 million remaining in the General Fund; and \$6 million could be paid off with \$5.7 million remaining in the General Fund.

13. Library Facilities

The following chapter documents the nexus analysis, demonstrating the need for expanded library facilities to serve new development using the existing facility standard approach. The fees calculated in this chapter could be implemented within the City of Beaumont and within unincorporated areas of the Beaumont Library District (District).

Service Population

Library facilities in the District primarily serve residents. Therefore, demand for services and associated facilities are based on the District's residential population. **Table 13.1** shows the existing and future projected service population for library facilities within the District, both inside the Beaumont City limits and in the surrounding unincorporated area.

Table 13.1: Library Facilities Service Population

	City of Beaumont Residents	Residents Outside of City Limits ¹	Library District Total
Existing (2023)	56,070	9,455	65,525
New Development	23,930	4,035	27,965
Total (2040)	80,000	13,490	93,490

¹ Residents outside of City Limits in District in 2023 is the difference between the total Library District population reported by the California State Library and the existing population within Beaumont City Limits. Projection assumes same ratio of residents within City Limits to Districtwide resident as the City grows.

Sources: Table 2.1; California State Library; Willdan Financial Services.

Existing Library Facilities

The quantity of existing library facilities that the District owns will be used to inform the facility standards in this analysis. The District currently operates one 11,700 square foot library. The District also owns collections and public computer stations. **Table 13.2** summarizes the District's existing library facility inventory.

Table 13.2: Existing Library Facilities

	Quantity	Units	Unit Cost	Replacement Cost
Library Building ¹	11,700	Sq. ft.	\$ 550	\$ 6,435,000
Collections	58,460	Items	25	1,461,500
Public Computer Stations	15	Stations	2,000	30,000
Total Value - Existing Facilities				\$ 7,926,500

¹ Unit cost includes assumed cost of construction and land acquisition, as reported by Beaumont Library District.

Sources: Beaumont Library District; Willdan Financial Services.

Planned Facilities

Table 13.3 summarizes the planned library facility needed to serve the City through 2040. The projected increase in service population would require expanded facilities in order to maintain the same level of service as is currently provided. In all, the expanded facilities are estimated to cost approximately \$3.4 million.

Table 13.3: Planned Library Facilities

	Facility Standard per Resident	Increase in Residents	Facilities Demanded by New Development	Unit Cost	Total Cost
Library Building Square Feet	0.1786	27,965	4,993	\$ 550	\$ 2,746,150
Collections	0.8922	27,965	24,950	25	623,750
Public Computer Stations	0.0002	27,965	4	2,000	8,000
Total					\$ 3,377,900

Sources: Tables 13.1 and 13.2.

Cost Allocation

Existing Level of Service

Table 13.4 expresses the City's current recreation facilities level of service in terms of an existing cost per capita. This cost per capita drives the fee calculation. Fees implemented at this level would allow the District to maintain the existing level of service.

Table 13.4: Existing Level of Service

Value of Existing Facilities	\$ 7,926,500
Existing Service Population	<u>65,525</u>
Cost per Resident	\$ 121

Sources: Tables 13.1 and 13.3.

Use of Fee Revenue

The City can use library facilities fee revenues for the construction or purchase of buildings, land, vehicles and collections that are part of the system of library facilities serving new development. A list of planned facilities is included in Table 13.3.

Fee Revenue Projection

The City plans to use recreation and library facilities fee revenue to construct improvements to add to the system of library facilities that serves new development. The preliminary list of facilities to be funded by the fee is detailed above in Table 13.3. **Table 13.5** details a projection of fee revenue, based on the service population growth increment identified in Table 13.1.

Table 13.5: Library Impact Fee Revenue Projection

Cost per Capita	\$ 121
Growth in Service Population in District (2023 to 2040)	<u>27,965</u>
Projected Fee Revenue	\$ 3,383,765

Sources: Tables 13.1, 13.3 and 13.4.

Fee Schedule

Table 13.6 shows the maximum justified library facilities fee schedule. The cost per capita is converted to a fee per unit of new development based on dwelling unit densities (persons per dwelling). The fee per average sized dwelling unit is converted into a fee per square foot by dividing the fee per dwelling unit by the assumed average square footage of a dwelling unit.

The total fee includes a one-percent (1%) administrative charge to fund costs that include: a standard overhead charge applied to City programs for legal, accounting, and other departmental and administrative support, and fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

Table 13.6: Library Facilities Fee Schedule

Land Use	A	B	C = A x B		D = C x 0.01	E = C + D	F = E / Average
	Cost Per Capita	Density	Base Fee ¹	Admin Charge ^{1, 2}		Total Fee ¹	Fee per Sq. Ft. ³
<i>Residential Dwelling Unit</i>	\$ 121	3.22	\$ 390	\$ 4		\$ 394	\$ 0.15

¹ Fee per average sized dwelling unit.

² Administrative charge of 1.0 percent for (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

³ Assumes an average of 2,687 square feet per dwelling unit based on an analysis of building permits issued in Beaumont from 2018 to 2023.

Sources: Tables 2.2 and 13.4.

Beaumont Library District

FY24 10-Mo. Report & Proposed FY25 Budget

	Jul 23-Apr 24	FY24 Budget	% YTD	Prop. FY25 Budget
Income				
7000 · Property Tax Revenue				
7020 · Property Tax Current Secured	\$ 1,578,666.24	\$ 2,150,000.00	73.4%	\$ 2,400,000.00
7025 · Property Tax Current Unsecured	\$ 120,004.01	\$ 95,000.00	126.3%	\$ 150,000.00
7030 · Property Tax Prior Year Secured	\$ -	\$ 2,000.00	0.0%	\$ 3,000.00
7035 · Property Tax Prior Unsecured	\$ 5,565.42	\$ 3,000.00	185.5%	\$ 4,000.00
7040 · Property Tax Current Suppl.	\$ 72,211.04	\$ 64,000.00	112.8%	\$ 90,000.00
7050 · Prop Tax Prior Year Suppl.	\$ 33,571.20	\$ 25,000.00	134.3%	\$ 40,000.00
Total 7000 · Property Tax Revenue	\$ 1,810,017.91	\$ 2,339,000.00	77.4%	\$ 2,687,000.00
715 · Contractual & Redevelopment				
7150 · RDV Property Tax LMIH Resdl Ast	\$ -	\$ 155,000.00	0.0%	\$ 155,000.00
7160 · CA Homeowners Tax Relief	\$ 8,827.62	\$ 16,000.00	55.2%	\$ 16,000.00
Total 715 · Contractual & Redevelopment	\$ 8,827.62	\$ 171,000.00	5.2%	\$ 171,000.00
7200 · Grant Revenues				
7201 · ESL Grant	\$ 18,000.00	\$ 18,000.00	100.0%	\$ 18,000.00
7202 · Literacy Grant	\$ 35,268.00	\$ 37,600.00	93.8%	\$ 37,600.00
7215 · Lunch at the Library Grant	\$ 9,849.00	\$ 6,680.00	147.4%	\$ 10,000.00
7220 · E-Rate Grant	\$ 13,312.74	\$ 14,000.00	95.1%	\$ 13,000.00
7225 · Zip Book Grant	\$ 6,501.00	\$ 6,501.00	100.0%	\$ 7,500.00
7230 · CSL Building Forward	\$ 371,185.00	\$ 371,185.00	100.0%	\$ 3,050,000.00
7235 · Palace Project	\$ 25,200.00	\$ -	N/A	\$ -
7236 · ARPA Fund Grant	\$ -	\$ -	N/A	\$ 1,000,000.00
Total 7200 · Grant Revenues	\$ 479,315.74	\$ 453,966.00	105.6%	\$ 4,136,100.00
732120 · Library Fines and Fees	\$ 4,197.38	\$ 4,000.00	104.9%	\$ 4,000.00
7400 · Interest Income				
7401 · Interest Income-CLASS Building Forward	\$ 127,840.49	\$ 36,000.00	355.1%	\$ 125,000.00
7402 · Interest Income-CLASS Bookmobile	\$ 3,986.34	\$ 3,000.00	132.9%	\$ -
7403 · Interest Income-CLASS General Fund	\$ 6,359.59	\$ -	N/A	\$ 25,000.00
7404 · Interest Income-CLASS ACO Fund	\$ 3,120.92	\$ -	N/A	\$ 100,000.00
740020 · Interest-County Invested Funds	\$ 73,848.18	\$ 1,000.00	7384.8%	\$ 25,000.00
Total 7400 · Interest Income	\$ 215,155.52	\$ 40,000.00	537.9%	\$ 275,000.00
7800 · Other Income				
7820 · Rental Income	\$ 10,800.00	\$ 15,000.00	72.0%	\$ 3,600.00
7830 · Donations	\$ 3,589.00	\$ 1,000.00	358.9%	\$ 1,000.00
781360 · Other Misc. Revenue	\$ 1,342.98	\$ 1,000.00	134.3%	\$ 1,000.00
Total 7800 · Other Income	\$ 15,731.98	\$ 17,000.00	92.5%	\$ 5,600.00
Total Income	\$ 2,391,938.81	\$ 2,981,966.00	80.2%	\$ 7,024,700.00

	Jul 23-Apr 24	FY24 Budget	% YTD	Prop. FY25 Budget
524600 · Materials				
5246.01 · Materials - Periodicals	\$ 3,102.38	\$ 3,000.00	103.4%	\$ 4,000.00
5246.02 · Materials - Ref / Databases	\$ 10,362.55	\$ 10,000.00	103.6%	\$ 15,000.00
5246.03 · Materials - Non-Fiction	\$ 15,563.20	\$ 13,000.00	119.7%	\$ 16,000.00
5246.04 · Materials - Fiction / Replacemts	\$ 19,626.48	\$ 19,000.00	103.3%	\$ 21,000.00
5246.05 · Materials - Youth	\$ 27,639.59	\$ 32,000.00	86.4%	\$ 33,000.00
5246.06 · Materials - Audio	\$ 3,398.98	\$ 5,000.00	68.0%	\$ 5,000.00
5246.07 · Materials - Video	\$ 8,383.68	\$ 10,000.00	83.8%	\$ 10,000.00
5246.08 · Materials - Bookmobile	\$ 1,357.17	\$ 4,000.00	33.9%	\$ 3,000.00
5246.09 · Materials - Large Print	\$ 7,037.16	\$ 7,000.00	100.5%	\$ 8,000.00
5246.10 · Materials - McNaughton / E-book	\$ 22,067.27	\$ 32,000.00	69.0%	\$ 39,500.00
5246.11 · Materials - Spanish Language	\$ 344.55	\$ 3,000.00	11.5%	\$ 2,000.00
5246.12 · Materials - Graphic Novels	\$ 7,202.91	\$ 7,000.00	102.9%	\$ 10,000.00
5246.13 · Materials - Standing Orders	\$ 3,692.37	\$ 7,000.00	52.7%	\$ 6,000.00
Total 524600 · Materials	\$ 129,778.29	\$ 152,000.00	85.4%	\$ 172,500.00
529540 · Utilities				
5295.01 · Phone / Alarms / Website	\$ 13,705.67	\$ 10,000.00	137.1%	\$ 12,000.00
5295.02 · Electric	\$ 21,874.13	\$ 30,000.00	72.9%	\$ 32,000.00
5295.03 · Water / Sewer / Gas	\$ 3,142.63	\$ 9,000.00	34.9%	\$ 8,000.00
5295.04 · OCLC Access	\$ 8,989.72	\$ 10,000.00	89.9%	\$ 10,000.00
5295.05 · Trash & Pest Control	\$ 2,293.60	\$ 4,000.00	57.3%	\$ 4,000.00
Total 529540 · Utilities	\$ 50,005.75	\$ 63,000.00	79.4%	\$ 66,000.00
5300 · Miscellaneous Grant Expenses				
5301 · ESL Grant Expenses	\$ 3,990.26	\$ 18,000.00	22.2%	\$ 18,000.00
5302 · Literacy Grant Expenses	\$ 3,682.77	\$ 25,000.00	14.7%	\$ 25,000.00
5303 · Family Literacy Grant Expenses	\$ 7,487.06	\$ 12,600.00	59.4%	\$ 12,600.00
5315 · Lunch at the Library Grant Exps	\$ 7,907.00	\$ 6,680.00	118.4%	\$ 10,000.00
5320 · E-Rate Grant Expenses	\$ 9,730.92	\$ 13,000.00	74.9%	\$ 13,000.00
5325 · Zip Book Grant Expenses	\$ 6,641.83	\$ 6,501.00	102.2%	\$ 7,500.00
5335 · Palace Project Grant Expenses	\$ 18,840.50	\$ -	N/A	\$ -
Total 5300 · Miscellaneous Grant Expenses	\$ 58,280.34	\$ 81,781.00	71.3%	\$ 86,100.00
5400 · Building Forward Grant Expenses				
5402 · Consultant Fees	\$ 269,595.83	\$ 195,000.00	138.3%	\$ 410,000.00
5403 · Construction and Materials Expenses	\$ -	\$ 300,000.00	0.0%	\$ 2,640,000.00
Total 5400 · Building Forward Grant Expenses	\$ 269,595.83	\$ 495,000.00	54.5%	\$ 3,050,000.00
5460 · Capital Outlay	\$ 205,887.92	\$ 105,000.00	196.1%	\$ 525,000.00
546020 · Misc Equipment	\$ 1,008.05	\$ 25,000.00	4.0%	\$ 60,000.00
5470 · ARPA Fund Grant	\$ -	\$ -	N/A	\$ 1,000,000.00
5500 · Other Expenses		\$ -		
5501 · Rental Related Expenses	\$ 1,856.35	\$ -	N/A	\$ -
Total 5500 · Other Expenses	\$ 1,856.35	\$ -	N/A	\$ -
Total Expense	\$ 2,260,192.49	\$ 3,031,781.00	74.5%	\$ 5,932,100.00
Net Ordinary Income	\$ 131,746.32	\$ (49,815.00)	-264.5%	\$ 1,092,600.00
Other Expense				
Total 551000 · Operating Transfers-Out	\$ 250,000.00	\$ 250,000.00	100.0%	\$ 250,000.00
581000 · Contingency	\$ -	\$ 50,000.00	0.0%	\$ 50,000.00
Total Other Expense	\$ 250,000.00	\$ 300,000.00	83.3%	\$ 300,000.00
Net Income	\$ (118,253.68)	\$ (349,815.00)	33.8%	\$ 792,600.00